

La Academia Dolores Huerta Charter Middle School

"A Dual Language Charter Middle School"
400 W.Bell St.
Las Cruces, NM 88005
Phone: 575-526-2984
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The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes

Thursday August 8, 2024 at 5:30 PM, LADH Conference Room Meeting will be live streamed via YouTube Live Steam (refer to school website https://www.ladh.org)

1) Adrian Gaytan called the meeting to order at 5:43pm

GC Members Present:

Adrian Gaytan, President

Hilda Paz, Vice-President (arrived at 6:06pm)

Dalina Matsumoto, Treasurer (arrived at 5:55pm)

Elaine Palma, Secretary (responsible for meeting minutes)

Quorum established.

GC Members Absent:

None

<u>Guests:</u> Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist; Francisco Rodriguez, Community Schools Coordinator; Soila Estrada, GC Candidate; Sonia Evaro, GC Candidate

Mr. Gaytan noted that two GC members are running late and therefore all voting items will be held until their arrival. GC addressed New Business items first beginning with item #8.

2) Appointment of new GC member(s): Presented by Elaine Palma Mrs. Palma noted that after a careful review of the GC bylaws she noted that even though there are not currently 5 seated GC members, the members of the GC can vote on the GC candidates. She also reported that she met with Ms. Estrada and Mr. Gaytan with Mrs. Evaro to discuss GC requirements. Information about GC training requirements was emailed to both prospective candidates.

Prospective candidates were asked to introduce themselves.

Sonia Evaro introduced herself as a parent of a 7th grade LADH student. She noted that she wants to be part of the GC to become more involved in her daughter's education.

Soila Estrada introduced herself as a former LADH alumni and noted that she was excited to join the GC as LADH had a profound impact on her life and she wants to give back to her community.

Adrian Gaytan moved to name Sonia Evaro and Soila Estrada to the GC; Hilda Paz seconded

Roll Call Vote:

Adrian Gaytan: yes Elaine Palma: yes Dalina Matsumoto: yes

Hilda Paz: yes

3) Approval of 8.8.24 regular GC meeting agenda

Adrian Gaytan moved to approve the 8.8.24 regular GC meeting agenda; Hilda Paz seconded

Roll Call Vote:

Adrian Gaytan: yes Elaine Palma: yes Dalina Matsumoto: yes

Hilda Paz: yes Sonia Evaro: yes Soila Estrada: yes

None opposed; motion passed

4) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

There was no one in the chat room or in person to provide public input. Chat room was monitored throughout the meeting.

5) Review, discussion, and possible approval of July 25, 2024, Regular GC Meeting Minutes.

Adrian Gaytan moved to approve the July 25, 2024, regular GC meeting minutes; Hilda Paz seconded

Roll Call Vote:

Adrian Gaytan: yes
Elaine Palma: yes
Dalina Matsumoto: yes

Hilda Paz: yes

Sonia Evaro: abstained

Soila Estrada: abstained

None opposed; motion passed

ACTION ITEMS

6) Review, discussion, and possible approval of BAR 560-000-2425-003-IB. Presented by Adrian Gaytan and Mirna Rodriguez

Mrs. Rodriguez reported that the BAR presented was and initial budget BAR for the remaining ARP ESSER III funds of \$164.32.

Adrian Gaytan moved to approve BAR 560-000-2425-003-IB; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes
Elaine Palma: yes
Dalina Matsumoto: yes

Hilda Paz: yes Sonia Evaro: yes Soila Estrada: yes

None opposed; motion passed

7) Review, discussion, and possible approval of the lease application. Presented by Mirna Rodriguez

Mrs. Rodriguez has been in contact with PSFA as the lease reimbursement application deadline is August 15th and LADH will not have the approved lease agreement with LCPS by that date. PSFA instructed her to submit the lease application along with several required items by August 15th. The lease agreement should be submitted as soon as the LCPS board and LADH's GC approve it (August 20th and tentatively August 21-23rd respectively). Mrs. Palma asked if the lease application included information about the lease term dates and Mrs. Rodriguez noted that it does not.

Adrian Gaytan moved to approve the 2024-2025 lease application; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes Elaine Palma: yes Dalina Matsumoto: yes

Hilda Paz: yes Sonia Evaro: yes Soila Estrada: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

8) LCPS lease agreement negotiations: Presented by Mirna Rodriguez

Mrs. Rodriguez noted that she is still waiting on LCPS to submit the requested documents for lease application. She reached out today via email but has not yet received a response. On July 23rd she sent an email to Mr. Steve Rodriguez letting him know that all required documents needed to be to LADH by August 6th. This would have allowed for Mrs. Rodriguez to organize the documents and get them to PSFA in a timely matter.

Mrs. Galvan de Lucero noted that she also requested to review a draft of the lease agreement before it is presented to the LCPS board but has yet to receive it. She would like to review the terms of the lease to ensure that all that was previously agreed to with the LCPS Superintendent is accurately represented.

- 9) Finance Committee Report: Presented by Adrian Gaytan
 - a. Revenue and expense reports: \$507,039 available -two outstanding checks
 - b. Budget shortfall discussion: as of now SEG is being based on the average number of students enrolled on the 80th and 120th count days. The awarded SEG for the 2024-2025 academic year is \$82,904.
- 10) 2024-2025 student recruitment/enrollment update: Presented by Mrs. Galvan de Lucero
 - Currently there are 90 students enrolled and four pending students (three 7th graders and one 8th grader)
 - 6th grade: 39 students are enrolled and due to the large class size administration is considering starting a wait list
 - After the 40th day count in October, administration will be able to determine with LADH will have the funds needed to expand the staff.
- 11) UPDATE: 2023-2024 annual site preliminary report: Presented by Mrs. Galvan de Lucero
 - Mrs. Galvan de Lucero received the draft of the final report as the final report cannot be issued due to the lack of state testing or attendance data, which has not been made available by PED. Therefore, the overall rating is listed as "pending."
 - For those items identified as "working to meet standard", Mrs. Galvan de Lucero noted that there were some discrepancies between what was reported on the preliminary report and those in the draft final report including:
 - 1e: In preliminary report (and follow-up meeting), this item addressed the need for LADH to monitor and implement grant requirements; the final report draft indicates that the school did not upload discipline plan. Mrs. Galvan de Lucero noted that she was not aware the discipline plan had to be uploaded to the Google file as she followed what she believed was the requirements of having a discipline plan and posting it on the website. At no time was this requirement identified in the preliminary report or follow-up meeting. She has uploaded the document.
 - 1f: In the preliminary report and follow-up meeting, it was noted that the school needed to upload their DASH plan to the website, which Mrs.
 Galvan de Lucero did. In the final report draft, it indicated that there was no DASH report uploaded to the Google file. Mrs. Galvan de Lucero was

