



La Academia Dolores Huerta Charter Middle School

“A Dual Language Charter Middle School”

400 W.Bell St.

Las Cruces, NM 88005

Phone: 575-526-2984

Fax: 575-523-5407

The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes

Thursday, August 12, 2021 at 5:30 PM, LADH Conference Room

- 1) Adrian Gaytan called the meeting to order at 5:30 PM.
- 2) Roll call and establish quorum

GC Members Present:

Adrian Gaytan, President

Robert Palacios, Treasurer

Elaine Palma, Secretary

Yoli Silva, Vice-President

Dalina Matsumoto, General Member (**Non-voting member as has not completed required training)

Members Absent:

None

Guests: Sylvy Galvan de Lucero, Head Administrator; Michelle Paz, Vice-Principal; Joseph Lincecum, parent of 6th grade student

- 3) Approval of agenda
Adrian Gaytan moved to approve the 8.12.21 general GC meeting agenda; Robert Palacios seconded

Roll-call vote:

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Yoli Silva: yes

None opposed, motion passed

- 4) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

Joseph Lincecum introduced himself and noted that his 6th grade daughter just started LADH. Wants to become a parent representative on the GC.

- 5) Review, discussion, and possible approval of July 07, 2021 Regular GC Meeting Minutes.

Yoli Silva moved to approve the July 07, 2021 Regular GC Meeting Minutes;

Adrian Gaytan seconded

Roll-call vote:

Adrian Gaytan, President

Robert Palacios: yes

Elaine Palma: yes

Yoli Silva: yes

None opposed, motion passed

ACTION ITEMS

- 6) Review, discussion, and possible approval of the Michael Sena's resignation. Elaine Palma reported that per email received from Dolores Archuleta with the Charter Schools Division on August 10th (see attached), "*....board resignations do not require board approval, and what you have submitted for the resignation of Michael Sena is sufficient.*" Therefore, Mrs. Palma recommended that no vote be taken on the matter. Discussion ensued and GC arrived at the consensus that no vote was needed.
- 7) Review, discussion, and possible approval of updated GC bylaws presented by Elaine Palma:
- (a.) Updated mission statement: Mrs. Palma reported that she updated the bylaws to include the new mission statement.
- (b.) Article VII: Officers
Section 1: Separation of Secretary and Treasurer positions: Mrs. Palma reported that although the two positions had been separated for some time, they were not separated in this section. Robert Palacios asked if it would be beneficial to indicate "and/or" as it might be necessary for an officer to hold two positions. Mrs. Palma clarified that the GC cannot fall below five members and therefore all four officer positions should be filled. All GC members agreed to the separation of the positions.
- (c.) Article IX: Meetings
Section 1: Regular Meetings
Part B: removal of annual meeting and addition of "in July through the completion of the Annual Open Meetings Act Resolution". Mrs. Palma noted that because the GC does not hold an annual retreat, the language in this section needed to be changed. All GC members agreed to the change in language.

Robert Palacios moved to approve all noted changes to the bylaws in the mission statement; Article VII, section 1; and Article IX, section 1, part B; Adrian Gaytan seconded

Roll-call vote:

Adrian Gaytan, President

Robert Palacios: yes

Elaine Palma: yes

Yoli Silva: yes

None opposed, motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

8) Finance Committee Report:

Presented by Robert Palacios:

- Not much to report as we are in the first month of school, but everything is on track.
- Old main bank account has finally closed, and all transactions are now going through the main 2 bank account.
- Mr. Palacios reviewed the Capital Outlay Funds and wonders if they could be used in a more efficient manner. There are many opportunities for building improvements. Adrian Gaytan asked what happens with the lease agreement with LCPS if LADH covers the costs of some building maintenance. Elaine Palma asked if LADH is allowed to make building improvements. Mrs. Galvan de Lucero will follow up with LCPS to find out what, if any, building improvements can be made by LADH.
 - Adrian Gaytan asked about using 18-21 LCPS program to staff.
 - Discussed Kohls and Comcast to help with replacing deck. LCPS staff finally responded to work order that was placed last spring semester, but due to size of deck and the required amount of lumber they are going to need, Mrs. Galvan de Lucero was told that they were not sure if they would be doing the job in house or contracting it out.

9) Masks:

Robert Palacios presented: Discussed changes in guidance for mask wearing. Recommended that regardless of vaccination status all students and staff wear masks. Mrs. Galvan de Lucero noted that she had already implemented mask requirement on campus for everyone, regardless of vaccination status. Masks can be taken off when outdoors, eating, and participating in PE, per CDC guidelines.

10) Review August calendar:

(a.) What did last year teach us:

- GC trainings should continue to be offered remote as it was easier for all GC members to complete required trainings.
- Flexibility to quickly adapt to changing situations

(b.) No new committees will be formed at this time.

11) Equity Council Update: Mrs. Galvan de Lucero gave background on why the council was formed and expectations. Reported that all committee member slots had been filled prior

to COVID, but committee now needs to be rebuilt and new members recruited. One 6th grade parent has signed up.

