



Dolores Huerta

“A Dual Language Charter Middle School”

1480 N. Main Street

Las Cruces, NM 88001

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REGULAR GOVERNING COUNCIL MEETING MINUTES

Thursday, February 12, 2015 5:30pm

1) Call to Order: 5:35 pm

2) Roll call and establish quorum:

N. Martinez-Arrieta (present), J. Allen (present), S. Herrera (present), R. del Plain (present; left early), P. Montoya (absent), E. Hinderlich (present). Total: (5) members present; (1) absent

Staff/Administration Present: O.Casillas, M. Rodriguez, S. Ramos, R. Salazar

Public Present: Bonnie Rios (parent), Matthew Rios (student), Mercedes Rios (sibling of student), Clara Lopez (grandparent)

3) Approval of Agenda:

Mr. del Plain motioned to approve the agenda with the removal of Item (6a: Approval of Nomination/Election of Sherman Levenson) due to potential conflict of interest. Ms. Allen seconded the motion. Motion was approved unanimously.

4) Open forum-Public Input:* No one signed in for public input at this meeting

Public comments and observations regarding education policy and governance issues, as well as the strategic planning, are heard at this time. Time limit per presenter may be imposed by Chair.

ACTION ITEMS

5) Approval of Consent Agenda Items

a. Regular Governing Council Meeting Minutes, January 8, 2015

b. Special Governing Council Meeting Minutes, January 14, 2015

Motion to approve the consent agenda items was made by Ms. Allen and seconded by Mr. del Plain. Motion was approved unanimously.

6) Approval of Nomination/Election of New Governing Council Members:

a. Clara Lopez

Motion to nominate Clara Lopez as governing council member was made by Ms. Allen and seconded by Mr. del Plain. Motion was approved unanimously.

Motion to elect Clara Lopez as governing council member was made by Ms. Allen and seconded by Ms. Hinderlich. Motion was approved unanimously.

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

7) Business Manager's Report: Attached

8) Principal's Report : Attached

9) Committee Reports : Attached

10) GC Minutes:

Discussion among members on how to ensure minutes to meetings are posted in accordance with Open Meetings Act.

11) Closed Session: To discuss any personnel issues

Motion to convene into closed session was made by Mr. del Plain and seconded by Ms. Allen. Motion was approved unanimously. Meeting convened into closed session at 7:00pm to discuss personnel issues with Mr. Casillas.

No action was taken during closed session.

Motion to reconvene from closed session was made by Ms. Allen and seconded by Dr. Herrera. Motion was approved unanimously. Meeting reconvened from closed session at 7:36pm.

12) Adjourn

Motion to adjourn was made by Ms. Allen and seconded by Dr. Herrera. Motion was approved unanimously. Meeting was adjourned at 7:37 pm.