not made aware than in addition to it being uploaded to the DASH website it also needed to be uploaded to the Google file. She has uploaded it.

- Two of the items identified as "working to meet standard" are outside the control of LADH including:
 - o 4b: As there is no attendance date to report until the PED releases the information
 - 5a: Campus security cannot be addressed as LCPS is the owner of the building.
- 12) State testing results for 2023-2024: Presented by Sylvy Galvan de Lucero Mrs. Galvan de Lucero reported that she received a UPS package yesterday containing all test results and that the online site was opened yesterday as well. She has not had time to sift through all the information but will report on it during next month's meeting.
- 13) New building search committee:

Mrs. Rodriguez inquired about a building on Main and Boutz but although owner was there, he stated that he did not know what he was going to do with the building and did not want to take any contact information. He added that if his truck was parked in front of the building then people were welcomed to come in and see it. No other prospects were reported.

- 14) Community schools report: Reported by Francisco Rodriguez
 - The schedule for Community Schools meetings has been set for the last Thursday of every month, with the first meeting being on August 21st at 5:00pm.
 - All after school programs have been scheduled for the community (see attached flyer). Since the release of the flyer, LADH has received numerous calls of interest. Mr. Rodriguez reported that as of now there is no cap on attendance as he would like to wait to see participation numbers. Currently LADH has enough space to handle 20-30 participants per session. All musical instruments will be provided. Teachers will be the instructors. Mr. Gaytan noted that he reached out to NMSU to obtain funding for the teachers participating in the after-school program via a stipend. Mrs. Galvan de Lucero and Mr. Rodriguez will follow-up.
- 15) Head Administrators Report: Presented by Mrs. Galvan de Lucero (see attached report which was provided to the GC prior to the meeting)
 - Enrollment at 90 students
 - Starting a scholar store (see attached letter)
 - Parent/teacher conferences are scheduled for August 29th (4-6pm) and 30th. GC to feed the staff on August 29th. Mrs. Paz volunteered to make posole again and all other members to bring accompanying food and drinks.
 - Fundraisers: As LADH has a new logo, would like to get shirts donated, have Print-o-rama embroider them (at a cost of \$15 per shirt), and then sell the shirts. Mr. Gaytan asked why the logo was changed and Mrs. Galvan de Lucero explained that the logo was so intricate that it was difficult to get embroidered. He asked that Aztecas be incorporated in some way, and everyone agreed that it

could be placed under the logo. Mrs. Palma asked about the types of shirts they wanted donated and was informed that any shirts, hats, bags, or anything else could be used. Mrs. Paz is going to check if she can get the embroidery at a lower price.

16) Secretary Report: Presented by Elaine Palma

- GC Recruitment: As we now have a parent representative on the GC, we can focus our efforts on finding a member with financial expertise.
- Annual calendar review:

August:

• Bylaw revisions

September:

• Staff needs

• GC retreat: 8.17.24 at 3:00pm at Mrs. Palma's house.

• GC next meeting: 9.5.24 at 5:30

17) Adjourn GC general meeting

Adrian Gaytan moved to adjourn the regular GC meeting at 6:34pm; Hilda Paz seconded

Roll Call Vote: Adrian Gaytan: yes Elaine Palma: yes Dalina Matsumoto: yes

Hilda Paz: yes Sonia Evaro: yes Soila Estrada: yes

None opposed; motion passed

^{*}Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

La Academia Dolores Huerta

Account Summary Report-Revenue

July 31, 2024

Account Code	Description		Budget (YTD)	Actual (YTD)	Available (YTD)
11000 - Operational		\$	975,132.00	\$ 82,904.42	\$ 892,227.58
21000 - Food Services		\$	54,000.00	\$ -	\$ 54,000.00
21100 - Universal Free Lunch		\$	3,800.00	\$ 510.60	\$ 3,289.40
23000 - Non-Instructional Support		\$	1,145.00	\$ 500.00	\$ 645.00
24101 - Title I - IASA		\$	33,871.00	\$ 6,157.14	\$ 27,713.86
24106 - Entitlement IDEA-B		\$	43,984.33	\$ -	\$ 43,984.33
24154 - Teacher/Principal Training & Recruiting		\$	5,034.00	\$ 3,000.00	\$ 2,034.00
24189 - Student Supp Academic Achievment Title IV		\$	10,000.00	\$ -	\$ 10,000.00
24330 - ARP ESSER III		\$	-	\$ 1,449.18	\$ 1,449.18
25153 - Title XIX MEDICAID 3/21 Years		\$	6,000.00	\$ -	\$ 6,000.00
27107 - 2012 GO Bond Student Library \$B- 66		\$	2,957.00	\$ 2,241.00	\$ 716.00
27126 - Community Schools Planning Grant		\$	-	\$ 2,641.04	\$ 2,641.04
27407 - Family Income Index		\$	36,187.00	\$ 7,742.42	\$ 28,444.58
27528 - FY24 FY25 community school and family engagement initiatives		\$	35,000.00	\$ -	\$ 35,000.00
27575 - Bilingual Multicultural Ed Laws of 2023		\$	-	\$ 2,413.54	\$ 2,413.54
31200 - Public School Capital Outlay		\$	-	\$ 204.00	\$ 204.00
31600 - Capital Improvements HB-33		\$	-	\$ 3.49	\$ 3.49
31701 - Capital Improvements SB-9 Local		\$	-	\$ 25.05	\$ 25.05
Grand Total		\$ 1	,207,110.33	\$ 109,791.88	\$ 1,097,318.45

