



La Academia Dolores Huerta Charter Middle School

"A Dual Language Charter Middle School"

402 W Court Ave, Las Cruces, NM 88005

Phone: 575-526-2984

Fax: 575-523-5407

The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes

Thursday July 24, 2025 at 5:30 PM

Meeting will be live streamed via YouTube Live Stream (refer to school website
<https://www.ladh.org>)

- 1) Adrian Gaytan called the meeting called to order at 5:36pm

Roll-call:

GC Members Present:

Elaine Palma, Secretary (responsible for meeting minutes)

Hilda Paz, Vice-President

Dalina Matsumoto, Treasurer

Sonia Evaro, Parent Representative

Adrian Gaytan, President

GC Members Absent:

Soila Estrada, General Member

Quorum was established.

Guests: Sylvy Galvan de Lucero, Head Administrator (via phone); Mirna Rodriguez, LADH Business Specialist; Francisco Rodriguez, Community Schools Coordinator

- 2) Approval of 7.24.25 regular GC meeting agenda

Adrian Gaytan moved to approve the 7.24.25 regular GC meeting agenda; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

3) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

No one online or in person to provide public input. Mr. Gaytan noted that the chat room would be consistently monitored throughout the meeting.

4) Review, discussion, and possible approval of the 6.16.25 regular GC meeting minutes. **Adrian Gaytan moved to approve the 6.16.25 regular GC meeting minutes; Hilda Paz seconded**

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

ACTION ITEMS

5) Review, discussion, and possible approval of the revised Head Administrator's 2025-2026 contract to include correct number of instructional days.

Mrs. Palma explained that due to the wrong number of instructional days being listed on the 2025-2026 Head Administrator's contract, which the GC approved last month, the item is on the agenda for approval again. The corrected contract now reads 220-instructional days. Mrs. Rodriguez requested new signatures from GC president and VP as the signatures previously received were not clear.

Adrian Gaytan moved to approve the revised Head Administrator's 2025-2026 contract to include correct number of instructional days; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

6) Review, discussion, and possible approval of the Open Meetings Act (OMA) Resolution.

Mrs. Palma explained that an OMA resolution must be considered and approved every year. The resolution details where and when GC meetings will be held. Additionally, the resolution explains how the GC will follow the OMA. The GC determined that the regular monthly GC meetings will be held on the 3rd Thursday of month at 5:30PM at LADH's new location.

Mrs. Palma noted that once the resolution is approved, she will email it to Chris Burns to upload on the school's website.

**Adrian Gaytan moved to approve the Open Meetings Act (OMA) Resolution;
Dalina Matsumoto seconded**

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

- 7) Review, discussion, and possible approval of the 2025-2026 GC officers slate.

Mr. Gaytan noted that filling officer positions has been an ongoing challenge given the limited size of the GC. Mrs. Paz asked that if a position could be added to support the secretary positions. Mrs. Palma noted that a new position would require changes to the bylaws.

After discussion the following slate was proposed:

Adrian Gaytan: president

Hilda Paz: vice-president

Elaine Palma: secretary

Dalina Matsumoto: treasurer

Sonia Evaro: parent representative

Adrian moved to accept the proposed slate of officers; Sonia Evaro seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

- 8) Review, discussion, and possible approval of LADH's no cell-phone policy.

Mrs. Galvan de Lucero reviewed the proposed policy which was emailed to GC members for review. She noted that all elements required by the statute have been included. Mr. Gaytan noted that the actual statute is also listed within the policy.

Mrs. Palma shared the visual LCPS is using to help parents and students understand where devices are allowed at a quick glance. Mrs. Galvan de Lucero and Mrs. Rodriguez indicated they liked the visual representation and will consider generating one that correlates with the policy.

Adrian Gaytan moved to approve LADH's no cell-phone policy; Hilda Paz seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

9) Review of Robert's Rules of Order: presented by Mr. Gaytan

Mr. Gaytan highlighted that everyone's vote is equal, everyone's viewpoint is respected, and that overall decorum must be maintained.

10) Finance Committee Report: presented by Dalina Matsumoto

a. Revenue and expense reports:

- Revenue report: Ended year \$117,000 available, which will roll over to the 2025-2026 budget
- Expenditure report: all accounts have been zeroed out
- Bank account register report: Based on areas that need improvement, the PEC awarded offered a \$10,000 grant. from the PEC. Mrs. Galvan de Lucero applied for a grant to support student attendance, which was the area identified as needing improvement. Staff was paid a stipend to support calling parents, providing extra homework/make-up work support, etc.

11) 2025-2026 student recruitment/enrollment update: reported by Mrs. Galvan de Lucero

- Mrs. Galvan de Lucero reported that there are currently 101 students enrolled.
- There is a waiting list for 7th grade of five families.

12) Renewal cycle & Safe Schools Plan review: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero reported that the safe schools plan was updated to reflect change in the school's location. Everything was updated and approved.

Mr. Gaytan asked if there has been any discussion regarding installing metal detectors. Mrs. Galvan de Lucero reported that Alma d'Arte did not get funding approved for metal detectors.

13) Equity Council update: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero reported that the State plans to host regional community meetings to obtain input on how schools should approach Yazzi/Martinez.

14) New building search committee report:

Mrs. Rodriguez reported that she and Mrs. Galvan de Lucero toured the now vacant Explore Academy high school building. Rent is \$70,000 per month, with a selling price of about \$9 million. Both the monthly rent and selling price is way beyond anything LADH can afford. Mr. Gaytan and Mrs. Matsumoto recommended maintaining open lines of communication as owners may not find a tenant able to pay those prices.

Mrs. Rodriguez reported that she had been trying to get a hold of someone associated with the Baptist church on Miranda/Melendes as it has been vacant for an extended period. After numerous calls and no responses, Mrs. Rodriguez noted that the realtor who showed Explore Academy was also associated with this property. She was informed that the property sold four years ago but current owner never occupied it. Realtor is going to reach out to owner.

Mrs. Rodriguez also contacted the private school building that has been vacant, but building is under contract.

Mrs. Rodriguez called PSFA for guidance as to what happens if LADH does not secure a building by the time its lease expires. She was informed that PSFA's attorney retired and until a new attorney is hired, they could not provide any guidance.

15) Community schools report: presented by Mr. Rodriguez

(a) Coordinator report:

-Completed strategic plan; however, due date was changed to August 29th. Waiting for quality manager coordinator to confirm whether a new component will be required and therefore might need to be incorporated. Will submit once clarification is received.

16) Possible consolidation of LADH with Alma d'Arte:

a) Review of concerns, benefits, and questions

GC members and administration reviewed concerns. After much discussion it was determined that two issues needed to be addressed: (1.) would LCPS be willing to maintain the current lease with Alma d'Arte if a merger is reached? (2.) what long term plans does Alma d'Arte have, given their expressed plans to expand to serving 6-12th grades regardless of LADH's decision to merge.

17) Head Administrators Report: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero sent report out to GC members prior to the meeting. She highlighted that LADH is starting the year fully staffed.

18) Secretary Report:

- GC Recruitment: search for member with financial expertise
- 2024-2025 final GC training report: all GC members completed their required training with the exception of Solia Estrada.
- Solia Estrada will be considered for removal from the GC next month.
- Annual calendar review:
 - August:
 - Changes: anything that we should consider doing differently
- Next GC meeting: August 21st at 5:30

19) Adjourn GC general meeting

Adrian Gaytan moved to adjourn the meeting at 7:21PM; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Sonia Evaro: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

CONTRACT FOR LA ACADEMIA DOLORES HUERTA HEAD ADMINISTRATOR
July 1, 2025– June 30, 2026

FTE:

Head Administrator: 1.0

Job Code:

11000-2300-51100-0000-560001-1111-00000

La Academia Dolores Huerta’s Governing Council (“Board”), and Sylvy Galvan de Lucero (“Head Administrator”), agree:

1. Term. The Head Administrator shall be employed by the Board for a period beginning July 1, 2025, and ending June 30, 2026 (220-instructional days), as Head Administrator of La Academia Dolores Huerta, county of Doña Ana, New Mexico.
2. Scope. During the term of her position, the Head Administrator shall faithfully perform the duties pertaining to her position, administer the duties assigned by the Board, and abide by the rules and regulations of the New Mexico Public Education Department (“Department”) and La Academia Dolores Huerta (LADH).
3. Applicable Laws. This contract and the parties hereto are and shall continue to be subject to applicable laws of the State of New Mexico and the rules and regulations of the Department and LADH as they may exist.
4. Oversight and Cancellation.
 - a. This contract may be canceled by the Board for cause, including unsatisfactory work performance, incompetence, insubordination, physical or mental inability to perform the required duties or for any other good and just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico statutes and any applicable rules and regulations of the Department and LADH.
 - b. This contract may also be canceled by the Board for cause not personal to the Head Administrator when a reduction in personnel is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract, in accordance with the New Mexico statutes and any applicable rules and regulations of the Department and LADH, provided there is no other position for which the Head Administrator is qualified, consistent with the academic necessities of the district.
 - c. The Head Administrator shall give the board thirty (30) calendar days written notice of intention to resign. Failure to give such thirty (30) calendar day notice shall entitle the Board, in its discretion, to file a written complaint with the Secretary of Education requesting suspension or revocation of the Head Administrator’s license. Failure to give the required notice may also be grounds for denial of future employment. Notice of intention to resign is irrevocable and may be accepted or

rejected by the Board. Upon acceptance of notice of intent to resign, or passage of the thirty-day notice period, the resignation becomes final.

5. Documentation. The Head Administrator shall furnish the Board the following:
- a. a valid license for the position to be held;
 - b. an official transcript showing the education record and training of the Head Administrator,
 - c. suitable evidence of date of birth;
 - d. such health certificates as may be required by law; and
 - e. any other documents as may be required by law.

Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico statutes and any applicable rules and regulations of the Department and LADH.

6. Personal Leave. The Head Administrator shall be entitled to 12 working days per year as annual leave with pay. Unused annual leave may be accumulated to a total of not more than 30 working days, but upon cancellation of this contract, no payment shall be made for more than 30 days of unused annual leave. If the Head Administrator moves to a position within LADH under which annual leave cannot transfer, annual leave will be converted into sick leave.