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

LADH

Account Summary Report

through January, 2015

Fund	Function	Current Budget	Actuals (YTD)	Encumbrances (YTD)	Available
11000 - Operational	1000 - Instruction	\$ 764,289.00	\$ 365,294.16	\$ 341,159.95	\$ 57,834.89
11000 - Operational	2100 - Support Services-Students	\$ 146,696.00	\$ 68,029.01	\$ 69,100.17	\$ 9,566.82
11000 - Operational	2200 - Support Services-Instruction	\$ 13,000.00	\$ 1,387.65	\$ 5,898.15	\$ 5,714.20
11000 - Operational	2300 - Support Services-General Administration	\$ 39,291.00	\$ 26,438.93	\$ 1,167.40	\$ 11,684.67
11000 - Operational	2400 - Support Services-School Administration	\$ 172,049.00	\$ 99,885.87	\$ 70,382.42	\$ 1,780.71
11000 - Operational	2500 - Central Services	\$ 108,345.00	\$ 71,668.08	\$ 32,642.47	\$ 4,034.45
11000 - Operational	2600 - Operation & Maintenance of Plant	\$ 125,689.00	\$ 81,738.58	\$ 30,741.56	\$ 13,208.86
11000 - Operational	2700 - Student Transportation	\$ -	\$ -	\$ -	\$ -
11000 - Operational	2900 - Other Support Services	\$ 350.00	\$ 272.93	\$ -	\$ 77.07
11000 - Operational	3100 - Food Services Operations	\$ 27,313.00	\$ 6,374.19	\$ 8,436.86	\$ 12,501.95
Subtotal of Element: [Fund] 11000 - Operational		\$ 1,397,022.00	\$ 721,089.40	\$ 559,528.98	\$ 116,403.62
14000 - Total Instructional Materials Sub-Fund	1000 - Instruction	\$ 27,945.00	\$ 4,234.88	\$ 1,485.00	\$ 22,225.12
Subtotal of Element: [Fund] 14000 - Total Instructional Materials Sub-Fund		\$ 27,945.00	\$ 4,234.88	\$ 1,485.00	\$ 22,225.12
21000 - Food Services	3100 - Food Services Operations	\$ 93,000.00	\$ 48,373.43	\$ 42,791.34	\$ 1,835.23
Subtotal of Element: [Fund] 21000 - Food Services		\$ 93,000.00	\$ 48,373.43	\$ 42,791.34	\$ 1,835.23
23000 - Non-Instructional Support	1000 - Instruction	\$ 35,335.00	\$ 2,581.49	\$ 1,817.46	\$ 30,936.05
Subtotal of Element: [Fund] 23000 - Non-Instructional Support		\$ 35,335.00	\$ 2,581.49	\$ 1,817.46	\$ 30,936.05
24101 - Title I - IASA	1000 - Instruction	\$ 79,699.00	\$ 29,634.49	\$ 29,354.07	\$ 20,710.44
Subtotal of Element: [Fund] 24101 - Title I - IASA		\$ 79,699.00	\$ 29,634.49	\$ 29,354.07	\$ 20,710.44
24106 - Entitlement IDEA-B	1000 - Instruction	\$ 26,503.00	\$ 10,097.98	\$ 14,313.73	\$ 2,091.29
Subtotal of Element: [Fund] 24106 - Entitlement IDEA-B		\$ 26,503.00	\$ 10,097.98	\$ 14,313.73	\$ 2,091.29
24154 - Teacher/Principal Training & Recruiting	1000 - Instruction	\$ 10,591.00	\$ 2,250.09	\$ 2,659.89	\$ 5,681.02
Subtotal of Element: [Fund] 24154 - Teacher/Principal Training & Recruiting		\$ 10,591.00	\$ 2,250.09	\$ 2,659.89	\$ 5,681.02
26121 - Kellogg Fund/Kellogg Foundation	1000 - Instruction	\$ 5,000.00	\$ 1,633.30	\$ -	\$ 3,366.70
Subtotal of Element: [Fund] 26121 - Kellogg Fund/Kellogg Foundation		\$ 5,000.00	\$ 1,633.30	\$ -	\$ 3,366.70
26204 - Spaceport	1000 - Instruction	\$ 6,436.00	\$ 1,050.99	\$ -	\$ 5,385.01
Subtotal of Element: [Fund] 26204 - Spaceport		\$ 6,436.00	\$ 1,050.99	\$ -	\$ 5,385.01
27107 - 2012 GO Bond Student Library SB-66	2200 - Support Services-Instruction	\$ 3,153.00	\$ -	\$ -	\$ 3,153.00
Subtotal of Element: [Fund] 27107 - 2012 GO Bond Student Library SB-66		\$ 3,153.00	\$ -	\$ -	\$ 3,153.00
31200 - Public School Capital Outlay	4000 - Capital Outlay	\$ 109,513.00	\$ 59,241.57	\$ 47,775.50	\$ 2,495.93
Subtotal of Element: [Fund] 31200 - Public School Capital Outlay		\$ 109,513.00	\$ 59,241.57	\$ 47,775.50	\$ 2,495.93
31300 - Special Capital Outlay-Local	4000 - Capital Outlay	\$ 3,751.00	\$ 3,751.00	\$ -	\$ -
Subtotal of Element: [Fund] 31300 - Special Capital Outlay-Local		\$ 3,751.00	\$ 3,751.00	\$ -	\$ -
31700 - Capital Improvements SB-9	4000 - Capital Outlay	\$ 27,054.00	\$ -	\$ -	\$ 27,054.00
Subtotal of Element: [Fund] 31700 - Capital Improvements SB-9		\$ 27,054.00	\$ -	\$ -	\$ 27,054.00
Total		\$ 1,825,002.00	\$ 883,938.62	\$ 699,725.97	\$ 241,337.41