La Academia Dolores Huerta

Account Summary Report-Expenditure **July 31, 2024**

Account Code	Description	Budget (YTD)	Actual	Encumbrance	Available
		Daager (112)	(YTD)	(YTD)	(YTD)
	Instruction- Subs- Salaries Expense	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	Instruction/K-12- Salaries Expense	\$225,242.00	\$0.00	\$0.00	\$225,242.00
	Instruction-Salaries Expense	\$66,183.00	\$0.00	\$0.00	\$66,183.00
	Instruction/K-12- Additional Compensation	\$1,034.00	\$0.00	\$0.00	\$1,034.00
	Instruction-Additional Compensation	\$1,500.00	\$0.00	\$0.00	\$1,500.00
	Instruction-Educational Retirement	\$4,538.00	\$0.00	\$0.00	\$4,538.00
	Instruction/K-12- Educational Retirement (ERB)	\$41,069.00	\$0.00	\$0.00	\$41,069.00
	Instruction-Educational Retirement	\$272.00	\$0.00	\$0.00	\$272.00
	Instruction-Educational Retirement	\$12,012.00	\$0.00	\$0.00	\$12,012.00
	Instruction-ERA - Retiree Health	\$500.00	\$0.00	\$0.00	\$500.00
	Instruction/K-12- Retiree Health (ERA)	\$4,526.00	\$0.00	\$0.00	\$4,526.00
	Instruction-ERA - Retiree Health	\$30.00	\$0.00	\$0.00	\$30.00
	Instruction-ERA - Retiree Health	\$1,324.00	\$0.00	\$0.00	\$1,324.00
	Instruction- Subs/Sick Leave- FICA Payments	\$1,550.00	\$0.00	\$0.00	\$1,550.00
	Instruction/K-12- FICA	\$14,029.00	\$0.00	\$0.00	\$14,029.00
	Instruction-FICA Payments	\$93.00	\$0.00	\$0.00	\$93.00
	Instruction-FICA Payments	\$4,103.00	\$0.00	\$0.00	\$4,103.00
	Instruction- Subs/Sick Leave- Medicare	\$363.00	\$0.00	\$0.00	\$363.00
	Instruction/K-12- Medicare	\$3,281.00	\$0.00	\$0.00	\$3,281.00
	Instruction-Medicare Payments	\$22.00	\$0.00	\$0.00	\$22.00
	Instruction-Medicare Payments	\$960.00	\$0.00	\$0.00	\$960.00
	Instruction/K-12- Health and Medical Premiums	\$39,000.00	\$0.00	\$0.00	\$39,000.00
	Instruction/SpEd- Health and Medical Premiums	\$810.00	\$0.00	\$0.00	\$810.00
	Instruction-Health and Medical Premiums	\$117.00	\$0.00	\$0.00	\$117.00
	Instruction/K-12- Life	\$691.00	\$0.00	\$0.00	\$691.00
	Instruction-Life	\$69.00	\$0.00	\$0.00	\$69.00
	Instruction/K-12- Dental	\$1,128.00	\$0.00	\$0.00	\$1,128.00
	Instruction/K-12- Vision	\$309.00	\$0.00	\$0.00	\$309.00
	Instruction/K-12- Disability	\$625.00	\$0.00	\$0.00	\$625.00
	Instruction-Unemployment Compensation	\$163.00	\$0.00	\$0.00	\$163.00
	Instruction/K-12- Unemployment Compensation	\$1,800.00	\$0.00	\$0.00	\$1,800.00
	Instruction/SpEd- Unemployment Compensation	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction-Unemployment Compensation	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction- Subs/Sick Leave- Workers Compensation Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction- Subs/Other Leave- Workers Comp Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction/K-12-Workers Compensation Employer's Fee	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction-Other Charges	\$250.00	\$0.00	\$0.00	\$250.00
	Instruction-Other Contract Services	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Instructional Materials	\$11,095.00	\$0.00	\$0.00	\$11,095.00
	Instruction- Software	\$11,000.00	\$10,619.41	\$0.00	\$380.59
	Instruction- General Suppliesand Materials	\$764.00	\$0.00	\$0.00	\$764.00
Subtotal of Element: [Function] 1000 - Instruction		\$480,592.00	\$10,619.41	\$0.00	\$469,972.59
-	Counselor-Salaries Expense	\$14,737.00	\$0.00	\$0.00	\$14,737.00