12) Student enrollment 2021-2022:

- Total students currently enrolled: 68
- LADH projected enrollment of 80 students, which must be reached by the 40th count in October to retain funding.
- At the beginning of the school year, 82 students enrolled
- Loss students due to:
 - Since Delta variant many parents have withdrawn their students and are enrolling in LCPS Virtual Learning Academy (VLA). Elaine Palma noted that some students might return once parents realize that VLA does not provide direct instruction.
 - Have also lost some students due to lack of transportation.
 - PED allowed each district to decide if students were retained. Therefore, LADH retained 8th grade students who demonstrated they were not prepared for high school. Parent of students who were retained withdrew them and enrolled them at Picacho Middle School who appears to be planning to move them up to high school due to the students' ages.

13) Standardized testing plan for 2021-2022:

- Testing coordinator trainings are upcoming 8.26.21
- Currently, standardized testing is not being waived.
- Extending Access ELL testing window from last Spring semester to October. Test results from last spring were expected mid-August but now with the extended window, not sure when they will be received. Testing results are needed in order to place students in appropriate classes. Mrs. Galvan de Lucero will find out at the 8.26.21 training when results will be received. Robert Palacios requested that information be reported to the GC as soon as Mrs. Galvan de Lucero receives it. If she is informed that testing results will not be made available until after October then GC will write a letter detailing the negative impact this delay will have on LADH students.

14) Head Administrators Report

- First week of school: off to a good start. No issues with masks wearing.
- Due to pandemic, LCPS is not sending updated cumulative folders to LADH. Hoping this situation improves soon.
- Parent CCP meetings scheduled for the first week of September
- School Leadership Call this morning: PED is trying hard not to close schools down again due to Delta variant. If a school reports four positive COVID-19 cases within the same building, the school will be shut down for 14-days for cleaning. Elaine Palma asked if LADH has a step-by-step action plan to follow in case four students test positive. Mrs. Galvan de Lucero reported they do not. Mrs. Palma requested one be generated/completed and ready to be presented at the next meeting. Adrian Gaytan noted that they could use the plans they implemented last year as a starting point. Mrs. Galvan de Lucero stated she would work on it.

- PLC: focusing on SAT process for students that were retained
- Staff: Cafeteria and day custodian resigned as this was a part-time position and he took a full-time job. LADH made an offer this morning to a candidate and waiting to hear if they accept.
- August 28th NMSU is having Hispanic Heritage Day Event: LADH has an information both and Mariachi and Ballet Folklorico will be performing at the football half-time show.
- Mariachi and Ballet Folklorico have been asked to perform at the Town of Mesilla 16 de Septiembre celebration.
- Fundraisers: Ballet Folklorico is selling shirts for \$13. Mrs. Galvan de Lucero will be sending the GC an order form.
- Community Collaborations:
 - Mrs. Galva de Lucero was officially voted on to the Hispanic Chamber of Commerce
 - NMSU music department
 - Papen Center: After school program

15) Secretary Report

- GC Recruitment: Elaine Palma reminded all GC members to continue recruiting.
- Updating policies: Mrs. Palma reported that in the past she has made random selection from the list on the website as to which policy was next to be updated. Requested input from administration and GC as to which they feels is most important to update next.
 - Robert Palacios requested that revision dates be added next to the policy name on the website. Mrs. Palma will check with Chris Burns if that can be done.
- Statement of Governing Body to Consult with the PED was completed.

16) Adrian Gaytan moved to adjourn GC general meeting at 6:41PM; Robert Palacios seconded

Roll-call vote:

Adrian Gaytan, President

Robert Palacios: yes

Elaine Palma: yes

Yoli Silva: yes

None opposed, motion passed

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.



Schools, Charter, PED
to Adrian, Sylvy, Corina, me ▾

Aug 10, 2021, 1:27 PM (3 days ago)



Good day Ms. Palma,

A friendly reminder that the previously requested documentation on your recent board designation will be presented to the PEC at their August 27, 2021 meeting.

Therefore, you will need to submit the missing documentation on the designation of Mr. Matsumoto to us no later than August 19, 2021. Also, if you don't mind submitting the Certificate of Governing Body Vote in PDF format, it would be greatly appreciated.

Just a side note, that board resignations do not require board approval, and what you have submitted for the resignation of Michael Sena is sufficient.

Please do not hesitate to reach out if you have any questions regarding the required documentation.