LADH
Revenue and Expenditure Report
 through January 31, 2015

Description	11000 - Operational	14000 - Total Instructional Mater	21000 - Food Services	23000 - Non-Instructional Support	24101 - Title I - IASA	24106 - Entitlement IDEA-B	24154 - Teacher/Principa I Trainin	26121 - Kellogg Fund/Kellogg Foun	26204 - Spaceport	31200 - Public School Capital Out	31300 - Special Capital Outlay-Lo	Total
11000 - Operational	\$ 702,233.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 702,233.00
14000 - Total Instructional Materials Sub-Fund	\$ -	\$ 7,720.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,720.67
21000 - Food Services	\$ -	\$ -	\$ 21,139.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,139.15
23000 - Non-Instructional Support	\$ -	\$ -	\$ -	\$ 6,371.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,371.64
24101 - Title I - IASA	\$ -	\$ -	\$ -	\$ -	\$ 43,445.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,445.49
24106 - Entitlement IDEA-B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,714.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,714.03
24154 - Teacher/Principal Training & Recruiting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,021.02	\$ -	\$ -	\$ -	\$ -	\$ 1,021.02
26204 - Spaceport	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,714.52	\$ -	\$ -	\$ 6,714.52
31200 - Public School Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,356.60	\$ -	\$ 64,356.60
Total Revenue	\$ 702,233.00	\$ 7,720.67	\$ 21,139.15	\$ 6,371.64	\$ 43,445.49	\$ 1,714.03	\$ 1,021.02	\$ -	\$ 6,714.52	\$ 64,356.60	\$ -	\$ 854,716.12
1000 - Instruction	\$ 365,294.16	\$ 4,234.88	\$ -	\$ 2,581.49	\$ 29,634.49	\$ 10,097.98	\$ 2,250.09	\$ 1,633.30	\$ 1,050.99	\$ -	\$ -	\$ 416,777.38
2100 - Support Services-Students	\$ 68,029.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,029.01
2200 - Support Services-Instruction	\$ 1,387.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,387.65
2300 - Support Services-General Administration	\$ 26,438.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,438.93
2400 - Support Services-School Administration	\$ 99,885.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,885.87
2500 - Central Services	\$ 71,668.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,668.08
2600 - Operation & Maintenance of Plant	\$ 81,738.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,738.58
2900 - Other Support Services	\$ 272.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 272.93
3100 - Food Services Operations	\$ 6,374.19	\$ -	\$ 48,373.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,747.62
4000 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,241.57	\$ 3,751.00	\$ 62,992.57
Total Expenditure	\$ 721,089.40	\$ 4,234.88	\$ 48,373.43	\$ 2,581.49	\$ 29,634.49	\$ 10,097.98	\$ 2,250.09	\$ 1,633.30	\$ 1,050.99	\$ 59,241.57	\$ 3,751.00	\$ 883,938.62
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	\$ (18,856.40)	\$ 3,485.79	\$ (27,234.28)	\$ 3,790.15	\$ 13,811.00	\$ (8,383.95)	\$ (1,229.07)	\$ (1,633.30)	\$ 5,663.53	\$ 5,115.03	\$ (3,751.00)	\$ (29,222.50)
Fund Balance, Beginning of year	\$ 252,694.78	\$ 22,068.20	\$ 1,815.36	\$ 4,123.37	\$ (28,649.76)	\$ (722.27)	\$ -	\$ -	\$ 6,435.97	\$ (9,600.10)	\$ 3,751.00	\$ 251,916.55
Fund Balance, End of year	\$ 233,838.38	\$ 25,553.99	\$ (25,418.92)	\$ 7,913.52	\$ (14,838.76)	\$ (9,106.22)	\$ (1,229.07)	\$ (1,633.30)	\$ 12,099.50	\$ (4,485.07)	\$ -	\$ 222,694.05

LADH Revenue

through January 31, 2015

Cycle: FY2015; Batch No.: <All>; Transaction Date: 1/1/2015; End Date: 1/31/2015

Status	Batch No.	Transaction Date	Description
Approved	2789	1/21/2015	2015.01 Cash Receipts- Activities

Account Code	Description	Customer	Receipt No.	Payment Method	Credit
23000-0000-41920-0000-560001-0000-C	Activities Fund- Contributions and Donati	STUDENT ACTIVITIES	CR2789-01	Cash	\$ 1,048.00
23000-0000-41920-0000-560001-0000-C	Activities Fund- Contributions and Donati	STUDENT ACTIVITIES	CR2789-05	Cash	\$ 779.70
23000-0000-41920-0000-560001-0000-C	Activities Fund- Contributions and Donati	STUDENT ACTIVITIES	CR2789-04	Cash	\$ 781.75
23000-0000-41920-0000-560001-0000-C	Activities Fund- Contributions and Donati	STUDENT ACTIVITIES	CR2789-03	Cash	\$ 1,193.00
23000-0000-41920-0000-560001-0000-C	Activities Fund- Contributions and Donati	STUDENT ACTIVITIES	CR2789-02	Cash	\$ 510.00
Subtotal					\$ 4,312.45