Account Code	Description	Budget (YTD)		Encumbrance	Available
	Support Services/Counselor- Educational	\$4,490.00	(YTD) \$0.00	(YTD) \$0.00	(YTD) \$4,490.00
	Retirement (ERB)	Ψ4,430.00	ψ0.00	Ψ0.00	ψ 4 ,430.00
	Support Services/Counselor- Retiree Health (ERA)	\$495.00	\$0.00	\$0.00	\$495.00
	Support Services/Counselor- FICA Payments	\$1,534.00	\$0.00	\$0.00	\$1,534.00
	Support Services/Counselor- Medicare Payments	\$359.00	\$0.00	\$0.00	\$359.00
	Support Services/Counselor- Health and Medical Premiums	\$6,430.00	\$0.00	\$0.00	\$6,430.00
	Support Services/Counselor- Life	\$69.00	\$0.00	\$0.00	\$69.00
	Support Services/Counselor- Dental	\$647.00		\$0.00	\$647.00
					\$646.00
	Support Services/Counselor- Vision	\$646.00		\$0.00	*
	Support Services/Counselor- Disability	\$270.00		\$0.00	\$270.00
	Support Services-Students-Unemployment Compensation	\$117.00	\$0.00	\$0.00	\$117.00
	Support Services/Counselor- Workers Comp Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Diagnosticians-Contracted	\$4,000.00	\$0.00	\$0.00	\$4,000.00
	Speech Therapist- Contracted	\$7,000.00	\$0.00	\$0.00	\$7,000.00
	Support Services-Students-Specialists - Contracted	\$15,770.00	\$0.00	\$15,200.00	\$570.00
Subtotal of Element: [Function] 2100 - Support Services-Students		\$56,574.00	\$0.00	\$15,200.00	\$41,374.00
	Support Services-General Administration- Salaries Expense	\$106,996.00	\$8,916.34	\$98,079.66	\$0.00
	Support Services-General Administration- Educational Retirement	\$19,420.00	\$1,618.32	\$17,801.51	\$0.17
	Support Services-General Administration-ERA - Retiree Health	\$2,140.00	\$178.32	\$1,961.52	\$0.16
	Support Services-General Administration-FICA Payments	\$6,634.00	\$508.36	\$5,591.96	\$533.68
	Support Services-General Administration- Medicare Payments	\$1,551.00	\$118.90	\$1,307.90	\$124.20
	Support Services-General Administration- Health and Medical Premiums	\$14,432.00	\$1,052.88	\$11,581.68	\$1,797.44
	Support Services-General Administration-Life	\$76.00	\$5.76	\$ 63.36	\$6.88
	Support Services-General Administration- Dental	\$252.00	\$16.36	\$179.96	\$ 55.68
	Support Services-General Administration-Vision	\$88.00	\$6.30	\$69.30	\$12.40
	Support Services-General Administration- Disability	\$327.00	\$26.10	\$287.10	\$13.80
	Support Services-General Administration- Unemployment Compensation	\$117.00	\$0.00	\$117.29	(\$0.29)
	Workers Compensation Employers Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Support Services- Professional Development	\$500.00	\$0.00	\$0.00	\$500.00
	Auditing	\$20,000.00	\$0.00	\$0.00	\$20,000.00
	Legal	\$3,000.00	\$0.00	\$3,000.00	\$0.00
	Support Services- General Administration- Employee Travel	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Subtotal of Element: [Function] 2300 - Support Services-General Administration		\$176,543.00	\$12,447.64	\$140,041.24	\$24,054.12
	Secretary-Salaries Expense	\$6,438.00	\$0.00	\$0.00	\$6,438.00
	Secretary-Educational Retirement (ERB)	\$1,168.00		\$0.00	\$1,168.00
	Secretary- Retiree Health (ERA)	\$129.00		\$0.00	\$129.00
	Secretary-FICA	\$399.00		\$0.00	\$399.00
	Secretary-Medicare	\$93.00		\$0.00	\$93.00
	Secretary-Life	\$69.00		\$0.00	\$69.00
	Support Services-Secretary-Dental	\$412.00		\$0.00	\$412.00
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Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	
	Support Services-Secretary-Disability	\$138.00	\$0.00	\$0.00	\$138.00
	Support Services-Secretary-Unemployment Compensation	\$100.00	\$0.00	\$0.00	\$100.00
	Secretary-Workers Comp Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	School Admin-Other Charges	\$200.00	\$0.00	\$0.00	\$200.00
Subtotal of Element: [Function] 2400 - Support Services-School Administration		\$9,234.00	\$0.00	\$0.00	\$9,234.00
	Business Support- Salaries Expense	\$65,613.00	\$5,467.76	\$60,145.24	\$0.00
	Business Support- Educational Retirement (ERB)	\$11,909.00	\$992.40	\$10,916.38	\$0.22
	Business Support- Retiree Health (ERA)	\$1,312.00	\$109.36	\$1,202.96	(\$0.32)
	Business Support- FICA	\$4,068.00	\$337.14	\$3,708.53	\$22.33
	Business Support- Medicare	\$951.00	\$78.84	\$867.24	\$4.92
	Business Support- Life	\$67.00	\$5.76	\$63.36	(\$2.12)
	Business Support- Dental	\$754.00	\$59.88	\$658.68	\$35.44
	Business Support- Vision	\$127.00	\$9.90	\$113.85	\$3.25
	Business Support- Disability	\$226.00	-	\$203.06	\$4.48
	Central Services-Unemployment Compensation	\$117.00		\$117.24	(\$0.29)
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	Business Support- Workers Compensation Employer's Fee	\$10.00		\$0.00	
	Business & Support- Professional Development	\$1,800.00		\$0.00	,
	Central Services-Other Professional/Technical Services	\$79,390.00	\$1,037.50	\$137,432.50	(\$59,080.00)
	Business & Support Services-Rents & Leases	\$4,300.00	\$333.50	\$3,966.50	\$0.00
	Business & Support- Employee Travel	\$1,750.00	\$0.00	\$0.00	\$1,750.00
	Business & Support Services- Other contracted service	\$9,650.00	\$0.00	\$4,971.00	\$4,679.00
	Business & Support- Software	\$16,000.00	\$15,819.16	\$0.00	\$180.84
	Business & Support- General Supplies & Materials	\$1,100.00	\$0.00	\$1,100.00	\$0.00
Subtotal of Element: [Function]		\$199,144.00	\$24,269.71	\$225,466.54	(\$50,592.25)
2500 - Central Services	Operation/Maintenance Of Plant-Electricity	\$10,000.00	\$698.53	\$9,301.47	\$0.00
	Operation/Maintenance Of Plant-Bldg. Heat- Natural Gas	\$6,400.00		\$3,094.83	·
	Operation/Maintenance of Plant- Water/Sewer/Trash	\$6,932.00	\$894.23	\$9,105.77	(\$3,068.00)
	Operation/Maintenance Of Plant- Communications	\$3,300.00	\$267.75	\$3,032.25	\$0.00
	Operation & Maintenance of Plant- Property/Liability Insurance	\$21,313.00	\$25,128.00	\$0.00	(\$3,815.00)
	Operation & Maintenance of Plant-Other Contract Services	\$0.00	\$215.00	\$4,945.00	(\$5,160.00)
	Operation & Maintenance of Plant-General Supplies and Materials	\$2,500.00	\$0.00	\$210.00	\$2,290.00
	Operation & Maintenance of Plant-Gasoline	\$500.00	\$0.00	\$500.00	\$0.00
Subtotal of Element: [Function] 2600 - Operation & Maintenance of			\$27,258.68	\$30,189.32	
Dlant	Other Support Services-Restricted	\$19,500.00	\$0.00	\$0.00	\$19,500.00
Subtotal of Element: [Function] 2900 - Other Support Services	Expenditures	\$19,500.00	\$0.00	\$0.00	\$19,500.00
Subtotal of Element: [Fund] 11000		\$992,532.00	\$74,595.44	\$410,897.10	\$507,039.46
Operational	Food Sonione Operations Solories Fungaria	¢20.276.00	en no	£0.00	\$20 276 00
	Food Services Operations-Salaries Expense	\$29,376.00		\$0.00	
	Food Services Operations-Educational Retirement	\$5,332.00	\$0.00	\$0.00	\$5,332.00