Warm regards,

Dolores L. Archuleta
Charter Schools Division
Public Education Department

**La Academia Dolores Huerta
Revenue Report
as of July 31st, 2021**

Cycle: FY2022; Begin Date: 07/01/2021; End Date: 07/31/2021; Account Type: Revenue; Subtotal Elements: Fund,Function; Account Expression: ([Fund] >= "11000"); Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/4/2021 11:10:32 AM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Operational - SEG	\$ 1,277,234.00	\$ 105,750.35	\$ 1,171,483.65
Title I	\$ 41,320.00	-	\$ 41,320.00
Title II	\$ 4,269.00	-	\$ 4,269.00
Title IV	\$ 10,000.00	-	\$ 10,000.00
CRRSA/ESSER II	\$ 192,529.00	-	\$ 192,529.00
GO Bond Student Library SB-66	\$ 5,158.00	-	\$ 5,158.00
PSCOC Lease Assistance	\$ -	-	-
HB-33 Ad Valorem Taxes	\$ -	197.87	\$ (197.87)
SB-9 State Match	\$ 17,129.00	-	\$ 17,129.00
SB-9 Ad Valorem Taxes	\$ 22,107.00	430.87	\$ 21,676.13
SB-9 Ad Valorem Taxes	\$ 4,756.00	-	\$ 4,756.00
Total	\$ 1,574,502.00	\$ 106,379.09	\$ 1,468,122.91

**La Academia Dolores Huerta
Expenditure Report
as of July 31st, 2021**

Cycle: FY2022; Begin Date: 07/01/2021; End Date: 07/31/2021; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: ([Fund] >= "11000"); Subtotal By Account Type: No; Include Unposted Transactions: No; Created On: 8/4/2021 11:32:02 AM

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Operational				
Salaries Expense - LT Subs	\$ 90,441.00	\$ -	\$ -	\$ 90,441.00
Salaries Expense - Teachers	\$ 236,114.00	\$ 6,065.50	\$ 66,720.50	\$ 163,328.00
Salaries Expense - Educational Assistants	\$ 20,154.00	\$ -	\$ -	\$ 20,154.00
Salaries Expense - SPED Teachers	\$ 9,736.00	\$ -	\$ -	\$ 9,736.00
Salaries Expense - "At-Risk" Teachers	\$ 51,950.00	\$ -	\$ -	\$ 51,950.00
Additional Compensation - Teachers	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Additional Compensation - SPED Teachers	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Additional Compensation - Bilingual	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Benefits	\$ 119,309.00	\$ 1,919.73	\$ 22,031.91	\$ 95,357.36
Professional Development	\$ -	\$ -	\$ 234.00	\$ (234.00)
Other Charges	\$ 100.00	\$ -	\$ 44.00	\$ 56.00
Other Contract Services	\$ 10,600.00	\$ -	\$ 9,400.00	\$ 1,200.00
Other Textbooks	\$ 10,264.00	\$ -	\$ -	\$ 10,264.00
Software	\$ 16,166.00	\$ 8,669.10	\$ 7,975.00	\$ (478.10)
General Supplies and Materials	\$ 3,328.00	\$ -	\$ 525.30	\$ 2,802.70
Supply Assets (\$5,000 Or Less)	\$ 36,316.00	\$ -	\$ -	\$ 36,316.00
Function 1000 - Instruction	\$ 608,478.00	\$ 16,654.33	\$ 106,930.71	\$ 484,892.96
Diagnosticians-Contracted	\$ 9,135.00	\$ -	\$ -	\$ 9,135.00
Speech Therapist- Contracted	\$ 10,883.00	\$ -	\$ -	\$ 10,883.00
Specialists - Contracted	\$ 15,000.00	\$ -	\$ 700.00	\$ 14,300.00
General Supplies & Materials	\$ 500.00	\$ -	\$ -	\$ 500.00
Function 2100 - Support Services Students	\$ 35,518.00	\$ -	\$ 700.00	\$ 34,818.00
General Supplies & Materials	\$ 800.00	\$ -	\$ -	\$ 800.00
Function 2200 - Support Services Instruction	\$ 800.00	\$ -	\$ -	\$ 800.00
Salaries Expense - Superintendent	\$ 91,451.00	\$ 7,620.96	\$ 83,830.54	\$ (0.50)
Benefits	\$ 48,406.00	\$ 2,772.08	\$ 30,695.38	\$ 14,938.54
Professional Development	\$ 362.00	\$ -	\$ 19.50	\$ 342.50
Auditing	\$ 15,750.00	\$ -	\$ -	\$ 15,750.00
Legal	\$ 6,000.00	\$ -	\$ 10,000.00	\$ (4,000.00)
Other Charges	\$ 97.00	\$ -	\$ 140.00	\$ (43.00)
Function 2300 - Support Services General Administration	\$ 162,066.00	\$ 10,393.04	\$ 124,685.42	\$ 26,987.54
Salaries Expense - Secretary	\$ 23,055.00	\$ 1,987.50	\$ 21,862.50	\$ (795.00)
Benefits	\$ 6,056.00	\$ 523.50	\$ 5,758.50	\$ (226.00)
Professional Development	\$ -	\$ -	\$ 19.50	\$ (19.50)
Function 2400 - Support Services School Administration	\$ 29,111.00	\$ 2,511.00	\$ 27,640.50	\$ (1,040.50)
Salaries Expense - Bussineess Manager	\$ 49,986.00	\$ 4,309.16	\$ 47,400.84	\$ (1,724.00)
Benefits	\$ 13,580.00	\$ 1,144.96	\$ 12,836.51	\$ (401.47)
Professional Development	\$ 882.00	\$ -	\$ 19.50	\$ 862.50
Central Service/Other Professional/Technical Services	\$ 96,485.00	\$ 2,021.80	\$ 98,178.20	\$ (3,715.00)
Software	\$ 14,332.00	\$ 13,159.11	\$ -	\$ 1,172.89
General Supplie& Materials	\$ 1,340.00	\$ 81.42	\$ 618.58	\$ 640.00
Function 2500 - Central Services	\$ 176,605.00	\$ 20,716.45	\$ 159,053.63	\$ (3,165.08)
Salaries Expense - Custodial	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Benefits	\$ 3,672.00	\$ -	\$ -	\$ 3,672.00
M & R - Vehicles	\$ 43.00	\$ -	\$ -	\$ 43.00
Electricity	\$ 15,000.00	\$ 1,047.80	\$ 13,952.20	\$ -
Bldg. Heat-Natural Gas	\$ 2,625.00	\$ 23.42	\$ 2,476.58	\$ 125.00
Water/Sewer/Trash	\$ 5,250.00	\$ 598.18	\$ 4,401.82	\$ 250.00
Communications	\$ 150.00	\$ -	\$ -	\$ 150.00
Property/Liability Insurance	\$ 25,217.00	\$ 22,566.00	\$ -	\$ 2,651.00
General Supplieand Materials	\$ 844.00	\$ -	\$ -	\$ 844.00
Gasoline	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
Supply Asset(\$1000 Or Less)	\$ -	\$ 267.75	\$ 3,032.25	\$ (3,300.00)
Function 2600 - Operation & Maintenance of Plant	\$ 67,801.00	\$ 24,503.15	\$ 24,862.85	\$ 18,435.00