Unless otherwise provided for or as approved by the Board via motion in a meeting held pursuant to the New Mexico Open Meetings Act, personal leave is to be used by the Head Administrator in accordance with the following provisions:

- a. The Head Administrator will schedule personal leave with the Board President and Vice-President at least two (2) school days in advance to taking personal leave; the Head Administrator will provide as much advance notice as possible. The Board may disapprove the leave if the proposed leave conflicts with School deadlines or other pressing School needs or requirements.
 - b. The Head Administrator is required to make appropriate arrangements for a duly qualified and licensed individual to conduct his/her onsite duties in his/her absence and will provide the name and contact information of the person in charge during his/her absence to the Board President and Vice-President.
7. Sick Leave. The Head Administrator shall be entitled to sick leave with pay for a total of not more than 12 working days per year. Unused sick leave may be accumulated without a maximum limit.

Unless otherwise provided for or as approved by the Board by motion in a meeting held pursuant to the New Mexico Open Meetings Act, sick leave is to be used by the Head Administrator in accordance with the following provisions:

- a. Sick leave is to be used only in the event of illness of the Head Administrator, or of the Head Administrator's immediate family. Abuse of sick leave is cause for discipline, up to and including possibility of non-reemployment or termination. Abuse of sick days includes misrepresentation of the reason for absence as well as use of sick days for an unauthorized purpose. For the purposes of this section, "immediate family" is defined as a spouse, child, sibling, parent, or grandparent.
 - b. Notice of absence from work due to illness should be provided to the Board President and Vice-President by e-mail no later than 7:30 a.m. on the day of illness. If use of sick leave is foreseeable, advance notice shall be provided to the Board President and Vice President at least two school days in advance to taking the leave.
 - c. The Head Administrator will not be paid for unused sick leave days upon severance of his/her employment from LADH, and unused sick leave will not be carried forward to any subsequent employment term.
 - d. The Board may, at any time, request a doctor's note verifying that sick leave was necessitated by illness.
8. Work-Related Travel. Any work-related travel that requires the Head Administrator to be absent from the School for more than one (1) school day shall be reported in advance to the Board President and Vice-President via e-mail. Any work-related travel that requires the Head Administrator to be absent from the school three (3) consecutive school days or more, shall require the Head Administrator to communicate, via e-mail, the needs of such travel to the Board President and Vice-President at least 48 hours before departure, and shall require that the Head Administrator make appropriate arrangements for a duly qualified and licensed individual to conduct his/her onsite duties in his/her absence. If, for some unforeseeable reason, a work-related trip that was supposed to only last two school days becomes extended to three (3) or more school days, the Head Administrator shall notify, via e-mail, the Board President and Vice-President as soon as he/she becomes aware that this may occur.
9. Head Administrator's Report. A Head Administrator's report shall be provided to the Board at each regular Governing Council meeting. This report must be in writing and must use the same template that has already been in use, unless agreed upon otherwise by both the Head Administrator and the Board. Each section of the written report must be completed by the Head Administrator. If there is nothing to report in any particular section of the report, the report should indicate that there is nothing to report in that particular section.
10. Head Administrator's Professional Development. The Head Administrator shall complete 12 hours of Professional Development training during the term of this Contract.
11. Salary. Subject to the provisions of the applicable approved budget, the administrator shall, during the term hereof, receive a salary of \$116,626 per year, payable in 24 installments,

less required or authorized deductions. The first installment shall be due and payable on July 15, 2025.

12. Optional Stipend. In addition to the salary amount, the Head Administrator is also eligible to receive a bonus for exemplary leadership at the discretion of the Board and following an evaluation at the end of each school semester in December and May, subject to budgetary approval by the Department. Supporting documentation shall be provided to LADH's Business Specialist.
13. Salary Adjustments. In the event that the Head Administrator is employed on a two (2) year contract, Paragraph 9 of Subsection A of Section 6.66.3.8 NMAC herein may be amended in the second year to reflect any appropriate district salary adjustment factors. The Board may, but shall not be required to, increase prospectively, but not retroactively, the salary for any school year governed by the terms of this contract if revenues are available for that school year. Any increase is subject to budgetary approval by the Department. Notwithstanding the above, the Board shall further have the authority, for any school year governed by the terms of this contract and for which a salary increase is mandated if the School meets conditions as specified by the legislature of New Mexico, to implement salary adjustments during the school year in accordance with a salary schedule adopted by the Board in accordance with the legislative guidelines for that year. Any adjustment is subject to budgetary approval by the Department. Additionally, the Board shall have authority to implement any salary increases or other adjustments to benefits and compensation provided by the legislature of New Mexico.
12. Payment for Services Rendered Only. No Head Administrator contract, including any amendments or addenda, shall be signed, entered into, or executed that permits of monies, dividends, differentials, bonuses, incentives, salary, wages, or renewal inducements where the payment is neither tied nor traceable to additional services actually rendered, and not described in this Contract.
13. No Expectation of Re-employment. This Head Administrator contract shall not create a legitimate expectation of reemployment and shall not be construed as an implied promise of continued employment pursuant to a subsequent contract.
14. Open Meetings Act Compliance. No Head Administrator contract, including any amendment or addendum, shall be signed, entered into, or executed that has not first been properly noticed and voted on openly at a public meeting held pursuant to the Open Meetings Act.
15. Conflict in Terms. To the extent that any provisions in this contract conflict with any other provisions or policies/procedures of the Board, including but not limited to employee policies and procedures, the provisions in this Contract shall control.

AGREED:

Board of La Academia Dolores Huerta:

Adrian Gaytan, President:

Print

Signature

Date of Execution: _____

Vice-President or Secretary:

Print

Signature

Date of Execution: _____

Sylvy Galvan de Lucero, Head Administrator:

Print

Signature

Date of Execution: _____

LA ACADEMIA DOLORES HUERTA
RESOLUTION NO. 1

WHEREAS, THE La Academia Dolores Huerta Governing Council met in regular session at La Academia Dolores Huerta (LADH) (on Alma d' Arte campus) on July 24, 2025, at 5:30 PM., as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the La Academia Dolores Huerta Governing Council to determine annually what Office of the Attorney General State of New Mexico 14 constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by La Academia Dolores Huerta Governing Council that:

1. All meetings shall be held at 402 W Court Ave, Las Cruces, NM 88005 (second floor classroom) at 5:30, p.m., or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on 3rd Thursday of the month. The agenda will be posted at LADH and available at least seventy-two hours prior to the meeting from the Head Administrator of La Academia Dolores Huerta, whose office is located at 402 W Court Ave, Las Cruces, NM 88005 Las Cruces, New Mexico. The agenda will also be posted on La Academia Dolores Huerta's website at www. ladh.org.
3. Notice of regular meetings other than those described in Paragraph 2 will be given ten days in advance of the meeting date. The notice will include a copy of the agenda or information on how a copy of the agenda may be obtained. If not included in the notice, the agenda will be available at least seventy-two hours before the meeting and posted on La Academia Dolores Huerta's website at www. ladh.org.
4. Special meetings may be called by the President or a majority of the members upon three days' notice. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained a copy of the agenda. The agenda will be available at least seventy-two hours

before the meeting and posted on La Academia Dolores Huerta's website at www.ladh.org.

5. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The La Academia Dolores Huerta Governing Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the President or a majority of the members with twenty-four hours prior notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of acting on an emergency matter, the La Academia Dolores Huerta Governing Council will notify the Attorney General's Office.

6. For the purposes of regular meetings described in Paragraph 3 of this resolution, notice requirements are met if notice of the date, time, place and agenda is placed in newspapers of general circulation in the state and posted in the following locations: main office of La Academia Dolores Huerta. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

7. For the purposes of special meetings and emergency meetings described in Paragraphs 4 and 5, notice requirements are met if notice of the date, time, place and agenda is provided by telephone to newspapers of general circulation in the state and posted in the offices of La Academia Dolores Huerta. Telephone notice also shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.

8. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Principal of La Academia Dolores Huerta at 575-526-2984 at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Principal of La Academia Dolores Huerta at 575-526-2984 if a summary or other type of accessible format is needed.

9. The La Academia Dolores Huerta Governing Council may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15- 1(H) of the Open Meetings Act. (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the La Academia Dolores Huerta

Governing Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting. (b) If a closed meeting is conducted when the La Academia Dolores Huerta Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity, is given to the members and to the general public. (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure. (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the La Academia Dolores Huerta Governing Council in an open public meeting.

Passed by the La Academia Dolores Huerta Governing Council this th day of July, 2025.
OMA Compliance Guide; New Mexico Attorney General's Office, pp.13-15

Robert's Rules of Order The Basics for Small Boards

Parliamentary procedure is a set of rules for conducting orderly meetings that accomplish goals fairly. Benefits of parliamentary procedure include the following:

- Justice and courtesy for all
- Maintenance of order
- Consideration of one item at a time
- All sides get heard
- Ability for each member to provide input
- Majority rule
- Protection of the rights of all members including the minority

Basic Principles

- A quorum must be present for business to be conducted
- All members have equal rights, privileges and obligations
- No person should speak until recognized by the chair
- Personal remarks or side discussions during debate are out of order
- Only one question at a time may be considered, and only one person may have the floor at any one time
- Members have a right to know what the pending question is and to have it restated before a vote is taken
- Full and free discussion of every main motion is a basic right
- A majority decides a question except when basic rights of members are involved or a rule provides otherwise.
- Silence gives consent. Those who do not vote allow the decision to be made by those who do vote.
- The Chair should always remain impartial.

Basic Definitions

Motion – A formal proposal made to bring a subject before an assembly for its consideration and action. Begins with "I move that..."

Second – A statement by a member who agrees that the motion made by another member be considered. Stated as "Second," or "I second the motion."

Amendment – Before the vote is taken on a motion, it may be amended by:

- Striking out words
- Inserting or adding words
- Striking out words and inserting others in their place
- Substituting one (1) paragraph or resolution for another

Presiding officer/Chair – The individual who facilitates the meeting, usually the President.

In the absence of the President, the Vice President is next.

If neither are present, the Secretary calls the meeting to order and conducts an election for a Chairman Pro Tem (a presiding officer for that meeting only).