Account Code	Description	Budget (YTD)	Actual	Encumbrance	Available
riccount code	o contracti	Dauget (11D)	(YTD)	(YTD)	(YTD
	Food Services Operations-ERA - Retiree Health	\$588.00	\$0.00	\$0.00	\$588.00
	Food Services Operations-FICA Payments	\$1,821.00	\$0.00	\$0.00	\$1,821.00
	Food Services Operations-Medicare Payments	\$426.00	\$0.00	\$0.00	\$426.00
	Food Services Operations-Life	\$74.00	\$0.00	\$0.00	\$74.00
	Food Services Operations-Unemployment Compensation	\$214.00	\$0.00	\$0.00	\$214.00
	Food Services Operations-Workers	\$10.00	\$0.00	\$0.00	\$10.0
	Compensation Employer's Fee Food Services Operations-Other Charges	\$200.00	\$0.00	\$200.00	\$0.0
	Food Services-Food	\$53.000.00	\$0.00	\$0.00	\$53,000.0
	Food Services- General Supplies & Materials	\$5,103.00	\$0.00	\$0.00	\$5,103.0
		.,			
Subtotal of Element: [Function] 3100 - Food Services Operations		\$96,144.00	\$0.00	\$200.00	\$95,944.0
Subtotal of Element: [Fund] 21000 -		\$96,144.00	\$0.00	\$200.00	\$95,944.0
Food Services					
	Food	\$7,654.00	\$0.00	\$0.00	\$7,654.0
Subtotal of Element: [Function] 3100 - Food Services Operations		\$7,654.00	\$0.00	\$0.00	\$7,654.0
Subtotal of Element: [Fund] 21100 - Universal Free Lunch		\$7,654.00	\$0.00	\$0.00	\$7,654.0
	Instruction-Other Charges	\$3,068.00	\$0.00	\$0.00	\$3,068.0
	Instruction-Student Travel	\$0.00	\$0.00	\$7,350.00	(\$7,350.00
	Instruction-General Supplies and Materials	\$3,039.00	\$0.00	\$0.00	\$3,039.0
Subtotal of Element: [Function]		\$6,107.00	\$0.00	\$7,350.00	(\$1,243.00
Subtotal of Element: [Fund] 23000 -		\$6,107.00	\$0.00	\$7,350.00	(\$1,243.00
Non-Instructional Support					
	Instruction/K-12- Title I- Salaries Expense	\$25,804.00	\$0.00	\$0.00	\$25,804.0
	Instruction/K-12- Title I- Educational Retirement (ERB)	\$4,977.00	\$0.00	\$0.00	\$4,977.0
	Instruction/K-12- Title I- Retiree Health (ERA)	\$548.00	\$0.00	\$0.00	\$548.0
	Instruction/K-12- Title I- FICA Payments	\$1,700.00	\$0.00	\$0.00	\$1,700.0
	Instruction/K-12- Title I- Medicare Payments	\$398.00	\$0.00	\$0.00	\$398.0
	Instruction/K-12- Title I- Life	\$35.00	\$0.00	\$0.00	\$35.0
	Instruction/K-12- Title I- Dental	\$91.00	\$0.00	\$0.00	\$91.0
	Instruction/K-12- Title I- Vision	\$19.00	\$0.00	\$0.00	\$19.0
	Instruction/K-12- Title I- Disability	\$86.00	\$0.00	\$0.00	\$86.0
	Instruction/K-12- Title I- Unemployment	\$210.00	\$0.00	\$0.00	\$210.0
	Instruction/K-12- Title I- Workers Comp	\$3.00	\$0.00	\$0.00	\$3.0
Subtotal of Element: [Function]	Employers Fee	\$33,871.00	\$0.00	\$0.00	\$33,871.0
Subtotal of Element: [Fund] 24101 -		\$33,871.00	\$0.00	\$0.00	\$ 33,871.0
Title I - IASA		****,***	*****	*****	*,
	Instruction/IDEA B- Salaries Expense	\$29,984.33	\$0.00	\$0.00	\$29,984.3
Subtotal of Element: [Function] 1000 - Instruction		\$29,984.33	\$0.00	\$0.00	\$29,984.3
	Support Services-Students-Specialists - Contracted	\$14,000.00	\$0.00	\$0.00	\$14,000.0
Subtotal of Element: [Function] 2100 - Support Services-Students		\$14,000.00	\$0.00	\$0.00	\$14,000.0
Subtotal of Element: [Fund] 24106 - Entitlement IDEA-B		\$43,984.33	\$0.00	\$0.00	\$43,984.3