**La Academia Dolores Huerta
Expenditure Report
as of July 31st, 2021**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Restricted Expenditures	\$ 411,488.00	\$ -	\$ -	\$ 411,488.00
Function 2900 - Other Support Services	\$ 411,488.00	\$ -	\$ -	\$ 411,488.00
Professional Development	\$ -	\$ -	\$ 19.50	\$ (19.50)
Function 3100 - Food Services	\$ -	\$ -	\$ 19.50	\$ (19.50)
Fund 11000 - Operational	\$ 1,491,867.00	\$ 74,777.97	\$ 443,892.61	\$ 973,196.42
Instructional Material				
Direct Instructional Materials 30%	\$ 608.00	\$ -	\$ -	\$ 608.00
Function 1000 - Instruction	\$ 608.00	\$ -	\$ -	\$ 608.00
Fund 14000 - Total Instructional Materials Sub-Fund	\$ 608.00	\$ -	\$ -	\$ 608.00
Food Services				
Other Charges	\$ 200.00	\$ 200.00	\$ -	\$ -
Food	\$ 6,602.00	\$ -	\$ -	\$ 6,602.00
General Supplies & Materials	\$ 600.00	\$ -	\$ -	\$ 600.00
Function 3100 - Food Services Operations	\$ 7,402.00	\$ 200.00	\$ -	\$ 7,202.00
Fund 21000 - Food Services	\$ 7,402.00	\$ 200.00	\$ -	\$ 7,202.00
Activity Fund				
General Supplies and Materials	\$ 9,083.00	\$ 58.92	\$ -	\$ 9,024.08
Function 1000 - Instruction	\$ 9,083.00	\$ 58.92	\$ -	\$ 9,024.08
Fund 23000 - Non-Instructional Support	\$ 9,083.00	\$ 58.92	\$ -	\$ 9,024.08
Title I				
Salaries Expense	\$ 32,686.00	\$ -	\$ -	\$ 32,686.00
Benefits	\$ 8,634.00	\$ -	\$ -	\$ 8,634.00
Function 1000 - Instruction	\$ 41,320.00	\$ -	\$ -	\$ 41,320.00
Fund 24101 - Title I - IASA	\$ 41,320.00	\$ -	\$ -	\$ 41,320.00
CSP				
Salaries Expense - Teacher	\$ -	\$ 2,307.70	\$ -	\$ (2,307.70)
Salaries Expense - SPED Teacher	\$ -	\$ 1,153.85	\$ -	\$ (1,153.85)
Benefits	\$ -	\$ 927.51	\$ 423.52	\$ (1,351.03)
Function 1000 - Instruction	\$ -	\$ 4,389.06	\$ 423.52	\$ (4,812.58)
Salaries Expense - SPED Teacher	\$ -	\$ 288.00	\$ -	\$ (288.00)
Benefits	\$ -	\$ 73.59	\$ 127.82	\$ (201.41)
Function 26000 - Operations & Maintenance of Plant	\$ -	\$ 361.59	\$ 127.82	\$ (489.41)
Fund 24146 - Charter School Expansion Grant	\$ -	\$ 4,750.65	\$ 551.34	\$ (5,301.99)
Title II				
Professional Development	\$ 4,269.00	\$ -	\$ 1,783.50	\$ 2,485.50
Function 1000 - Instruction	\$ 4,269.00	\$ -	\$ 1,783.50	\$ 2,485.50
Fund 24154 - Teacher/Principal Training & Recruiting	\$ 4,269.00	\$ -	\$ 1,783.50	\$ 2,485.50
Title IV				
Salaries Expense - Teacher	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Function 1000 - Instruction	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Fund 24189 - Student Supp Academic Achievement Title IV	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00