Role of the Presiding officer

- To introduce business in proper order per the agenda
- To recognize speakers

- To determine if a motion is in order
- To keep discussion focused on the pending motion
- To maintain order
- To put motions to a vote and announce results

General procedure for Handling a Main Motion

- A member must obtain the floor by being recognized by the chair
- Member makes a main motion
- A motion must be seconded by another member before it can be considered
- If the motion is in order, the chair will restate the motion and open debate
- The maker of a motion has the right to speak first in debate
- The main motion is debated along with any secondary motions that are debatable.
- Debate on Subsidiary, Privileged and Incidental motions (if debatable or amendable) take precedence over debate on the main motion and must be decided before debate on the main motion can continue.
- Debate is closed when: Discussion has ended, or A 2/3 vote closes debate.
- The chair restates the motion, and if necessary clarifies the consequences of affirmative and negative votes
- The chair calls for a vote by asking "All in favor?" Those in favor say "Aye." Then asking "All opposed?" Those opposed will say "no"
- The chair announces the result

General rules of Debate for small Boards

- All discussion must be relevant to the immediately pending question
- No member should speak more than twice to each debatable motion. The second time takes place after everyone wishing to debate the motion has had an opportunity to speak once
- All remarks should be addressed to the chair – no cross debate is permitted
- Debate must address issues not personalities
- When possible, the chair should let the floor alternate between those speaking in support and those speaking in opposition to the motion
- Members may not disrupt the assembly
- Rules of debate can be changed by a 2/3 vote or general consent without objection

Simplified For Busy Boards

The 6 Basic Stages of a Meeting

Call to order is made by the board chair/president to begin the meeting.

Reading and approval of minutes from the last meeting are required before the minutes can become part of the official record.

Reports are made by officers (e.g., the treasurer), boards, and committees.

Unfinished business involves any business carried over from the previous meeting due to ongoing debate or a lack of time.

New business can be brought up by any member for debate and action.

Adjournment motion made by the chair to close the meeting.

Follow these tips:

- *Send minutes in advance* to ensure an efficient meeting and prevent them from needing to be read during the meeting.
- *Avoid discussing "old business"* that has already been voted on to prevent extraneous, repetitive discussions from meeting to meeting.
- *Develop an agenda* to ensure transparency and tailor the meeting structure to the unique needs of your organization. Be sure to include times for discussing specific agenda items, which can help keep the meeting moving and on schedule. Agendas must be formally adopted by the group at the start of a meeting.

Four Types of Motions

Main motion brings new business before the board.

Secondary/Subsidiary motions allow the board to change or eliminate a main motion. Some examples include postponing or amending a main motion.

Privileged motions involve an urgent matter unrelated to pending business. Someone can "raise a question of privilege," for example, to stop pending business and address an immediate need such as excessive background noise.

Incidental motions relate to current business or procedures.

Examples include "point of order" to alert the board to a perceived failure of the chair to maintain appropriate order for a meeting, and "suspension of the rules" to provide leniency from specific rules.

Follow these tips:

- *Be precise with your language* when stating the words of a main motion or an amendment.
- *Share copies of main motions or amendments* with directors in advance of the meeting as appropriate, especially for more complex motions.

Rules of Debate

The board chair designates the order of speakers, and directors cannot indicate their desire to speak until the previous speaker is finished. Individuals may speak twice for up to 10 minutes each on any given motion. Preference is given first to those who have not yet spoken. Any change to this requires a two-thirds vote to either further limit or extend debate.

If debate over a single motion is running long or otherwise creating tension, a "motion for a previous question" (once seconded and adopted by a two-thirds vote) allows you to close the debate and move the motion to an immediate vote.

Follow these tips:

- *Alternate speakers* from each side when there are opposing positions.
- *Stay on topic.* All debate must be relevant to the motion at hand.
- *Avoid criticizing individuals* during debates. Focus on debating the merits of their arguments.
- *Direct comments to the board chair* rather than directly at other directors or speakers.

Understanding Amendments

Amendments are intended to bolster agreement by changing the wording of a main motion. This can be done by inserting, striking out, or substituting words or paragraphs within the motion. Again, it is important to be precise in stating exactly where the change should occur and what it would say.

Amendments cannot be amended once they are approved, unless the board moves to amend a larger portion of the main motion that also includes the new amendment.

Follow these tips:

- *Avoid secondary amendments.* While an amendment to a main motion may be amended once, the procedures for this are complex. You can circumvent the need for this by asking other board members to defeat a proposed amendment if you agree to submit a different amendment.
- Use the "Settled Rule" to prevent anyone from submitting amendments like any that were previously defeated.

Postpone, Refer, Reconsider, or Rescind

To **postpone** an agenda item requires a majority vote.

Generally, items can only be postponed to the next regular meeting, for a period of no more than three months from the initial meeting date.

Board members also can opt to **commit** or **refer** a main motion to a committee to gather additional information or fine-tune an amendment. If approved, an item can be referred with specific instructions to the committee, such as a desired amendment or time frame to complete the work.

To avoid raising, debating, and voting on the same proposals multiple times, *Robert's Rules* stipulates that the same question, once voted on, cannot be brought back for further discussion at the same meeting.

Directors can only make a motion to **reconsider** an item at the same meeting if they were on the winning side of the previous relevant vote. If the motion to reconsider is adopted by a majority vote, the motion is then back up for debate.

If new information raises serious concerns about a specific motion from a past meeting, directors can vote to **rescind** or **renew** the motion at the next meeting.

Follow this tip:

- *Notify the board in advance* of plans to request that a motion be rescinded. With notification, the board needs a majority vote for it to pass. Without the notification, you need a two-thirds vote of the board, or a majority vote of the entire membership of the voting body.

Principal's Report

July 24, 2025

SY25-26 Registrations:

Grade	Enrolled	Pending SY26
6 th	32	
7 th	42	
8 th	27	
Total	101	

LADH News:

- Teachers & Staff returned to work on July 24 and students are set to return on Monday, July 28.
- Finance Committee met on Thursday, July 24, 2025 @5pm (See Finance Report)

Student Achievement/ Student News:

- None at this time

Professional Learning Community (PLC):

- Mirna & Sylvy attended the 2025 Charter School Conf. in Albuquerque NM, June 10 & 11.

Teacher/Staff News:

- We would like to welcome Mr. Luis Ramos to our team as the new fulltime Social Studies teacher. We will be starting the 25-26 school year fully staffed.

Upcoming Events:

- First day of the 25/26 school year will be July 28, 2025

Fundraisers:

- None at this time

Community Collaboration:

- We have begun a partnership with NMSU's iCAN organization to provide students with information on health & wellness.
- LADH partnership with La Semilla
- Frank J. Papen Ctr (After School Program), CYFD
- Casa de Mi Alma Counseling Ctr partnership to provide mental health services to students.
- First Light Federal Credit Union providing financial literacy program and donations of food and supplies.
- A closer collaboration & partnership is being developed with Alma d'Arte charter high school and Raices del Saber to build stronger feeder patterns.

STUDENT CELL PHONE USE POLICY

SB11, Anti-Distracted Policy in Schools

Purpose

The purpose of this policy is to set forth expectations for appropriate use of existing and emerging technologies which students may possess, including but not limited to cellular phones and other personal electronic devices capable of recording and/or transmitting data or images as per SB11, Anti-Distracted Policy in Schools.

General Statement of Policy

La Academia Dolores Huerta (LADH) holds high expectations for student behavior, academic integrity and responsible use of technology. Students who possess and/or use technology devices at school, or on school-sponsored events shall demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community. State laws provide employees and students with certain privacy rights. Students' actions during the school day, in class and at school, are considered private under state and federal laws and shall not be recorded or shared without consent of the individual.

Standards for Responsible Use at School, or at School Activities

Respect for the Educational Environment:

1. LADH provides appropriate technology devices for learning when specific devices are required. Teachers may also permit, but not require, students to use personal electronic devices in support of learning, at the discretion of the teacher or other school staff.
2. The use of any and all *cell phones* and other personal electronic devices by middle school students during the school day, whether on-campus or during a school-sponsored event, is prohibited. The "school day" shall mean first bell to last bell. While students are not prohibited from possessing cell phones, the cell phone must be turned "off" and stored in a student's backpack, purse, or designated location. This policy does not apply to the sanctioned use of cell phones by students under the direct supervision of their teacher for educational purposes.
3. Students shall not use any electronic device that in any way disrupts or distracts from the educational environment or for inappropriate, unethical or illegal purposes, including but not limited to, transmission or viewing of inappropriate or pornographic material, violations of others' privacy rights, cheating, harassing or bullying behavior. Accessing inappropriate material in school or at a school activity will result in disciplinary action, even if such access is accidental. Parents are encouraged to monitor and/or restrict cellular Internet access for students.

Respect for Privacy Rights:

1. Students shall not record, photograph or video other students or school employees on school property or at school-sponsored activities without their knowledge and consent, except for activities considered to be in the public arena (e.g., sporting events, public meetings, academic competitions or public performances). School social events, activities sponsored by student clubs, team building retreats, and activities that take place during the school day are not considered to be in the public arena.
2. Students shall not e-mail, text, post to the Internet or social media, or otherwise electronically transmit images of other individuals taken at school without their expressed consent.
3. Recording, photographing, or making video of others is strictly prohibited in locker rooms, dressing rooms, health offices and restrooms, where individuals have every expectation of privacy.

Assuring Academic Integrity: Students shall not use cellular phones, iPads, Smart Watches or other electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy. Students are advised that the use of any audible transmission through any cellular or electronic device during certain testing events (including but not limited to ACCESS, NMSSA, AVANT, etc..) will result in the student being removed from the room and immediate cancellation and invalidation of the exam.

Compliance with Other District Policies: Use of cellular phones or other personal electronic devices must not violate any other District policies, including those regarding student privacy, copyright, cheating, plagiarism, civility, student code of conduct, electronic technologies acceptable use, or harassment. If a violation occurs involving more than one District policy, consequences for each policy may apply.

Responsibility for Personal Property:

1. Students who choose to bring a personal device to school assume all responsibility and risks relating to the possession and use of personal devices, including Internet access and data transmission.
2. Parents are advised that cellular devices are not subject to the District's Internet filters and responsibility for ensuring appropriate access to the Internet rests with the individual student and family.
3. District employees will not be responsible for storing, safeguarding or troubleshooting any student's personal electronic devices.

4. Neither the District nor its employees will be responsible for liable for the theft, loss, data loss, damage, destruction, misuse, or vandalism of any student personal electronic device brought into the district or on school property or on school vehicles. Any time a cell phone is secured by a staff member for any reason, the phone will be locked in a secure location.