Account Code	Description	Budget (YTD)	Actual	Encumbrance	Available
		45.55	(YTD)	(YTD)	(YTD
Subtotal of Element: [Function] 2200 - Support Services-		\$5,034.00	\$0.00	\$0.00	\$5,034.0
Subtotal of Element: [Fund] 24154 Teacher/Principal Training & Recruiting		\$5,034.00	\$0.00	\$0.00	\$5,034.0
Tool diting	Instruction-Salaries Expense	\$10,000.00	\$0.00	\$0.00	\$10,000.0
Subtotal of Element: [Function] 1000 - Instruction		\$10,000.00	\$0.00	\$0.00	\$10,000.0
Subtotal of Element: [Fund] 24189 Student Supp Academic		\$10,000.00	\$0.00	\$0.00	\$10,000.0
Achievment Title IV	Support Services-Students-Salaries Expense	\$42,597.00	\$0.00	\$0.00	\$42,597.0
Subtotal of Element: [Function] 2100 - Support Services-Students		\$42,597.00	\$0.00	\$0.00	\$42,597.0
Subtotal of Element: [Fund] 25153 Title XIX MEDICAID 3/21 Years		\$42,597.00	\$0.00	\$0.00	\$42,597.0
	Spaceport- General Supplies & Materials	\$12,206.00	\$0.00	\$0.00	\$12,206.0
Subtotal of Element: [Function] 1000 - Instruction		\$12,206.00	\$0.00	\$0.00	\$12,206.0
Subtotal of Element: [Fund] 26204 Spaceport		\$12,206.00	\$0.00	\$0.00	\$12,206.0
	GO Bond- Library and Audtio Visual	\$2,957.00	\$0.00	\$0.00	\$2,957.0
Subtotal of Element: [Function] 2200 - Support Services-		\$2,957.00	\$0.00	\$0.00	\$2,957.0
Subtotal of Element: [Fund] 27107 2012 GO Bond Student Library SB-		\$2,957.00	\$0.00	\$0.00	\$2,957.0
••	Instruction-Instructional Materials Cash - 50% Textbooks	\$941.00	\$0.00	\$0.00	\$941.0
Subtotal of Element: [Function] 1000 - Instruction		\$941.00	\$0.00	\$0.00	\$941.0
Subtotal of Element: [Fund] 27109 Instructional Materials - Special		\$941.00	\$0.00	\$0.00	\$ 941.0
	Salaries Expense	\$22,900.00	\$0.00	\$0.00	\$22,900.0
	Educational Retirement	\$4,156.00	\$0.00	\$0.00	\$4,156.0
	ERA - Retiree Health	\$458.00	\$0.00	\$0.00	\$458.0
	FICA Payments	\$1,420.00	\$0.00	\$0.00	\$1,420.0
	Medicare Payments	\$332.00	\$0.00	\$0.00	\$332.0
	Health and Medical Premiums	\$6,423.00	\$0.00	\$0.00	\$6,423.0
	Life	\$25.00	\$0.00	\$0.00	\$25.0
	Dental	\$240.00	\$0.00	\$0.00	\$240.0
	Support Services-Students-Vision	\$39.00	\$0.00	\$0.00	\$39.0
	Support Services-Students-Disability	\$99.00	\$0.00	\$0.00	\$99.0
	Support Services-Students-Unemployment Compensation	\$91.00	\$0.00	\$0.00	\$91.0
	Support Services-Students-Workers Compensation Employer's Fee	\$4.00	\$0.00	\$0.00	\$4.0
Subtotal of Element: [Function] 2100 - Support Services-Students		\$36,187.00	\$0.00	\$0.00	\$36,187.0
Subtotal of Element: [Fund] 27407 Family Income Index		\$36,187.00	\$0.00	\$0.00	\$36,187.0
	Instruction-Other Professional/Technical Services	\$18,500.00	\$0.00	\$0.00	\$18,500.0
Subtotal of Element: [Function] 1000 - Instruction		\$18,500.00	\$0.00	\$0.00	\$18,500.0
	Support Services-Instruction-Salaries Expense	\$16,500.00	\$0.00	\$0.00	\$16,500.0
Subtotal of Element: [Function] 2200 - Support Services- Instruction		\$16,500.00	\$0.00	\$0.00	\$16,500.0