**La Academia Dolores Huerta
Expenditure Report
as of July 31st, 2021**

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>CARES Act - ESSER II</u>				
Salaries Expense - Teacher	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00
Additional Compensation	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
Professional Development	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
Other Contract Services	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Function 1000 - Instruction	\$ 51,000.00	\$ -	\$ -	\$ 51,000.00
Salaries Expense - Coordinator	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00
Salaries Expense - Counselor/Social Worker	\$ 66,500.00	\$ -	\$ -	\$ 66,500.00
Function 2100 - Support Services-Students	\$ 89,000.00	\$ -	\$ -	\$ 89,000.00
Salaries Expense - Front Desk	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00
General Supplies and Materials	\$ 529.00	\$ -	\$ -	\$ 529.00
Function 2400 - Support Services - School Administration	\$ 23,029.00	\$ -	\$ -	\$ 23,029.00
Salaries Expense - Custodian	\$ 22,500.00	\$ 977.00	\$ 10,747.00	\$ 10,776.00
Benefits	\$ -	\$ 249.62	\$ 2,745.82	\$ (2,995.44)
General Supplies and Materials	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00
Function 2600 - Operation & Maintenance of Plant	\$ 29,500.00	\$ 1,226.62	\$ 13,492.82	\$ 14,780.56
Fund 24308 - CRRSA/ESSER II	\$ 192,529.00	\$ 1,226.62	\$ 13,492.82	\$ 177,809.56
<u>Title XIX MEDICAID</u>				
Other Charges	\$ 49,266.00	\$ -	\$ -	\$ 49,266.00
Function 2100 - Support Services-Students	\$ 49,266.00	\$ -	\$ -	\$ 49,266.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$ 49,266.00	\$ -	\$ -	\$ 49,266.00
<u>Spaceport</u>				
General Supplies and Materials	\$ 131.00	\$ -	\$ -	\$ 131.00
Supply Assets (\$5,000 or Less)	\$ 8,323.00	\$ -	\$ -	\$ 8,323.00
Function 1000 - Instruction	\$ 8,454.00	\$ -	\$ -	\$ 8,454.00
Fund 26204 - Spaceport	\$ 8,454.00	\$ -	\$ -	\$ 8,454.00
<u>GO Library Bonds</u>				
Library and Audio Visual	\$ 5,158.00	\$ -	\$ -	\$ 5,158.00
Function 2200 - Support Service Instruction	\$ 5,158.00	\$ -	\$ -	\$ 5,158.00
Fund 27107 - 2012 GO Bond Student Library SB-66	\$ 5,158.00	\$ -	\$ -	\$ 5,158.00
<u>Instructional Materials</u>				
Instructional Materials Cash - 50% Textbooks	\$ 2,680.00	\$ -	\$ -	\$ 2,680.00
Function 1000 - Instruction	\$ 2,680.00	\$ -	\$ -	\$ 2,680.00
Fund 27109 - Instructional Mats - GAA of 2019	\$ 2,680.00	\$ -	\$ -	\$ 2,680.00
<u>Medicaid HSD</u>				
General Supplies and Materials	\$ 6,804.00	\$ -	\$ -	\$ 6,804.00
Function 21000 - Capital Outlay	\$ 6,804.00	\$ -	\$ -	\$ 6,804.00
Fund 28144 - Medicaid HSD	\$ 6,804.00	\$ -	\$ -	\$ 6,804.00
<u>PSCOC Lease Assistance</u>				
Renting Land and Buildings	\$ -	\$ -	\$ 60,530.00	\$ (60,530.00)
Function 4000 - Capital Outlay	\$ -	\$ -	\$ 60,530.00	\$ (60,530.00)
Fund 31200 - Public School Capital Outlay	\$ -	\$ -	\$ 60,530.00	\$ (60,530.00)