Violations of this Policy

Students who violate this policy will be subject to disciplinary actions as defined by the Student Code of Conduct. Multiple violations and/or illegal or unethical use of a personal electronic device may result in a parent notification, a behavior contract, multi-day suspension, expulsion, and/or prosecution. A severe infraction, including but not limited to creating, transmitting, or viewing inappropriate or pornographic material, violating of others' privacy rights, cheating, or harassing or bullying behavior using a technology device, may result in immediate suspension and/or expulsion from school and/or prosecution.

Dissemination of Policy

This policy shall be included in the Student/Parent Handbook, posted to the district website and otherwise distributed upon request.

Adopted: date of manual adoption

LEGAL REF.:

[22-5-4.3 NMSA](#)

[22-2-21 NMSA](#)

[28-1-2 NMSA et seq.](#)

6.12.7.8 NMAC

Cell Phone Use Contract

In accordance with [SB11, Anti-Distracted Policy in Schools](#), cell phones and other such electronic games or devices of any kind **CANNOT BE ON** during the school day (this includes lunch time). Anyone found with such items is in violation of this rule will have the item/s confiscated and a parent/guardian will be required to pick up the item(s) from the office.

Students will be required to either place their phones in the assigned area at the beginning of each class period and will not be allowed to access them during class time unless permitted by the teacher for instructional purposes or should be turned off and in their backpacks. **In case of an emergency parents can contact the office, (575) 526-2984, and a message will be delivered to the student.**

- Phones may only be used as permitted by school policy or in Emergency situations with staff approval.
- No photography, video, or audio recording is allowed on school grounds without explicit permission from a teacher or administrator.
- Texting, calling, or using social media is not allowed during class time.
- Smartwatches and other wearable devices with phone capabilities are subject to the same rules as phones.

Student Consequences

Level I			
Behavior	1st Offense	2nd Offense*	3rd Offense**
Abuse of personal electronic devices such as cell phones, etc.. during the school day.	Device is turned off & stored in a backpack. Parent is contacted. Violations are documented to the Administration.	Device is taken by the teacher and stored in the office. Parents must recover from the office.	Confiscation and storage in the office for the remainder of the semester. Students will need to turn in their device to the office at the beginning of the day, and it will be returned to the student at the end of the day.

****Continued misuse and violation of the Cell Phone Policy may result in suspension or even expulsion.**

I have read and understand the consequences for breaking the Cell Phone Use Policy.

Parent/Guardian Signature

Date

Student Signature

Date

Contrato de uso de teléfonos celulares

De acuerdo con [SB11, Política Anti-Distracción en las Escuelas](#) los teléfonos celulares y otros juegos electrónicos o dispositivos de cualquier tipo NO PUEDEN ESTAR ENCENDIDOS durante el día escolar (esto incluye la hora del almuerzo). A cualquier persona que se encuentre con tales artículos que viole esta regla se le confiscarán los artículos y se requerirá que un padre/tutor recoja los artículos de la oficina.

Se requerirá que los estudiantes coloquen sus teléfonos en el área asignada al comienzo de cada período de clase y no se les permitirá acceder a ellos durante el tiempo de clase a menos que lo permita el maestro con fines educativos o deben estar apagados y en sus mochilas. En caso de emergencia, los padres pueden comunicarse con la oficina, (575) 526-2984, y se le entregará un mensaje al estudiante.

- Los teléfonos solo se pueden usar según lo permita la policía de la escuela o en situaciones de emergencia con la aprobación del personal.
- No se permiten fotografías, videos o grabaciones de audio en las instalaciones de la escuela sin el permiso explícito de un maestro o administrador.
- No se permite enviar mensajes de texto, llamar o usar las redes sociales durante el horario de clase.
- Los relojes inteligentes y otros dispositivos portátiles con capacidades de teléfono están sujetos a las mismas reglas que los teléfonos.

Consecuencias

Nivel 1			
Comportamiento	1ra Ofensa*	2da Ofensa*	3ra Ofensa**
Uso de dispositivos electrónicos personales como teléfonos celulares, etc. durante la escolar.	El dispositivo está apagado y guardado en una mochila. Se informa a los padres. Las violaciones se documentan a la administración.	El maestro toma el dispositivo y lo guarda en la oficina. Los padres deben recuperarse de la oficina.	Confiscación y almacenamiento en la oficina por el resto del semestre. Los estudiantes deberán devolver su dispositivo a la oficina al comienzo del día y devolverán al final del día.

**** El uso indebido continuo y la violación de la Política de teléfonos celulares pueden resultar en la suspensión o incluso la expulsión.**

He leído y comprendo las consecuencias de infringir las Reglas de uso de teléfonos celulares.

Firma del Padre / Tutor

Fecha

Firma del alumno

Fecha

La Academia Dolores Huerta
Account Summary Report-Revenue Report
June 30, 2025

Account Code	Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fund 11000 - Operational		\$ 1,288,080.32	\$ 1,288,080.32	\$ -
Fund 21000 - Food Services		\$ 54,000.00	\$ 62,273.17	\$ 8,273.17
Fund 21100 - Universal Free Lunch		\$ 4,801.22	\$ 5,181.03	\$ 379.81
Fund 23000 - Non-Instructional Support		\$ 1,700.00	\$ 3,270.00	\$ 1,570.00
Fund 24101 - Title I - IASA		\$ 56,332.00	\$ 35,547.81	\$ 20,784.19
Fund 24106 - Entitlement IDEA-B		\$ 43,984.33	\$ 28,083.70	\$ 15,900.63
Fund 24154 - Teacher/Principal Training & Recruiting		\$ 5,034.00	\$ 3,000.00	\$ 2,034.00
Fund 24189 - Student Supp Academic Achievement Title IV		\$ 10,000.00	\$ 10,000.00	\$ -
Fund 25153 - Title XIX MEDICAID 3/21 Years		\$ 13,322.43	\$ 14,061.23	\$ 738.80
Fund 26107 - REC/District Fiscal Agent		\$ 128,026.00	\$ 87,894.95	\$ 40,131.05
Fund 26204 - Spaceport		\$ -	\$ 7,288.71	\$ 7,288.71
Fund 27107 - 2012 GO Bond Student Library SB-66		\$ 2,957.00	\$ 2,241.00	\$ 716.00
Fund 27407 - Family Income Index		\$ 36,187.00	\$ 36,873.35	\$ 686.35
Fund 27528 - FY24 FY25 community school and family engagement initiatives		\$ 49,000.00	\$ 38,596.86	\$ 10,403.14
Fund 31200 - Public School Capital Outlay		\$ 66,064.00	\$ 66,268.00	\$ 204.00
Fund 31600 - Capital Improvements HB-33		\$ -	\$ 71.66	\$ 71.66
Fund 31701 - Capital Improvements SB-9 Local		\$ -	\$ 131.57	\$ 131.57
Fund 31703 - Capital Improvements SB-9 Match Cash		\$ -	\$ 8,178.31	\$ 8,178.31
Grand Total		\$ 1,759,488.30	\$ 1,697,041.67	\$ 117,491.39

La Academia Dolores Huerta
Account Summary Report-Expenditure Report
June 30, 2025

