

## POLICY AND PROCEDURE: TEXTBOOK AVAILABILITY

### La Academia Dolores Huerta Charter Middle School

- All teachers will be provided with a class set of all necessary textbooks.
- Each class will be given an extra set of 5-10 books to have available for students to check out and take home when necessary.
- Student and parent/guardian are responsible for the care of the book that is checked out to the student. Should the book become damaged, lost or stolen the student and parent/guardian are responsible for the cost of replacing the textbook.
- If the textbook is also available electronically the student and parent/guardian will be given the appropriate Access Codes to be able to access the online textbook and its resources if they prefer electronic access.