La Academia Dolores Huerta
Expenditure Report
as of July 31st, 2021

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
HB-33 Ad Valorem				
County Tax Collection Costs	\$ 521.00	\$ 1.98	\$ -	\$ 519.02
Function 2300 - General Administration	\$ 521.00	\$ 1.98	\$ -	\$ 519.02
Supply Assests (\$1000 or Less)	\$ 34,786.00	\$ -	\$ -	\$ 34,786.00
Function 4000 - Capital Outlay	\$ 34,265.00	\$ -	\$ -	\$ 34,786.00
Fund 31600 - Capital Improvements HB-33	\$ 34,786.00	\$ 1.98	\$ -	\$ 35,305.02
SB-9 State Match				
Supply Asset(\$1000 Or Less)	\$ 17,129.00	\$ -	\$ -	\$ 17,129.00
Function 4000 - Capital Outlay	\$ 17,129.00	\$ -	\$ -	\$ 17,129.00
Fund 31700 - Capital Improvement SB-9	\$ 17,129.00	\$ -	\$ -	\$ 17,129.00
SB-9 Ad Valorem				
General Administration-County Tax Collection Costs	\$ 221.00	\$ 4.31	\$ -	\$ 216.69
Function 2300 - General Administration	\$ 221.00	\$ 4.31	\$ -	\$ 216.69
Bldgs/Grnds/Equipment (SB-9)	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -
Supply Asset(\$5,000 or Less)	\$ 104,324.00	\$ -	\$ -	\$ 104,324.00
Function 4000 - Capital Outlay	\$ 108,824.00	\$ -	\$ 4,500.00	\$ 104,324.00
Fund 31701 - Capital Improvements SB-9 Local	\$ 109,045.00	\$ 4.31	\$ 4,500.00	\$ 104,540.69
SB-9 Ad Valorem				
Supply Asset(\$5,000 or Less)	\$ 8,966.00	\$ -	\$ -	\$ 8,966.00
Function 4000 - Capital Outlay	\$ 8,966.00	\$ -	\$ -	\$ 8,966.00
Fund 31701 - Capital Improvements SB-9 Local Cash	\$ 8,966.00	\$ -	\$ -	\$ 8,966.00
Total	\$ 1,999,366.00	\$ 81,020.45	\$ 524,750.27	\$ 1,394,116.28

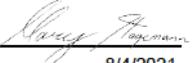
**La Academia Dolores Huerta
Statement of Bills and Disbursements
July 2021**

Bank	US Bank	Account Number	Activity		
Date	Number	Type	Payee/From	Deposit	Withdrawal
7/15/2021	31913	Journal Entry	Activity CASC July 2021		\$58.92
Total				\$	- \$58.92
Bank	US Bank	Account Number	Main Account - 5246		
Date	Number	Type	Payee/From	Deposit	Withdrawal
7/2/2021		Payroll Liability Check	US Bank- Payroll		\$ 3,191.37
7/7/2021		Payroll Liability Check	IRS		\$ 852.23
7/9/2021		Payroll Liability Check	NM Retiree Health Care Authority		\$ 2,898.79
7/9/2021		Payroll Liability Check	NMPSIA		\$ 5,281.42
7/13/2021		Payroll Liability Check	First Financial Administrators, Inc.		\$ 1,128.90
7/14/2021		Payroll Liability Check	New Mexic State Treasurer		\$ 23,678.37
7/15/2021		Payroll Liability Check	US Bank- Payroll		\$ 9,072.77
7/21/2021		Payroll Liability Check	IRS		\$ 3,205.55
7/23/2021		Payroll Liability Check	Taxation & Revenue		\$ 2,050.58
7/26/2021		AP Warrant	NMPSIA Risk		\$ 22,566.00
7/28/2021		Payroll Liability Check	NM Taxation & Revenue Dept.		\$ 73.10
7/30/2021		Paycheck	Hernandez, Vince		\$ -
7/30/2021		Payroll Liability Check	US Bank- Payroll		\$ 6,409.00
Sub Total				\$	- \$80,408.08
Bank	US Bank	Account Number	Main Account II - 2144		
Date	Number	Type	Payee/From	Deposit	Withdrawal
7/14/2021	07-001	Cash Receipt	SEG July 2021	\$ 105,750.35	
7/15/2021	13402	AP Warrant	El Paso Electric		\$ 1,047.80
7/15/2021	13403	AP Warrant	Harris School Solutions		\$ 13,159.11
7/15/2021	13404	AP Warrant	PowerSchool Group LLC		\$ 8,669.10
7/15/2021	13405	AP Warrant	PTS Office Systems		\$ 81.42
7/15/2021	13406	AP Warrant	Stooney, LLC		\$ 725.00
7/15/2021	13407	AP Warrant	T Mobile		\$ 267.75
7/20/2021	07-002	Cash Receipt	HB-33 & SB-9 Dona Ana County	\$ 622.45	
7/23/2021	07-003	Cash Receipt	GEERs 24305 RfR #2 FY21	\$ 111.07	
7/26/2021		AP Warrant	NMPSIA Risk		\$ 22,566.00
7/26/2021	00032581	Journal Entry	Void Warrant: (Null); Reversing Disbursement for Voucher: APV2	\$ 22,566.00	
7/27/2021	07-004	Cash Receipt	Title II 24154 RfR#2 FY21	\$ 162.03	
7/27/2021	07-005	Cash Receipt	Lease Assistance Q4 FY21	\$ 15,132.50	
7/29/2021	13408	AP Warrant	City of Las Cruces		\$ 621.60
7/29/2021	13409	AP Warrant	NM Environment Department		\$ 200.00
7/29/2021	13410	AP Warrant	Stooney, LLC		\$ 962.50
7/29/2021	13411	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$ 334.30
Sub Total				\$	144,344.40 \$ 48,634.58
Grand Total				\$	144,344.40 \$ 129,101.58

BANK RECONCILIATION

School: La Academia Dolores Huerta
Bank: US Bank
Account Description: Main - 5246
Statement Date: July 31, 2021