Account Code	Description	Budget (YTD)	Actual	Encumbrance	Available
		,,,,,,	(YTD)	(YTD)	(YTD
Subtotal of Element: [Fund] 27528		\$35,000.00			
FY24 FY25 community school and		V,	*	*****	*,
family engagement initiatives					
, <u>g</u> -g	Support Services-Students-Specialists -	\$1,678.00	\$0.00	\$0.00	\$1,678.0
	Contracted	Ψ1,070.00	Ψ0.00	φ0.00	Ψ1,070.0
Subtotal of Element: [Function]		\$1,678,00	\$0.00	\$0.00	\$1,678.0
2100 - Support Services-Students					
Subtotal of Element: [Fund] 28144		\$1,678.00	\$0.00	\$0.00	\$1,678.0
Medicaid HSD					
	Support Services-General Administration-	\$9.00	\$0.03	\$0.00	\$8.9
	County Tax Collection Costs				
Subtotal of Element: [Function]		\$9.00	\$0.03	\$0.00	\$8.9
2300 - Support Services-General					
Administration	0	#00 400 00	80.00		800 400 0
	Supply Assets (Under \$5,000)	\$39,132.00	-	\$0.00	\$39,132.0
Subtotal of Element: [Function]		\$39,132.00	\$0.00	\$0.00	\$39,132.0
4000 - Capital Outlay					
Subtotal of Element: [Fund] 31600 -		\$39,141.00	\$0.03	\$0.00	\$39,140.9
Capital Improvements HB-33					
	Support Services-General Administration-	\$0.00	\$0.25	\$0.00	(\$0.25
	County Tax Collection Costs				
Subtotal of Element: [Function]		\$0.00	\$0.25	\$0.00	(\$0.25
2300 - Support Services-General					
Administration					
	Capital Outlay-Maintenance & Repair -	\$5,000.00	\$0.00	\$0.00	\$5,000.0
	Bldgs/Grnds/Equipment (SB-9)				
	Capital Outlay-Software	\$80,979.00	\$0.00	\$8,688.23	\$72,290.7
Subtotal of Element: [Function]		\$85,979.00	\$0.00	\$8,688.23	\$77,290.7
4000 - Capital Outlay					
Subtotal of Element: [Fund] 31701		\$85,979.00	\$0.25	\$8,688.23	\$77,290.5
Capital Improvements SB-9 Local					
	Supply Assets (\$5,000 or less)	\$24,812.00	\$0.00	\$0.00	\$24,812.0
Subtotal of Element: [Function]		\$24,812.00	\$0.00	\$0.00	\$24,812.0
4000 - Capital Outlay					
Subtotal of Element: [Fund] 31703 -		\$24,812.00	\$0.00	\$0.00	\$24,812.0
Capital Improvements SB-9 Match					
Cash					
Grand Total		\$1,476,824.33	#74 FOF 72	\$427,135.33	¢07E 002 2

La Academia Dolores Huerta

Bank Account Register Activity Report **July 31, 2024**

Bank	Account Number	- July	31, 2024		
US Bank	Activity				
Date	Number	Туре	Payee/From	Deposit	Withdrawa
7/3/2024	07-001	Cash Receipt	Donation to Ballet	\$500.00	
7/31/2024			Ending Balance		
Sub Total				\$500.00	
Bank	Account Number				
US Bank	Main				
Date	Number	Туре	Payee/From	Deposit	Withdrawa
7/3/2024		Payroll Liability Check	IRS		\$5,124.36
7/3/2024		Payroll Liability Check	IRS		\$3,174.07
7/3/2024		Payroll Liability Check	IRS		\$3,174.08
7/3/2024	136261	AP Warrant	Harris School Solutions		\$15,819.16
7/3/2024	136262	AP Warrant	PowerSchool Group LLC		\$10,619.41
7/5/2024		Payroll Liability Check	First Financial Administrators, Inc.		\$1,183.26
7/8/2024		Payroll Liability Check	NM Retiree Health Care Authority		\$2,745.46
7/8/2024	07-002	Cash Receipt	GOB Library	\$2,241.00	
7/9/2024		Payroll Liability Check	NMPSIA		\$8,756.80
7/12/2024		Payroll Liability Check	NM Educational Retirement Board		\$26,124.57
7/15/2024		Payroll Liability Check	US Bank- Payroll		\$4,563.31
7/15/2024	136263	AP Warrant	El Paso Electric		\$698.53
7/15/2024	136264	AP Warrant	Valenzuela-Maldonado, Dominic		\$215.00
7/15/2024	136265	AP Warrant	Wells Fargo Vendor Financial		\$333.50
7/16/2024	07-003	Cash Receipt	USDA State May 2024	\$510.60	
7/16/2024	07-004	Cash Receipt	ARP RfR	\$1,449.18	
7/16/2024	07-005	Cash Receipt	Bilingual Multicultural RfR	\$2,413.54	
7/16/2024	07-006	Cash Receipt	Community Schools RfR	\$2,641.04	
7/16/2024	07-007	Cash Receipt	Title II RfR	\$3,000.00	
7/16/2024	07-008	Cash Receipt	Title I RfR	\$6,157.14	
7/16/2024	07-009	Cash Receipt	Family Income Index RfR	\$7,742.42	
7/16/2024	136266	AP Warrant	Stooney, LLC		\$1,037.50
7/19/2024		Payroll Liability Check	IRS		\$1,538.24
7/22/2024	136267	AP Warrant	City of Las Cruces		\$949.40
7/22/2024	136268	AP Warrant	T Mobile		\$267.75
7/24/2024		Payroll Liability Check	Taxation & Revenue		\$1,989.27
7/25/2024	07-010	Cash Receipt	SEG July 2024	\$82,904.42	
7/26/2024	07-011	Cash Receipt	Lease Reimbursement FY24	\$204.00	
7/29/2024		AP Warrant	NMPSIA Risk		\$25,128.00
7/30/2024		Payroll Liability Check	US Bank- Payroll		\$4,563.31
7/30/2024	07-012	Cash Receipt	HB33 and SB9 Dona Ana County	\$28.26	
7/31/2024		Payroll Liability Check	NM Department of Workforce		\$598.97
7/31/2024		Payroll Liability Check	NM Taxation & Revenue Dept.		\$64.50
7/31/2024			Ending Balance		
Sub Total				\$109,291.60	\$118,668.45
Grand Total				\$109,791.60	\$118,668.45

BANK RECONCILIATION

School: La Academia Dolores Huerta

Bank: US Bank
Account Description: Main - 2144
Statement Date: July 31, 2024

Beginning balance per bank \$ 321,323.68

Cleared transactions:

Checks and withdrawals \$ 119,984.63

Deposits and credits \$ 109,291.60

Other bank adjustments

Ending balance per bank \$ 310,630.65

Plus: Outstanding Deposits Plus: Cleared items prior to entry

Less: Outstanding checks \$ 326.00

Balance per GL \$ 310,304.65

BANK RECONCILIATION

School: La Academia Dolores Huerta

Bank: US Bank
Account Description: Activity -5089
Statement Date: July 31, 2024

Beginning balance per bank \$ 9,334.27

Cleared transactions: Checks and withdrawals

Deposits and credits \$ 500.00
Other bank adjustments/Bank Fee \$ 65.53

Ending balance per bank \$ 9,768.74

Plus: Outstanding Deposits
Plus: Cleared items prior to entry

Less: Outstanding checks \$ 240.00

Balance per GL \$ 9,528.74

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT 300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2425-0003-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: La Academia Dolores Huerta Contact: Mirna Rodriguez, Business Manager

