



***La Academia Dolores Huerta Charter Middle School***

*“A Dual Language Charter Middle School”*

*400 W. Bell St.*

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*The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.*

*La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.*

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**Regular Governing Council Meeting Minutes**

Thursday, October 21, 2021 at 5:30 PM, LADH Conference Room

For those who would like to join via Zoom:

<https://zoom.us/j/2333031223?pwd=RXliaitJWnJFZ01vc1FXQXZPd0l6QT09>

Meeting ID: 233 303 1223

Passcode: 2vKRk0

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\*\*\*\*\*Meeting was moved to strictly on-line secondary to an individual at LADH testing positive for COVID-19\*\*\*\*\*

- 1) Adrian Gaytan called the meeting to order at 5:46PM.

Roll call and establish quorum

GC Members Present:

Adrian Gaytan, President

Elaine Palma, Secretary

Dalina Matsumoto, General Member

GC Members Absent:

Yoli Silva, Vice-President

Robert Palacios, Treasurer

Joseph Lincecum, parent

**As there were only two GC members that could vote, quorum was NOT established.**

Guests: Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist; Michelle Paz, Assistant Principal

- 2) Approval of agenda:

- Adrian Gaytan presented the agenda and noted there would not be a vote to approve as quorum was not established.

3) Open forum-public input\*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair.

No one present and therefore no public input.

4) Review, discussion, and possible approval of September 9, 2021 Regular GC Meeting Minutes.

- Elaine Palma noted that draft of the minutes was sent to all GC members and administration for review. There were no identified errors.
- Voting did not take place as quorum was not established.

5) Review, discussion, and possible approval of September 30, 2021 Special GC Meeting Minutes.

- Elaine Palma noted that draft of the minutes was sent to all GC members and administration for review. There were no identified errors.
- Voting did not take place as quorum was not established.

ACTION ITEMS \*\*\*\*No voting took place as quorum was not established\*\*\*\*

1) Review, discussion, and possible approval of BARs:

- Voting tabled as quorum was not established. Mirna Rodriguez is looking into the deadline associated with one of the BARs. She will inform the GC if the deadline is before the next GC meeting. If the deadline is before the next scheduled regular GC meeting, then a special GC meeting will be called.

(a.) 560-000-2122-0002-IB

(b.) 560-000-2122-0003-T

(c.) 560-000-2122-0004-M

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

2) Finance Committee Report:

Dalina Matsumoto and Mirna Rodriguez presented:

- The previous PED Secretary of Education and Budget Analyst required a large amount of funds be in the restricted funds line item. The New Budget Analyst does not feel there is a need for such a large fund and recommended the moving of \$150,000 to fix negative line items. Mrs. Matsumoto noted that there is still more than enough cushion in the restricted budget.

3) Review October calendar: Elaine Palma reported that there was nothing on the calendar requiring immediate attention.

4) Equity Council Update: Mrs. Galvan de Lucero noted that there were no updates.

5) Student enrollment 2021-2022:

- Mrs. Galvan de Lucero noted that the enrollment on the 40<sup>th</sup> day was 66 students, 14-students short of budget projections.
  - 6<sup>th</sup> grade is the largest class, reflecting recruiting efforts (even though recruiting was limited).
  - Mirna Rodriguez reported that student enrollment was discussed in finance committee meeting.
  - Mr. Gaytan reported that there have been some conversations about Doña Ana getting refugees.
  - Mrs. Palma requested that all recruiting efforts be clearly documented.
  - Mrs. Galvan de Lucero noted that students will be performing at The Great Pumpkin Drop on 10/31/21.
- 6) Standardized testing: Ms. Paz reported that there have been no updates from PED and that most testing takes place in the Spring. No deadlines have been discussed. Mid-year assessment will take place mid-December/late-January
- 7) Head Administrators Report:
- Mrs. Galvan de Lucero noted that her report had been emailed to all GC members.
  - An individual at LADH tested positive for COVID today. Exposure was reported to have occurred off campus. Have implemented and are following the State's COVID rapid response guidelines. A letter was sent home to all parents informing them of the situation and letting them know that if their student had close-contact with the staff they would be notified by phone. Parents were also informed that if they were not notified then all they needed to do was closely monitor their students for symptoms and get them tested if needed.
  - Campus will be closed tomorrow to deep-clean, and school will resume on Monday barring any additional positive tests. Students were upset to learn that the fall dance had to be cancelled.
- 8) Secretary Report
- GC Recruitment: Continued efforts are needed.
  - Updating policies: Grade form change; Complaint; Fundraiser
    - Mrs. Galvan de Lucero emailed an updated policy for everyone to review, and which will be put on next month's agenda for a vote.
    - Mrs. Palma noted that she had not independently worked on any other policies as she needs not only GC input to administrator's input as it is they who must implement and adhere to the revised policies daily.
- 9) Adrian Gaytan adjourned the meeting 6:09PM.

\*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.