Beginning balance per bank	\$ 224,838.22
Cleared transactions:	
Checks and withdrawals	\$ (80,408.08)
Deposits and credits	\$ -
Other bank adjustments	
Ending balance per bank	<u>144,430.14</u>
Plus: Outstanding Deposits	-
Plus: Cleared items prior to entry	-
Less: Outstanding checks	\$ -
Balance per GL	<u><u>\$ 144,430.14</u></u>

Reviewed by: 
Date: 8/4/2021

BANK RECONCILIATION

School: La Academia Dolores Huerta
Bank: US Bank
Account Description: Main II - 2144
Statement Date: July 31, 2021

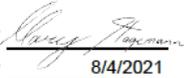
Beginning balance per bank	\$ 177,584.23
Cleared transactions:	
Checks and withdrawals	\$ (40,093.58)
Deposits and credits	\$ 121,778.40
Other bank adjustments	
Ending balance per bank	<u>259,269.05</u>
Plus: Outstanding Deposits	-
Plus: Cleared items prior to entry	-
Less: Outstanding checks	\$ (2,420.44)
Balance per GL	<u>\$ 256,848.61</u>

Reviewed by: 
Date: 8/4/2021

BANK RECONCILIATION

School: La Academia Dolores Huerta
 Bank: US Bank
 Account Description: Activity Account -5089
 Statement Date: July 31, 2021

Beginning balance per bank	\$ 8,822.50
Cleared transactions:	
Checks and withdrawals	\$ (58.92)
Deposits and credits	-
Other bank adjustments	-
Ending balance per bank	8,763.58
Plus: Outstanding Deposits	-
Plus: Cleared items prior to entry	-
Less: Outstanding checks	\$ -
Balance per GL	\$ 8,763.58

Reviewed by: 
 Date: 8/4/2021

La Academia Dolores Huerta
 Balance Sheet Report
 as of July 31st, 2021

Description	11000	14000	21000	23000	24101	24106	24146	24154	24189	24301
11011 - Bank Accounts	\$ 83,421.40	\$ 608.34	\$ 8,892.14	\$ 8,844.18	\$ (31,425.05)	\$ 104.31	\$ (32,338.00)	\$ -	\$ (10,000.00)	\$ (31,540.77)
11311 - Main Bank Acct - Cash (new)	\$ 175,049.98	\$ -	\$ (200.00)	\$ (80.60)	\$ 31,754.83	\$ (128.12)	\$ (25,367.48)	\$ -	\$ 10,000.00	\$ 25,520.23
Subtotal of Account Type: Asset	\$ 258,471.38	\$ 608.34	\$ 8,692.14	\$ 8,763.58	\$ 329.18	\$ 38.19	\$ (57,706.08)	\$ -	\$ -	\$ (6,020.54)
Subtotal of Account Group: Assets	\$ 258,471.38	\$ 608.34	\$ 8,692.14	\$ 8,763.58	\$ 329.18	\$ 38.19	\$ (57,706.08)	\$ -	\$ -	\$ (6,020.54)
21011 - Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ 818.53	\$ -	\$ -	\$ -	\$ -	\$ -
23011 - Accrued Salaries and Benefits	\$ 657.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23100 - Payroll Deductions and Withholdings	\$ 663.30	\$ -	\$ -	\$ -	\$ 2.02	\$ -	\$ -	\$ -	\$ -	\$ -
23126 - Unemployment Insurance	\$ 1,169.55	\$ -	\$ -	\$ -	\$ 77.90	\$ 38.19	\$ 37.05	\$ -	\$ -	\$ 12.81
23141 - Federal Income Tax	\$ 806.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23142 - State Income Tax	\$ 565.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132.28	\$ -	\$ -	\$ -
23143 - Fica	\$ 589.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.29
23144 - Medicare	\$ 137.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.08
23145 - ERB	\$ 3,336.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430.63	\$ -	\$ -	\$ 114.32
23222 - Fica	\$ 589.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.29
23223 - Medicare	\$ 137.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.08
23224 - ERB	\$ 3,427.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 643.08	\$ -	\$ -	\$ 187.56
23225 - Employee Ins.	\$ 4,897.29	\$ -	\$ -	\$ -	\$ 79.74	\$ -	\$ 103.79	\$ -	\$ -	\$ -
23227 - Workers Compensation	\$ 2.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28247 - Voluntary Deductions	\$ 1,219.33	\$ -	\$ -	\$ -	\$ 169.48	\$ -	\$ 63.00	\$ -	\$ -	\$ -
Subtotal of Account Type: Liability	\$ 18,231.38	\$ -	\$ -	\$ -	\$ 1,147.67	\$ 38.19	\$ 1,409.81	\$ -	\$ -	\$ 369.43
32300 - Unreserved Fund Balance	\$ 202,267.60	\$ 608.34	\$ 8,892.14	\$ 8,822.50	\$ (818.49)	\$ -	\$ (54,365.24)	\$ (182.03)	\$ -	\$ (5,183.35)
Net Increase/Decrease	\$ 30,972.38	\$ -	\$ (200.00)	\$ (58.92)	\$ -	\$ -	\$ (4,750.65)	\$ 162.03	\$ -	\$ (1,226.82)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$ 240,239.98	\$ 608.34	\$ 8,692.14	\$ 8,763.58	\$ (818.49)	\$ -	\$ (59,115.89)	\$ -	\$ -	\$ (6,389.97)
Subtotal of Account Group: Liabilities/Fund Balance	\$ 258,471.38	\$ 608.34	\$ 8,692.14	\$ 8,763.58	\$ 329.18	\$ 38.19	\$ (57,706.08)	\$ -	\$ -	\$ (6,020.54)