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction- Subs- Salaries Expense	\$34,275.00	\$34,274.29	\$0.00	\$0.71
	Instruction/K-12- Salaries Expense	\$235,122.00	\$214,674.11	\$0.00	\$20,447.89
	Instruction/SpEd- Salaries Expense	\$37,335.00	\$37,332.54	\$0.00	\$2.46
	Instruction-Salaries Expense	\$17,500.09	\$12,248.63	\$0.00	\$5,251.46
	Instruction-Salaries Expense	\$63,937.00	\$0.00	\$0.00	\$63,937.00
	Instruction/K-12- Additional Compensation	\$1,034.00	\$250.00	\$0.00	\$784.00
	Community Services-Summer School/After School- Additional Compensation	\$6,132.00	\$569.18	\$0.00	\$5,562.82
	Instruction/Ed Asst- Additional Compensation	\$450.00	\$450.00	\$0.00	\$0.00
	Instruction-Additional Compensation	\$3,650.00	\$3,648.29	\$0.00	\$1.71
	Instruction-Educational Retirement	\$6,221.00	\$6,220.67	\$0.00	\$0.33
	Instruction/K-12- Educational Retirement (ERB)	\$43,309.00	\$42,582.80	\$0.00	\$726.20
	Instruction-Educational Retirement	\$1,135.00	\$103.30	\$0.00	\$1,031.70
	Instruction/Ed Asst- Educational Retirement (ERB)	\$82.00	\$81.68	\$0.00	\$0.32
	Instruction/SpEd- Educational Retirement (ERB)	\$6,800.00	\$6,776.00	\$0.00	\$24.00
	Instruction-Educational Retirement	\$3,180.00	\$4,083.65	\$0.00	(\$903.65)
	Instruction-Educational Retirement	\$542.00	\$662.16	\$0.00	(\$120.16)
	Instruction-Educational Retirement	\$12,012.00	\$0.00	\$0.00	\$12,012.00
	Instruction-ERA - Retiree Health	\$686.00	\$685.43	\$0.00	\$0.57
	Instruction/K-12- Retiree Health (ERA)	\$4,773.00	\$4,692.30	\$0.00	\$80.70
	Instruction-ERA - Retiree Health	\$125.00	\$11.38	\$0.00	\$113.62
	Instruction/Ed Asst- Retiree Health (ERA)	\$9.00	\$9.00	\$0.00	\$0.00
	Instruction/SpEd- Retiree Health (ERA)	\$747.00	\$746.52	\$0.00	\$0.48
	Instruction-ERA - Retiree Health	\$350.00	\$449.92	\$0.00	(\$99.92)
	Instruction-ERA - Retiree Health	\$60.00	\$72.97	\$0.00	(\$12.97)
	Instruction-ERA - Retiree Health	\$1,324.00	\$0.00	\$0.00	\$1,324.00
	Instruction- Subs/Sick Leave- FICA Payments	\$2,127.00	\$2,114.18	\$0.00	\$12.82
	Instruction/K-12- FICA	\$14,212.00	\$13,915.60	\$0.00	\$296.40
	Instruction-FICA Payments	\$388.00	\$35.28	\$0.00	\$352.72
	Instruction/Ed Asst- FICA	\$28.00	\$27.90	\$0.00	\$0.10
	Instruction/SpEd- FICA	\$2,112.00	\$2,108.84	\$0.00	\$3.16
	Instruction-FICA Payments	\$1,090.00	\$1,395.03	\$0.00	(\$305.03)
	Instruction-FICA Payments	\$183.00	\$223.50	\$0.00	(\$40.50)
	Instruction-FICA Payments	\$4,103.00	\$0.00	\$0.00	\$4,103.00
	Instruction- Subs/Sick Leave- Medicare	\$498.00	\$494.39	\$0.00	\$3.61
	Instruction/K-12- Medicare	\$3,324.00	\$3,254.62	\$0.00	\$69.38
	Instruction-Medicare Payments	\$91.00	\$8.25	\$0.00	\$82.75
	Instruction/Ed Asst- Medicare	\$7.00	\$6.53	\$0.00	\$0.47
	Instruction/SpEd- Medicare	\$495.00	\$493.20	\$0.00	\$1.80
	Instruction-Medicare Payments	\$255.00	\$326.18	\$0.00	(\$71.18)
	Instruction-Medicare Payments	\$43.00	\$52.26	\$0.00	(\$9.26)
	Instruction-Medicare Payments	\$960.00	\$0.00	\$0.00	\$960.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/K-12- Health and Medical Premiums	\$39,000.00	\$19,857.42	\$0.00	\$19,142.58
	Instruction/SpEd- Health and Medical Premiums	\$7,945.00	\$7,944.54	\$0.00	\$0.46
	Instruction-Health and Medical Premiums	\$117.00	\$0.00	\$0.00	\$117.00
	Instruction- Subs/Sick Leave- Life	\$101.00	\$93.28	\$0.00	\$7.72
	Instruction/K-12- Life	\$691.00	\$284.98	\$0.00	\$406.02
	Instruction/SpEd- Life	\$46.00	\$45.58	\$0.00	\$0.42
	Instruction-Life	\$27.00	\$26.86	\$0.00	\$0.14
	Instruction-Life	\$69.00	\$0.00	\$0.00	\$69.00
	Instruction- Subs/Sick Leave-Dental	\$551.00	\$585.16	\$0.00	(\$34.16)
	Instruction/K-12- Dental	\$1,128.00	\$623.88	\$0.00	\$504.12
	Instruction/SpEd- Dental	\$222.00	\$221.72	\$0.00	\$0.28
	Instruction- Subs/Sick Leave- Vision	\$96.00	\$106.23	\$0.00	(\$10.23)
	Instruction/K-12- Vision	\$309.00	\$155.38	\$0.00	\$153.62
	Instruction/SpEd- Vision	\$45.00	\$44.68	\$0.00	\$0.32
	Instruction- Subs/Sick Leave -Disability	\$170.00	\$188.63	\$0.00	(\$18.63)
	Instruction/K-12- Disability	\$625.00	\$365.57	\$0.00	\$259.43
	Instruction-Disability	\$82.00	\$81.24	\$0.00	\$0.76
	Instruction-Unemployment Compensation	\$163.00	\$116.58	\$0.00	\$46.42
	Instruction/K-12- Unemployment Compensation	\$1,800.00	\$518.75	\$0.00	\$1,281.25
	Instruction-Unemployment Compensation	\$21.00	\$1.88	\$0.00	\$19.12
	Instruction/Ed Asst- Unemployment Compensation	\$2.00	\$1.49	\$0.00	\$0.51
	Instruction/SpEd- Unemployment Compensation	\$88.00	\$87.50	\$0.00	\$0.50
	Instruction-Unemployment Compensation	\$61.00	\$77.24	\$0.00	(\$16.24)
	Instruction-Unemployment Compensation	\$10.00	\$8.92	\$0.00	\$1.08
	Instruction- Subs/Sick Leave- Workers Compensation Employer's Fee	\$14.00	\$13.80	\$0.00	\$0.20
	Instruction- Subs/Other Leave- Workers Comp Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction/K-12-Workers Compensation Employer's Fee	\$100.00	\$44.80	\$0.00	\$55.20
	Workers Compensation Employers Fee	\$1.00	\$0.00	\$0.00	\$1.00
	Instruction/SpEd-Workers Compensation Employer's Fee	\$5.00	\$4.40	\$0.00	\$0.60
	Instruction-Workers Compensation Employer's Fee	\$3.00	\$3.66	\$0.00	(\$0.66)
	Instruction-Workers Compensation Employer's Fee	\$1.00	\$0.00	\$0.00	\$1.00
	Instruction-Other Charges	\$355.00	\$354.00	\$0.00	\$1.00
	Instruction-Other Contract Services	\$3,000.00	\$889.60	\$0.00	\$2,110.40
	Instructional Materials	\$7,095.00	\$1,218.72	\$0.00	\$5,876.28
	Instruction- Software	\$11,000.00	\$10,619.41	\$0.00	\$380.59
	Instruction- General Suppliesand Materials	\$5,959.00	\$2,081.71	\$0.00	\$3,877.29
	Instruction-General Supplies and Materials	\$0.00	\$194.90	\$0.00	(\$194.90)
	Supply Assets (\$5,000 or Less)	\$120,542.23	\$0.00	\$0.00	\$120,542.23
Function 1000 - Instruction		\$712,160.32	\$441,943.09	\$0.00	\$270,217.23
	Counselor-Salaries Expense	\$15,142.00	\$12,150.46	\$0.00	\$2,991.54
	Support Services/Counselor- Educational Retirement (ERB)	\$2,749.00	\$3,426.72	\$0.00	(\$677.72)
	Support Services/Counselor- Retiree Health (ERA)	\$495.00	\$377.64	\$0.00	\$117.36

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Support Services/Counselor- FICA Payments	\$1,534.00	\$1,126.46	\$0.00	\$407.54
	Support Services/Counselor- Medicare Payments	\$359.00	\$263.48	\$0.00	\$95.52
	Support Services/Counselor- Health and Medical Premiums	\$1,020.00	\$1,019.72	\$0.00	\$0.28
	Support Services/Counselor- Life	\$69.00	\$11.88	\$0.00	\$57.12
	Support Services/Counselor- Dental	\$647.00	\$41.80	\$0.00	\$605.20
	Support Services/Counselor- Vision	\$646.00	\$6.58	\$0.00	\$639.42
	Support Services/Counselor- Disability	\$270.00	\$47.77	\$0.00	\$222.23
	Support Services-Students-Unemployment Compensation	\$117.00	\$31.16	\$0.00	\$85.84
	Support Services/Counselor- Workers Comp Fee	\$10.00	\$1.76	\$0.00	\$8.24
	Diagnosticians-Contracted	\$3,710.00	\$1,512.90	\$0.00	\$2,197.10
	Speech Therapist- Contracted	\$5,300.00	\$3,504.49	\$0.00	\$1,795.51
	Support Services-Students-Specialists - Contracted	\$15,770.00	\$3,423.17	\$0.00	\$12,346.83
	Support Services-Students-Other Professional/Technical Services	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Function 2100 - Support Services-Students		\$48,838.00	\$27,945.99	\$0.00	\$20,892.01
	Support Services-Instruction-Professional Development	\$2,000.00	\$76.88	\$0.00	\$1,923.12
	other travel non employees	\$480.00	\$0.00	\$0.00	\$480.00
	General Supls & matis	\$0.00	\$1,368.92	\$0.00	(\$1,368.92)
Function 2200 - Support Services-Instruction		\$2,480.00	\$1,445.80	\$0.00	\$1,034.20
	Support Services-General Administration-Salaries Expense	\$106,996.00	\$106,996.00	\$0.00	\$0.00
	Support Services-General Administration-Educational Retirement	\$19,420.00	\$19,419.82	\$0.00	\$0.18
	Support Services-General Administration-ERA - Retiree Health	\$2,140.00	\$2,139.84	\$0.00	\$0.16
	Support Services-General Administration-FICA Payments	\$6,634.00	\$6,055.92	\$0.00	\$578.08
	Support Services-General Administration-Medicare Payments	\$1,551.00	\$1,416.40	\$0.00	\$134.60
	Support Services-General Administration-Health and Medical Premiums	\$14,432.00	\$13,687.36	\$0.00	\$744.64
	Support Services-General Administration-Life	\$127.00	\$126.48	\$0.00	\$0.52
	Support Services-General Administration-Dental	\$295.00	\$294.82	\$0.00	\$0.18
	Support Services-General Administration-Vision	\$88.00	\$87.88	\$0.00	\$0.12
	Support Services-General Administration-Disability	\$327.00	\$332.30	\$0.00	(\$5.30)
	Support Services-General Administration-Unemployment Compensation	\$117.00	\$109.56	\$0.00	\$7.44
	Workers Compensation Employers Fee	\$10.00	\$9.20	\$0.00	\$0.80
	Support Services- Professional Development	\$3,500.00	\$832.20	\$0.00	\$2,667.80
	Auditing	\$22,950.00	\$22,252.52	\$0.00	\$697.48
	Legal	\$21,296.00	\$14,351.13	\$0.00	\$6,944.87
	Support Services- General Administration-Employee Travel	\$1,000.00	\$493.24	\$0.00	\$506.76

