

POLICY: CAPITAL ASSETS THRESHOLD

La Academia Dolores Huerta Charter Middle School

The capital assets inventory listing is maintained by La Academia Dolores Huerta (LADH) Business Manager. All assets purchased with an individual cost of \$5,000 or more and group/bulk purchases of assets that are at or exceed \$30,000 are included on the listing and depreciated over the assets estimated useful life using the straight-line depreciation method. The cost basis of assets includes all charges relating to the purchase of the asset and placing it in service, including the purchase price, freight charges, and installation, if applicable. Expenditures incurred in connection with maintaining an existing facility or equipment in good working order is expensed as a repair.

The purchase of capital assets is initiated using the same policies and procedures as all other purchases. At the end of every fiscal year there is a physical inventory of items on the listing, which the LADH Business Manager compares to the capital asset listing.