**La Academia Dolores Huerta
Balance Sheet Report
as of July 31st, 2021**

24305	24306	25153	26204	27107	27109	28144	31200	31600	31701	31703	Total	Total
\$ (327.25)	\$ (1,574.95)	\$ 27,490.84	\$ 8,455.13	\$ -	\$ 2,680.46	\$ 6,803.72	\$ (31,722.19)	\$ 37,521.81	\$ 103,111.40	\$ 4,210.00	\$ 153,274.32	\$ 233,741.32
\$ 327.25	\$ 178.56	\$ -	\$ -	\$ (721.12)	\$ (53.96)	\$ -	\$ 31,722.19	\$ 513.53	\$ 8,250.74	\$ -	\$ 256,768.01	\$ 161,058.19
\$ -	\$ (1,396.39)	\$ 27,490.84	\$ 8,455.13	\$ (721.12)	\$ 2,626.50	\$ 6,803.72	\$ -	\$ 38,035.34	\$ 111,362.14	\$ -	\$ 405,832.33	\$ 394,799.51
\$ -	\$ (1,396.39)	\$ 27,490.84	\$ 8,455.13	\$ (721.12)	\$ 2,626.50	\$ 6,803.72	\$ -	\$ 38,035.34	\$ 111,362.14	\$ -	\$ 405,832.33	\$ 394,799.51
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 818.53	\$ 3,849.35
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 657.98	\$ 665.32
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 665.32	\$ 1,341.14
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,365.50	\$ 197.83
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 806.61	\$ 2,118.87
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 698.10	\$ 265.26
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620.00	\$ 62.04
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144.99	\$ 11,229.11
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,881.72	\$ 265.26
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620.00	\$ 62.04
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144.99	\$ 15,605.31
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,237.81	\$ 6,708.03
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,080.82	\$ 75.40
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.30	\$ 3,454.66
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,451.81	\$ 45,899.42
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,196.48	\$ 440,532.37
\$ (111.07)	\$ (1,396.39)	\$ 27,490.84	\$ 8,455.13	\$ (721.12)	\$ 2,626.50	\$ 6,803.72	\$ (15,132.50)	\$ 37,830.45	\$ 110,935.58	\$ -	\$ 343,871.61	\$ (95,842.28)
\$ 111.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,132.50	\$ 195.89	\$ 426.56	\$ -	\$ 40,764.24	\$ 344,690.09
\$ -	\$ (1,396.39)	\$ 27,490.84	\$ 8,455.13	\$ (721.12)	\$ 2,626.50	\$ 6,803.72	\$ -	\$ 38,035.34	\$ 111,362.14	\$ -	\$ 384,635.85	\$ 390,589.51
\$ -	\$ (1,396.39)	\$ 27,490.84	\$ 8,455.13	\$ (721.12)	\$ 2,626.50	\$ 6,803.72	\$ -	\$ 38,035.34	\$ 111,362.14	\$ -	\$ 405,832.33	

Principal's Report

Aug. 12, 2021

Current Enrollment:

Grade	Enrolled
6 th	28
7 th	18
8 th	22
Total	68

- Still have spaces available for all grades.

LADH News:

- First week of school is off to a good start. Kids are happy to be back in person.
- Cultural Committee Project (CCP)
 - Will hold a CCP Intro meeting in early September.
- School Leaders Conference Call
 - See notes in Google File
- Finance Committee met on Wednesday, Aug 12, 2021 (See Finance Report)

Student Achievement/ Student News:

- Non at the moment

Professional Learning Community (PLC):

- PD is being focused on the SAT Process for any students that have been retained or are struggling as well as the steps of MLSS.
- New teacher evaluation platform on CANVAS

Teacher/Staff News:

- Our Cafeteria and Day custodian resigned so we are in the process of interviewing for a replacement.

Upcoming Events:

- Aug 28th, Hispanic Heritage Day Celebration at NMSU. LADH will have a recruiting/Info booth at the Tailgating Heritage Celebration and Ballet Folklorico & Mariachi will be performing during the ½ time show.
- LADH BF will be performing in Mesilla Sept 11 & 12

Fundraisers:

- LADH Folklorico will be selling T-shirts as their 1st Fundraiser of the year.

Community Collaboration:

- LC Hispanic Chamber of Commerce providing volunteer opportunities and community involvement projects.
- NMSU Music Dept., Youth Orchestras @ NMSU, and Camerata del Sol After School Community Program
- Frank J. Papen Ctr (After School Program), CYFD