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Function 2300 - Support Services-General Administration		\$200,883.00	\$188,604.67	\$0.00	\$12,278.33
	Secretary-Salaries Expense	\$23,025.00	\$23,024.37	\$0.00	\$0.63
	Support Services-Secretary-Additional Compensation	\$2,160.00	\$1,860.00	\$0.00	\$300.00
	Secretary-Educational Retirement (ERB)	\$4,299.00	\$4,516.52	\$0.00	(\$217.52)
	Secretary- Retiree Health (ERA)	\$474.00	\$497.74	\$0.00	(\$23.74)
	Secretary- FICA	\$1,469.00	\$1,542.28	\$0.00	(\$73.28)
	Secretary- Medicare	\$344.00	\$360.69	\$0.00	(\$16.69)
	Secretary-Life	\$69.00	\$10.20	\$0.00	\$58.80
	Support Services-Secretary-Dental	\$412.00	\$29.74	\$0.00	\$382.26
	Support Services-Secretary-Vision	\$78.00	\$5.57	\$0.00	\$72.43
	Support Services-Secretary-Disability	\$138.00	\$10.01	\$0.00	\$127.99
	Support Services-Secretary-Unemployment Compensation	\$100.00	\$86.27	\$0.00	\$13.73
	Secretary-Workers Comp Employer's Fee	\$10.00	\$9.79	\$0.00	\$0.21
	School Admin-Other Charges	\$200.00	\$118.00	\$0.00	\$82.00
Function 2400 - Support Services-School Administration		\$32,778.00	\$32,071.18	\$0.00	\$706.82
	Business Support- Salaries Expense	\$65,613.00	\$65,613.00	\$0.00	\$0.00
	Business Support- Educational Retirement (ERB)	\$11,909.00	\$11,908.78	\$0.00	\$0.22
	Business Support- Retiree Health (ERA)	\$1,313.00	\$1,312.32	\$0.00	\$0.68
	Business Support- FICA	\$4,068.00	\$4,037.27	\$0.00	\$30.73
	Business Support- Medicare	\$951.00	\$944.27	\$0.00	\$6.73
	Business Support- Life	\$70.00	\$69.12	\$0.00	\$0.88
	Business Support- Dental	\$754.00	\$685.16	\$0.00	\$68.84
	Business Support- Vision	\$127.00	\$107.20	\$0.00	\$19.80
	Business Support- Disability	\$226.00	\$225.51	\$0.00	\$0.49
	Central Services-Unemployment Compensation	\$117.00	\$107.45	\$0.00	\$9.55
	Business Support- Workers Compensation Employer's Fee	\$10.00	\$9.20	\$0.00	\$0.80
	Business & Support- Professional Development	\$7,110.00	\$4,891.31	\$0.00	\$2,218.69
	Central Services-Other Professional/Technical Services	\$83,820.00	\$80,354.66	\$0.00	\$3,465.34
	Business & Support- Other Charges	\$193.00	\$192.99	\$0.00	\$0.01
	Business & Support Services-Rents & Leases	\$4,300.00	\$3,985.34	\$0.00	\$314.66
	Business & Support Services- Other contracted service	\$9,650.00	\$4,970.92	\$0.00	\$4,679.08
	Business & Support- Software	\$15,821.00	\$15,819.16	\$0.00	\$1.84
	Business & Support- General Supplies & Materials	\$1,300.00	\$1,058.41	\$0.00	\$241.59
Function 2500 - Central Services		\$207,352.00	\$196,292.07	\$0.00	\$11,059.93
	Operation & Maintenance of Plant-Other Charges	\$12,600.00	\$12,600.00	\$0.00	\$0.00
	Operation/Maintenance Of Plant-M & R - Vehicles	\$3,000.00	\$587.94	\$0.00	\$2,412.06
	Operation/Maintenance Of Plant-Electricity	\$10,000.00	\$4,398.90	\$0.00	\$5,601.10
	Operation/Maintenance Of Plant-Bldg. Heat-Natural Gas	\$4,296.00	\$698.92	\$0.00	\$3,597.08

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Operation/Maintenance of Plant-Water/Sewer/Trash	\$10,000.00	\$5,559.49	\$0.00	\$4,440.51
	Operation/Maintenance Of Plant-Communications	\$3,300.00	\$3,213.00	\$0.00	\$87.00
	Operation & Maintenance of Plant-Property/Liability Insurance	\$21,313.00	\$25,128.00	\$0.00	(\$3,815.00)
	Operation/Maintenance Of Plant-Property/Liability Insurance	\$3,820.00	\$0.00	\$0.00	\$3,820.00
	Operation & Maintenance of Plant-Other Contract Services	\$5,160.00	\$5,160.00	\$0.00	\$0.00
	Operation & Maintenance of Plant-General Supplies and Materials	\$7,500.00	\$899.95	\$0.00	\$6,600.05
	Operation & Maintenance of Plant-Gasoline	\$500.00	\$0.00	\$0.00	\$500.00
Function 2600 - Operation & Maintenance of Plant		\$81,489.00	\$58,246.20	\$0.00	\$23,242.80
	Other Support Services-Restricted Expenditures	\$13,054.00	\$0.00	\$0.00	\$13,054.00
Function 2900 - Other Support Services		\$13,054.00	\$0.00	\$0.00	\$13,054.00
Fund 11000 - Operational		\$1,299,034.32	\$946,549.00	\$0.00	\$352,485.32
	Food Services Operations-Salaries Expense	\$29,376.00	\$13,847.52	\$0.00	\$15,528.48
	Food Services Operations-Educational Retirement	\$5,332.00	\$842.22	\$0.00	\$4,489.78
	Food Services Operations-ERA - Retiree Health	\$588.00	\$92.82	\$0.00	\$495.18
	Food Services Operations-FICA Payments	\$1,821.00	\$858.60	\$0.00	\$962.40
	Food Services Operations-Medicare Payments	\$426.00	\$200.76	\$0.00	\$225.24
	Food Services Operations-Life	\$74.00	\$50.28	\$0.00	\$23.72
	Food Services Operations-Unemployment Compensation	\$214.00	\$47.85	\$0.00	\$166.15
	Food Services Operations-Workers Compensation Employer's Fee	\$10.00	\$8.61	\$0.00	\$1.39
	Food Services Operations-Other Charges	\$200.00	\$200.00	\$0.00	\$0.00
	Food Services-Food	\$78,380.00	\$53,346.00	\$0.00	\$25,034.00
	Food Services- General Supplies & Materials	\$5,103.00	\$0.00	\$0.00	\$5,103.00
Function 3100 - Food Services Operations		\$121,524.00	\$69,494.66	\$0.00	\$52,029.34
Fund 21000 - Food Services		\$121,524.00	\$69,494.66	\$0.00	\$52,029.34
	Food	\$8,602.22	\$0.00	\$0.00	\$8,602.22
Function 3100 - Food Services Operations		\$8,602.22	\$0.00	\$0.00	\$8,602.22
Fund 21100 - Universal Free Lunch		\$8,602.22	\$0.00	\$0.00	\$8,602.22
	Instruction-Other Charges	\$3,068.00	\$788.24	\$0.00	\$2,279.76
	Instruction-Student Travel	\$4,132.00	\$2,272.21	\$0.00	\$1,859.79
	Instruction-General Supplies and Materials	\$3,594.00	\$0.00	\$0.00	\$3,594.00
	Instruction-General Supplies and Materials	\$0.00	\$46.78	\$0.00	(\$46.78)
Function 1000 - Instruction		\$10,794.00	\$3,107.23	\$0.00	\$7,686.77
Fund 23000 - Non-Instructional Support		\$10,794.00	\$3,107.23	\$0.00	\$7,686.77
	Instruction/K-12- Title I- Salaries Expense	\$48,265.00	\$47,112.98	\$0.00	\$1,152.02
	Instruction/K-12- Title I- Educational Retirement (ERB)	\$4,977.00	\$4,976.89	\$0.00	\$0.11