Adjustment Changes Intent/Scope of Program Yes or No?: No

Phone: 575-526-2984

Total Approved Budget (Flowthrough): Email: mrodrlguez@ladh.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2024

To: 06/30/2025

A. Approved Carryover: B. Total Current Year Allocation: D. Total Funding Available:

Revenue 24330.0000.44500

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
	Maintenance of		0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$ 164.32	\$164.32	
						Sub Total	\$164.32		
						Indirect Cost			
						DOC. TOTAL	\$164.32	·	

Justification:

Per attached

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compliation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Principal's Report

August 8, 2024

FY24-25 Registrations:

Grade	Enrolled	Pending SY25
6 th	39	
7 th	24	3
8 th	27	1
Total	90	4

LADH News:

- We will most likely have to start a waiting list for anymore incoming 6th graders
- To encourage and reward positive behavior we will be opening a "Scholar Store" (donations are welcomed/see attached letter)
- LADH had a recruiting booth at the National Night Out on Tuesday, Aug. 6 at the downtown Las Cruces
- Finance Committee met on Thursday, August 8, 2024 @5pm (See Finance Report)

Student Achievement/ Student News:

None at this time

Professional Learning Community (PLC):

- PD will begin focusing on State Testing Data review along with Dual Language Instruction
- We will have our 1st remote learning for students and PD Day for staff on Aug. 19, 2024

Teacher/Staff News:

None at this time

Upcoming Events:

- Parent Teacher Conferences will be held from 4pm-6pm on Wed., Aug 29 and from 8am-12pm on Friday Aug. 30.
- Our After School Community programs will kick off beginning the week of Aug. 12 for Mariachi, Conjunto and Folklorico. These afternoon classes are open to everyone in the community. See attached flyer for more info

Fundraisers:

None at this time

Community Collaboration:

- We have begun a partnership with NMSU's iCAN organization to provide students with information on health & wellness.
- Zia Martial Arts provides a PE Alternative once a week for all LADH PE students.
- LADH has begun a partnership with La Semilla
- Frank J. Papen Ctr (After School Program), CYFD
- Casa de Mi Alma Counseling Ctr partnership to provide mental health services to students.
- First Light Federal Credit Union providing financial literacy program and donations of food and supplies.
- Mariachi Estrellitas, Community Mariachi from 3rd grade to 12th grade.
- A closer collaboration & partnership is being developed with Alma d'Arte charter high school and Raices del Saber to build stronger feeder patterns.

Dear Parents,

In the spirit of strengthening the culture of community within our school La Academia Dolores Huerta Community Middle School (LADH) will be opening a Positive Behavior Store to reward students for good grades, behavior, attendance, and overall good citizenship. We are asking parents to help LADH to establish and stock Scholar Store in the form of donations. We need snacks, small bottles of Gatorade, Powerade, Capri suns, school supplies, \$5 gift cards and any other prizes in any shape and form of donations that will support our students in developing and reinforcing positive work ethic and citizenship. We appreciate your generosity in helping LADH in supporting our students.

Please call (575) 526-2984 or email Mr. Danny at dmarquez@ladh.org with any questions.

Sincerely,

LADH Team

Estimados padres,

Con el espíritu de fortalecer la cultura de comunidad dentro de nuestra escuela, La Academia Dolores Huerta Community Middle School (LADH) tendrá una Tienda de Comportamiento Positivo para recompensar a los estudiantes por buenas calificaciones, comportamiento, asistencia y buena ciudadanía en general. Pedimos a los padres que ayuden a LADH a establecer y abastecer Scholar Store en forma de donaciones. Necesitamos bocadillos, botellas pequeñas de Gatorade, Powerade, Capri Suns, útiles escolares, tarjetas de regalo de \$5 y cualquier otro premio en cualquier forma de donaciones que apoyen a nuestros estudiantes en el desarrollo y refuerzo de la ética de trabajo positiva y la ciudadanía. Agradecemos su generosidad al ayudar a LADH apoyar a nuestros estudiantes.

Por favor lláme (575) 526-2984 o envíenos un correo electrónico dmarquez@ladh.org a Mr. Danny si tiene alguna pregunta.

Sinceramente

El Equipo de LADH

La Academia Dolores Huerta Community School

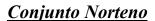
We will be kicking off our *After School Community Programs* with a variety of classes that are open to all in the community. Here are just a few of the things we have in the works for you!

Beginning the week of August 12, 2024 we will be hosting the following programs

Ballet Folklorico

<u>Tuesdays/Martes & Thursdays/Jueves</u> 5th thru 8th grade: 4:00pm to 5:00pm 9th grade thru Adults: 5:00pm-6:30pm

In the dance room!



<u>Tuesdays/Martes</u>: 3:45pm-4:45pm *Beginner/Principiantes*: 5th-8th grade

<u>Wednesdays/Miercoles</u>: 3:45pm-4:45pm *Intermediate/Intermedio*: 6th-8th grade

<u>Thursdays/Jueves</u>: 3:45pm-4:45pm *Advanced/Avanzado*: 7th grade & Up

In the Conjunto Portable!

Mariachi

ps

Wednesdays/Miercoles: 3:45pm-5:15pm

All Levels welcome

(see detail info on back/ver información

detallada al otro lado)



Horticulture/Horticultura

Days to be determined/Días por determinar: 3:45pm-5:15pm





**Follow the LADH Facebook Page for more updates
**Siga la página de Facebook de LADH para obtener más
actualizaciones

