



Dolores Huerta

“A Dual Language Charter Middle School”

1480 N. Main Street

Las Cruces, NM 88001

Phone: 575/526-2984 Fax: 575/523-5407

GC Committee Work Session

Tuesday, February 24, 2015, 5:30 pm

1) Call to Order

Ms. Norma Martinez Arrieta, Chair, called the meeting to order at 5:41 pm and asked for a roll call.

2) Roll call and establish quorum

Members Present: Jennifer Allen, Rob del Plain, Norma Martinez Arrieta, Patty Montoya

Members Absent: Elena Hinderlich, Spencer Herrera, Clara Lopez,

Administrative Staff: Octavio Casillas (arrived late)

3) Discussion

- **Work on Separate Committee Needs – (NO ACTIONS WERE TAKEN AT THIS MEETING)**
 - **GC Member Terms** – following discussion was held regarding GC members’ position terms. The following terms were discussed as possible assignments to include rotating terms as they are currently listed on the LADH website:
 - 1-year Term = Position #1, Position #4, and Position #7
 - 2-year Term = Position #2, Position #5, and Position #8
 - 3-year Term = Position #3, Position #6, and Position #9
 - **Policies Committee** – A brief discussion was held among members of a possible change in the current process for updating, implementing, and reviewing policies and regulations and the possible re-organization of the policies and regulations webpage.
 - Policy Committee meeting was scheduled for Thursday, April 16, 2015.
 - **Principal’s Evaluation** – Committee members were not all present so a meeting will have to be scheduled to begin the process. Ms. Allen will also be sitting on this committee.
 - **Budget Approval** – New fiscal year budget needs to be approved by May 30, 2015. Ms. Martinez-Arrieta will speak to Ms. Teller regarding possible meeting dates.

- **Employee Handbook** - A brief discussion was held regarding the need to update the current LADH Employee Handbook. Mr. Casillas provided a copy of the current handbook and recommended that we include a current faculty member to the committee.
 - Policy Committee meeting was scheduled for Thursday, March 12, 2015 to review LADH Employee Handbook.

4) **Adjourn**

Motion to adjourn was made by Mr. del Plain and seconded by Ms. Allen. Motion was approved unanimously. Meeting was adjourned at 7:30 pm.