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/K-12- Title I- Retiree Health (ERA)	\$548.00	\$548.40	\$0.00	(\$0.40)
	Instruction/K-12- Title I- FICA Payments	\$1,700.00	\$1,700.13	\$0.00	(\$0.13)
	Instruction/K-12- Title I- Medicare Payments	\$398.00	\$397.45	\$0.00	\$0.55
	Instruction/K-12- Title I- Life	\$35.00	\$31.96	\$0.00	\$3.04
	Instruction/K-12- Title I- Dental	\$91.00	\$0.00	\$0.00	\$91.00
	Instruction/K-12- Title I- Vision	\$19.00	\$0.00	\$0.00	\$19.00
	Instruction/K-12- Title I- Disability	\$86.00	\$111.36	\$0.00	(\$25.36)
	Instruction/K-12- Title I- Unemployment	\$210.00	\$79.21	\$0.00	\$130.79
	Instruction/K-12- Title I- Workers Comp Employers Fee	\$3.00	\$4.35	\$0.00	(\$1.35)
Function 1000 - Instruction		\$56,332.00	\$54,962.73	\$0.00	\$1,369.27
Fund 24101 - Title I - IASA		\$56,332.00	\$54,962.73	\$0.00	\$1,369.27
	Instruction/IDEA B- Salaries Expense	\$29,984.33	\$22,623.41	\$0.00	\$7,360.92
	Instruction/IDEA B- Educational Retirement (ERB)	\$0.00	\$4,106.19	\$0.00	(\$4,106.19)
	Instruction/IDEA B- Retiree Health (ERA)	\$0.00	\$452.47	\$0.00	(\$452.47)
	Instruction/IDEA B- FICA	\$0.00	\$1,402.66	\$0.00	(\$1,402.66)
	Instruction/IDEA B- Medicare	\$0.00	\$327.99	\$0.00	(\$327.99)
	Instruction/IDEA B- Life Ins.	\$0.00	\$25.78	\$0.00	(\$25.78)
	Instruction-Unemployment Compensation	\$0.00	\$68.26	\$0.00	(\$68.26)
	Instruction/IDEA B- Workers Comp. Employers Fee	\$0.00	\$4.56	\$0.00	(\$4.56)
Function 1000 - Instruction		\$29,984.33	\$29,011.32	\$0.00	\$973.01
	Support Services-Students-Specialists - Contracted	\$11,600.00	\$11,600.00	\$0.00	\$0.00
Function 2100 - Support Services-Students		\$11,600.00	\$11,600.00	\$0.00	\$0.00
	Support Services-Instruction-Professional Development	\$1,200.00	\$599.76	\$0.00	\$600.24
Function 2200 - Support Services-Instruction		\$1,200.00	\$599.76	\$0.00	\$600.24
	Support Services-General Administration-Professional Development	\$1,200.00	\$40.24	\$0.00	\$1,159.76
Function 2300 - Support Services-General Administration		\$1,200.00	\$40.24	\$0.00	\$1,159.76
Fund 24106 - Entitlement IDEA-B		\$43,984.33	\$41,251.32	\$0.00	\$2,733.01
	Support Services-Instruction-Professional Development	\$5,034.00	\$0.00	\$0.00	\$5,034.00
Function 2200 - Support Services-Instruction		\$5,034.00	\$0.00	\$0.00	\$5,034.00
Fund 24154 - Teacher/Principal Training & Recruiting		\$5,034.00	\$0.00	\$0.00	\$5,034.00
	Instruction-Salaries Expense	\$10,000.00	\$7,558.88	\$0.00	\$2,441.12
	Instruction-Educational Retirement	\$0.00	\$1,134.45	\$0.00	(\$1,134.45)
	Instruction-ERA - Retiree Health	\$0.00	\$124.95	\$0.00	(\$124.95)
	Instruction-FICA Payments	\$0.00	\$358.35	\$0.00	(\$358.35)
	Instruction-Medicare Payments	\$0.00	\$83.80	\$0.00	(\$83.80)
	Instruction-Health and Medical Premiums	\$0.00	\$673.38	\$0.00	(\$673.38)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction-Life	\$0.00	\$5.40	\$0.00	(\$5.40)
	Instruction-Dental	\$0.00	\$27.60	\$0.00	(\$27.60)
	Instruction-Vision	\$0.00	\$4.30	\$0.00	(\$4.30)
	Instruction-Disability	\$0.00	\$21.43	\$0.00	(\$21.43)
	Instruction-Unemployment Compensation	\$0.00	\$6.90	\$0.00	(\$6.90)
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.56	\$0.00	(\$0.56)
Function 1000 - Instruction		\$10,000.00	\$10,000.00	\$0.00	\$0.00
Fund 24189 - Student Supp Academic Achievement Title IV		\$10,000.00	\$10,000.00	\$0.00	\$0.00
	Operation & Maintenance of Plant-General Supplies and Materials	\$164.32	\$164.30	\$0.00	\$0.02
Function 2600 - Operation & Maintenance of Plant		\$164.32	\$164.30	\$0.00	\$0.02
Fund 24330 - ARP ESSER III		\$164.32	\$164.30	\$0.00	\$0.02
	Support Services-Students-Salaries Expense	\$51,728.43	\$36,003.50	\$0.00	\$15,724.93
	Support Services-Students-Educational Retirement	\$0.00	\$6,534.65	\$0.00	(\$6,534.65)
	Support Services-Students-ERA - Retiree Health	\$0.00	\$720.07	\$0.00	(\$720.07)
	Support Services-Students-FICA Payments	\$0.00	\$2,138.81	\$0.00	(\$2,138.81)
	Support Services-Students-Medicare Payments	\$0.00	\$500.16	\$0.00	(\$500.16)
	Support Services-Students-Health and Medical Premiums	\$0.00	\$2,155.00	\$0.00	(\$2,155.00)
	Support Services-Students-Life	\$0.00	\$31.28	\$0.00	(\$31.28)
	Support Services-Students-Dental	\$0.00	\$88.32	\$0.00	(\$88.32)
	Support Services-Students-Vision	\$0.00	\$13.90	\$0.00	(\$13.90)
	Support Services-Students-Disability	\$0.00	\$124.25	\$0.00	(\$124.25)
	Support Services-Students-Unemployment Compensation	\$0.00	\$38.63	\$0.00	(\$38.63)
	Support Services-Students-Workers Compensation Employer's Fee	\$0.00	\$3.66	\$0.00	(\$3.66)
Function 2100 - Support Services-Students		\$51,728.43	\$48,352.23	\$0.00	\$3,376.20
Fund 25153 - Title XIX MEDICAID 3/21 Years		\$51,728.43	\$48,352.23	\$0.00	\$3,376.20
	Salaries Expense	\$90,506.00	\$58,326.55	\$0.00	\$32,179.45
	Additional Compensation	\$5,840.00	\$5,340.00	\$0.00	\$500.00
	Additional Compensation	\$7,680.00	\$6,400.00	\$0.00	\$1,280.00
	Additional Compensation	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Instruction-Educational Retirement	\$0.00	\$969.21	\$0.00	(\$969.21)
	Instruction-Educational Retirement	\$0.00	\$11,747.80	\$0.00	(\$11,747.80)
	Instruction-Educational Retirement	\$0.00	\$0.00	\$0.00	\$0.00
	Instruction-ERA - Retiree Health	\$0.00	\$106.80	\$0.00	(\$106.80)
	Instruction-ERA - Retiree Health	\$0.00	\$1,294.48	\$0.00	(\$1,294.48)
	Instruction-ERA - Retiree Health	\$0.00	\$0.00	\$0.00	\$0.00
	Instruction-FICA Payments	\$0.00	\$323.92	\$0.00	(\$323.92)
	Instruction-FICA Payments	\$0.00	\$4,012.99	\$0.00	(\$4,012.99)
	Instruction-FICA Payments	\$0.00	\$0.00	\$0.00	\$0.00
	Instruction-Medicare Payments	\$0.00	\$75.76	\$0.00	(\$75.76)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction-Medicare Payments	\$0.00	\$938.45	\$0.00	(\$938.45)
	Instruction-Medicare Payments	\$0.00	\$0.00	\$0.00	\$0.00
	Instruction-Life	\$0.00	\$158.40	\$0.00	(\$158.40)
	Instruction-Disability	\$0.00	\$77.28	\$0.00	(\$77.28)
	Instruction-Unemployment Compensation	\$0.00	\$10.26	\$0.00	(\$10.26)
	Instruction-Unemployment Compensation	\$0.00	\$221.52	\$0.00	(\$221.52)
	Instruction-Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$2.21	\$0.00	(\$2.21)
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$23.00	\$0.00	(\$23.00)
	Instruction-General Supplies and Materials	\$8,000.00	\$7,928.62	\$0.00	\$71.38
	Instruction-Supply Assets (\$5,000 or Less)	\$7,821.00	\$5,180.84	\$0.00	\$2,640.16
Function 1000 - Instruction		\$124,847.00	\$108,138.09	\$0.00	\$16,708.91
	Additional Compensation	\$5,000.00	\$5,000.00	\$0.00	\$0.00
	Support Services-Students-Educational Retirement	\$0.00	\$0.00	\$0.00	\$0.00
	Support Services-Students-ERA - Retiree Health	\$0.00	\$0.00	\$0.00	\$0.00
	Support Services-Students-FICA Payments	\$0.00	\$0.00	\$0.00	\$0.00
	Support Services-Students-Medicare Payments	\$0.00	\$0.00	\$0.00	\$0.00
	Support Services-Students-Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00
Function 2100 - Support Services-Students		\$5,000.00	\$5,000.00	\$0.00	\$0.00
Fund 26107 - REC/District Fiscal Agent		\$129,847.00	\$113,138.09	\$0.00	\$16,708.91
	Instruction-Additional Compensation	\$0.00	\$255.82	\$0.00	(\$255.82)
	Instruction-Educational Retirement	\$0.00	\$46.43	\$0.00	(\$46.43)
	Instruction-ERA - Retiree Health	\$0.00	\$5.12	\$0.00	(\$5.12)
	Instruction-FICA Payments	\$0.00	\$15.86	\$0.00	(\$15.86)
	Instruction-Medicare Payments	\$0.00	\$3.71	\$0.00	(\$3.71)
	Instruction-Unemployment Compensation	\$0.00	\$0.84	\$0.00	(\$0.84)
	Student travel	\$0.00	\$676.00	\$0.00	(\$676.00)
	Spaceport- General Supplies & Materials	\$12,208.00	\$1,637.20	\$0.00	\$10,570.80
Function 1000 - Instruction		\$12,208.00	\$2,640.98	\$0.00	\$9,567.02
Fund 26204 - Spaceport		\$12,208.00	\$2,640.98	\$0.00	\$9,567.02
	GO Bond- Library and Audio Visual	\$2,957.00	\$0.00	\$0.00	\$2,957.00
Function 2200 - Support Services-Instruction		\$2,957.00	\$0.00	\$0.00	\$2,957.00
Fund 27107 - 2012 GO Bond Student Library SB-66		\$2,957.00	\$0.00	\$0.00	\$2,957.00
	Instruction-Instructional Materials Credit - 50% Other	\$0.00	\$631.06	\$0.00	(\$631.06)
	Instruction-Instructional Materials Cash - 50% Textbooks	\$942.00	\$307.65	\$0.00	\$634.35
Function 1000 - Instruction		\$942.00	\$938.71	\$0.00	\$3.29

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 27109 - Instructional Materials - Special Appropriations		\$942.00	\$938.71	\$0.00	\$3.29
	Salaries Expense	\$22,900.00	\$24,329.16	\$0.00	(\$1,429.16)
	Educational Retirement	\$4,156.00	\$4,339.37	\$0.00	(\$183.37)
	ERA - Retiree Health	\$458.00	\$478.14	\$0.00	(\$20.14)
	FICA Payments	\$1,420.00	\$1,415.55	\$0.00	\$4.45
	Medicare Payments	\$332.00	\$331.12	\$0.00	\$0.88
	Health and Medical Premiums	\$6,423.00	\$1,542.14	\$0.00	\$4,880.86
	Life	\$25.00	\$20.56	\$0.00	\$4.44
	Dental	\$240.00	\$63.22	\$0.00	\$176.78
	Support Services-Students-Vision	\$39.00	\$9.92	\$0.00	\$29.08
	Support Services-Students-Disability	\$99.00	\$82.39	\$0.00	\$16.61
	Support Services-Students-Unemployment Compensation	\$91.00	\$32.87	\$0.00	\$58.13
	Support Services-Students-Workers Compensation Employer's Fee	\$4.00	\$3.22	\$0.00	\$0.78
Function 2100 - Support Services-Students		\$36,187.00	\$32,647.66	\$0.00	\$3,539.34
Fund 27407 - Family Income Index		\$36,187.00	\$32,647.66	\$0.00	\$3,539.34
	Instruction-Additional Compensation	\$0.00	\$9,825.00	\$0.00	(\$9,825.00)
	Instruction-Educational Retirement	\$0.00	\$1,783.18	\$0.00	(\$1,783.18)
	Instruction-ERA - Retiree Health	\$0.00	\$196.50	\$0.00	(\$196.50)
	Instruction-FICA Payments	\$0.00	\$567.74	\$0.00	(\$567.74)
	Instruction-Medicare Payments	\$0.00	\$132.75	\$0.00	(\$132.75)
	Instruction-Health and Medical Premiums	\$0.00	\$286.58	\$0.00	(\$286.58)
	Instruction-Life	\$0.00	\$3.30	\$0.00	(\$3.30)
	Instruction-Dental	\$0.00	\$14.46	\$0.00	(\$14.46)
	Instruction-Vision	\$0.00	\$2.96	\$0.00	(\$2.96)
	Instruction-Disability	\$0.00	\$6.74	\$0.00	(\$6.74)
	Instruction-Unemployment Compensation	\$0.00	\$20.78	\$0.00	(\$20.78)
	Instruction-Other Professional/Technical Services	\$12,839.99	\$0.00	\$0.00	\$12,839.99
Function 1000 - Instruction		\$12,839.99	\$12,839.99	\$0.00	\$0.00
	Salaries Expense	\$30,500.00	\$29,251.37	\$0.00	\$1,248.63
	Support Services-Instruction-Educational Retirement	\$5,660.01	\$4,356.00	\$0.00	\$1,304.01
	Support Services-Instruction-ERA - Retiree Health	\$0.00	\$480.00	\$0.00	(\$480.00)
	Support Services-Instruction-FICA Payments	\$0.00	\$1,488.00	\$0.00	(\$1,488.00)
	Support Services-Instruction-Medicare Payments	\$0.00	\$348.00	\$0.00	(\$348.00)
	Support Services-Instruction-Life	\$0.00	\$37.06	\$0.00	(\$37.06)
	Support Services-Instruction-Disability	\$0.00	\$111.36	\$0.00	(\$111.36)
	Support Services-Instruction-Unemployment Compensation	\$0.00	\$83.20	\$0.00	(\$83.20)
	Support Services-Instruction-Workers Compensation Employer's Fee	\$0.00	\$5.02	\$0.00	(\$5.02)
Function 2200 - Support Services-Instruction		\$36,160.01	\$36,160.01	\$0.00	\$0.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 27528 - FY24 FY25 community school and family engagement initiatives		\$49,000.00	\$49,000.00	\$0.00	\$0.00
	Support Services-Students-Specialists - Contracted	\$1,678.00	\$0.00	\$0.00	\$1,678.00
	Support Services-Students-General Supplies and Materials	\$0.00	\$127.68	\$0.00	(\$127.68)
	Support Services-Students-Supply Assets (\$5,000 or Less)	\$0.00	\$1,546.93	\$0.00	(\$1,546.93)
Function 2100 - Support Services-Students		\$1,678.00	\$1,674.61	\$0.00	\$3.39
Fund 28144 - Medicaid HSD		\$1,678.00	\$1,674.61	\$0.00	\$3.39
	Operation & Maintenance of Plant-General Supplies and Materials	\$691.00	\$691.00	\$0.00	\$0.00
Function 2600 - Operation & Maintenance of Plant		\$691.00	\$691.00	\$0.00	\$0.00
Fund 28211 - COVID testing grant		\$691.00	\$691.00	\$0.00	\$0.00
	Capital Outlay-Renting Land and Buildings	\$66,064.00	\$66,064.00	\$0.00	\$0.00
Function 4000 - Capital Outlay		\$66,064.00	\$66,064.00	\$0.00	\$0.00
Fund 31200 - Public School Capital Outlay		\$66,064.00	\$66,064.00	\$0.00	\$0.00
	Support Services-General Administration-County Tax Collection Costs	\$32.00	\$0.71	\$0.00	\$31.29
Function 2300 - Support Services-General Administration		\$32.00	\$0.71	\$0.00	\$31.29
	Supply Assets (Under \$5,000)	\$39,132.00	\$0.00	\$0.00	\$39,132.00
Function 4000 - Capital Outlay		\$39,132.00	\$0.00	\$0.00	\$39,132.00
Fund 31600 - Capital Improvements HB-33		\$39,164.00	\$0.71	\$0.00	\$39,163.29
	Support Services-General Administration-County Tax Collection Costs	\$1,000.00	\$1.30	\$0.00	\$998.70
Function 2300 - Support Services-General Administration		\$1,000.00	\$1.30	\$0.00	\$998.70
	Capital Outlay-Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Capital Outlay-Software	\$74,700.00	\$10,080.23	\$0.00	\$64,619.77
	Capital Outlay-General Supplies and Materials	\$0.00	\$195.45	\$0.00	(\$195.45)
	Supply Assets (Under \$5,000)	\$0.00	\$9,993.81	\$0.00	(\$9,993.81)
Function 4000 - Capital Outlay		\$79,700.00	\$20,269.49	\$0.00	\$59,430.51
Fund 31701 - Capital Improvements SB-9 Local		\$80,700.00	\$20,270.79	\$0.00	\$60,429.21
	Capital Outlay-General Supplies and Materials	\$0.00	\$395.21	\$0.00	(\$395.21)
	Supply Assets (\$5,000 or less)	\$24,811.00	\$1,104.95	\$0.00	\$23,706.05
Function 4000 - Capital Outlay		\$24,811.00	\$1,500.16	\$0.00	\$23,310.84

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 31703 - Capital Improvements SB-9 Match Cash		\$24,811.00	\$1,500.16	\$0.00	\$23,310.84
Grand Total		\$2,051,446.62	\$1,462,448.18	\$0.00	\$588,998.44

La Academia Dolores Huerta

Bank Account Register Activity Report

June 30, 2025

Bank	Account Number				
US Bank	Activity				
Date	Number	Type	Payee/From	Deposit	Withdrawal
6/1/2025			Beginning Balance		
6/13/2025	00038835	Journal Entry	Bank Service Fee June 2025		\$59.32
Sub Total					\$59.32
Bank	Account Number				
US Bank	Main				
Date	Number	Type	Payee/From	Deposit	Withdrawal
6/1/2025			Beginning Balance		
6/2/2025	06-001	Cash Receipt	Ed Fellow RfR	\$6,042.93	
6/2/2025	136454	AP Warrant	ACES		\$414.25
6/2/2025	136455	AP Warrant	Adelante Educational Services, LLC		\$81.05
6/2/2025	136456	AP Warrant	Alma d' Arte		\$16,516.00
6/2/2025	136457	AP Warrant	Amazon Capital Services		\$1,694.45
6/2/2025	136458	AP Warrant	Dumas Law Office, LLC		\$207.17
6/2/2025	136459	AP Warrant	JMP Academy Of Professional Development, LLC		\$250.00
6/2/2025	136460	AP Warrant	LCPS, Nutrition Services Department		\$6,049.50
6/2/2025	136461	AP Warrant	T Mobile		\$267.75
6/2/2025	136462	AP Warrant	The Vigil Group LLC		\$4,901.43
6/2/2025	136463	AP Warrant	Valenzuela-Maldonado, Dominic		\$215.00
6/2/2025	136464	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$372.82
6/2/2025	136465	AP Warrant	Amazon Capital Services		\$307.65
6/3/2025		Payroll Liability	IRS		\$6,307.30
6/4/2025	06-002	Cash Receipt	PEC Special Projects and Performance Framework Support	\$10,000.00	
6/4/2025	136466	AP Warrant	ACES		\$414.25
6/4/2025	136467	AP Warrant	Carrasco, Teofilo		\$500.00
6/4/2025	136468	AP Warrant	Infante Rubio, Maria		\$236.12
6/4/2025	136469	AP Warrant	Stooney, LLC		\$912.50
6/4/2025	136470	AP Warrant	University of Kansas Center for Research, INC		\$478.50
6/5/2025	06-003	Cash Receipt	Spaceport	\$7,288.71	
6/6/2025		Payroll Liability	NMPSIA		\$6,380.50
6/9/2025	06-004	Cash Receipt	Title I RfR	\$4,410.02	
6/10/2025		Payroll Liability	NM Retiree Health Care Authority		\$2,556.64
6/10/2025	06-005	Cash Receipt	Lease Reimbursement Q3	\$16,516.00	
6/13/2025		Payroll Liability	First Financial Administrators, Inc.		\$1,282.48
6/13/2025		Payroll Liability	US Bank- Payroll		\$22,061.82
6/13/2025	06-006	Cash Receipt	Medicaid Billing April-June Qtr4	\$325.68	
6/13/2025	06-007	Cash Receipt	Medicaid Billing January- March Qtr3	\$385.45	
6/16/2025		Payroll Liability	NM Educational Retirement Board		\$24,313.25
6/16/2025		AP Warrant	Visa		\$1,387.20
6/16/2025	136471	AP Warrant	Alma d' Arte		\$2,100.00
6/16/2025	136472	AP Warrant	Galvan de Lucero, Sylvy		\$383.38
6/16/2025	136473	AP Warrant	LCPS, Nutrition Services Department		\$6,081.00
6/16/2025	136474	AP Warrant	Rodriguez, Mira		\$373.43
6/16/2025	136475	AP Warrant	Valenzuela-Maldonado, Dominic		\$215.00
6/17/2025		Payroll Liability	IRS		\$6,057.84
6/18/2025	06-008	Cash Receipt	Family Income RfR	\$5,281.73	
6/18/2025	06-009	Cash Receipt	Community Schools RfR	\$5,679.06	
6/18/2025	06-010	Cash Receipt	IDEA B RfR	\$9,654.86	
6/18/2025	06-011	Cash Receipt	SEG June 2025	\$141,549.87	
6/23/2025	06-012	Cash Receipt	HB 33 & SB9 Dona Ana County	\$3.94	
6/24/2025		Payroll Liability	Taxation & Revenue		\$2,247.75
6/25/2025		AP Warrant	Visa		\$827.88

6/25/2025	06-013	Cash Receipt	Medicaid Billing July-September Q1	\$27.67	
6/25/2025	06-014	Cash Receipt	Lease Reimbursement Q4	\$16,516.00	
6/25/2025	136476	AP Warrant	Stooney, LLC		\$1,562.50
6/25/2025	136477	AP Warrant	The Vigil Group LLC		\$4,901.43
6/25/2025	136478	AP Warrant	Valenzuela-Maldonado, Dominic		\$215.00
6/26/2025		Payroll Liability	US Bank- Payroll		\$16,922.56
6/27/2025		Payroll Liability	US Bank- Payroll		\$16,922.38
6/27/2025	06-015	Cash Receipt	USDA State April 2025	\$7,945.49	
6/27/2025	06-016	Cash Receipt	SB-9 State Match	\$8,178.31	
6/30/2025		Payroll Liability	US Bank- Payroll		\$22,356.73
Sub Total				\$239,805.72	\$179,274.51
Grand Total				\$239,805.72	\$179,333.83

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Main - 2144**
 Statement Date: **June 30, 2025**

Beginning balance per bank	\$ 506,030.95
Cleared transactions:	
Deposits and credits	\$ 239,805.72
Checks and withdrawals	\$ 165,468.50
Other bank adjustments	
Ending balance per bank	\$ 577,368.17

Plus: Outstanding Deposits	
Plus: Cleared items prior to entry	
Less: Outstanding checks	\$ 11,232.43
Balance per GL	\$ 566,135.74

BANK RECONCILIATION

School:	La Academia Dolores Huerta
Bank:	US Bank
Account Description:	Activity -5089
Statement Date:	June 30, 2025

Beginning balance per bank	\$ 9,316.36
Cleared transactions:	
Checks and withdrawals	\$ -
Deposits and credits	
Other bank adjustments/Bank Fee	\$ 59.32
Ending balance per bank	\$ 9,257.04

Plus: Outstanding Deposits	
Plus: Cleared items prior to entry	
Less: Outstanding checks	\$ -
Balance per GL	\$ 9,257.04