Status	Batch No.	Transaction Date	Description
Approved	2790-2	1/31/2015	2015.01 Cash Receipts0 Operational

Account Code	Description	Customer	Receipt No.	Payment Method	Credit
11000-0000-43101-0000-560001-0000-C	State Equalization Guarantee	FEDERAL SEG STIMULUS	2790-1	Wire	\$ 100,319.00
31200-0000-43209-0000-560001-0000-C	Capital Outlay	LEASE REIMBURSEMENT	2790-2	Wire	\$ 27,378.25
Subtotal					\$ 127,697.25

Total Revenue for January, 2015	\$ 132,009.70
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Total for December, 2014	128150.59
Total for November 2014	138378.24
Total, October, 2014	108527.79
September, 2014	108039.67
Aug, 2015	119680.58
July, 2014	119929.55
TOTAL	\$ 854,716.12

LADH Expenditures

through January 31, 2015

Accounting Cycle: FY2015; Begin Date: 1/1/2015; End Date: 1/31/2015; Display Element Description: Fund; Check Type: Warrants; Sort By Element: Fund; Account Code Expression: ((Fund) >= '10000')

Sorted By	Value	Description
Fund	11000	Operational

Check Number	Check Type	Check Date	Payee	Fund	Account Code	Reason	Amount
10886	Warrant	1/8/2015	At Your Service Exterminator:	Operational	11000-2600-55915-0000-560	Monthly Services for Spring S	\$ 72.59
10887	Warrant	1/8/2015	AVS Special Systems, Inc.	Operational	11000-2600-55915-0000-560	Fire Alarm, Security Alarm, In	\$ 98.70
10888	Warrant	1/8/2015	Century Link	Operational	11000-2600-54416-0000-560	Phone service for 12 months	\$ 396.57
10889	Warrant	1/8/2015	Comcast	Operational	11000-2600-54416-0000-560	Monthly Internet Services	\$ 111.06
10890	Warrant	1/8/2015	El Paso Electric	Operational	11000-2600-54411-0000-560	El Paso Electric Utility Service	\$ 1,231.59
10891	Warrant	1/8/2015	Gopher	Operational	11000-1000-56118-1010-560	Rainbow Ultra Grip Foam Ba	\$ 155.00
10891	Warrant	1/8/2015	Gopher	Operational	11000-1000-56118-1010-560	Shipping	\$ 26.35
10892	Warrant	1/8/2015	Octavio Casillas	Operational	11000-2600-54416-0000-560	Reimbursement for 1&1 Outk	\$ 41.18
10893	Warrant	1/8/2015	Sam's Club Direct	Operational	11000-1000-56118-1010-560	12 cases of copy paper @ \$2	\$ 341.76
10893	Warrant	1/8/2015	Sam's Club Direct	Operational	11000-2600-56118-0000-560	Clorox	\$ 33.52
10893	Warrant	1/8/2015	Sam's Club Direct	Operational	11000-2600-56118-0000-560	Pine-Sol	\$ 97.80
10894	Warrant	1/8/2015	Stooney, LLC	Operational	11000-1000-55915-1010-560	30 IT Hours a week @ \$25 p	\$ 243.75
10894	Warrant	1/8/2015	Stooney, LLC	Operational	11000-2400-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 101.56
10894	Warrant	1/8/2015	Stooney, LLC	Operational	11000-2500-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 60.94
10895	Warrant	1/9/2015	City of Las Cruces	Operational	11000-2600-55915-0000-560	False alarm fine	\$ 100.00
10896	Warrant	1/9/2015	Gallegos, Virginia	Operational	11000-1000-53711-1010-560	Registration fee for spelling b	\$ 205.00
10897	Warrant	1/9/2015	Octavio Casillas	Operational	11000-2400-53330-0000-560	Per Diem and Gasoline Reim	\$ 285.34
10900	Warrant	1/15/2015	American Linen	Operational	11000-2600-55915-0000-560	Rental of mats and dispenser	\$ 38.00
10901	Warrant	1/15/2015	City of Las Cruces	Operational	11000-2600-54412-0000-560	City Gas Services for SY 201	\$ 73.44
10901	Warrant	1/15/2015	City of Las Cruces	Operational	11000-2600-54415-0000-560	Water and Sewage Services	\$ 342.04
10903	Warrant	1/15/2015	NM Department of Workforce	Operational	11000-2300-52500-0000-560	UI Payment- 4Q	\$ 475.82
10904	Warrant	1/15/2015	Octavio Casillas	Operational	11000-1000-55817-1010-560	Gasoline for School Vehicle	\$ 46.49
10905	Warrant	1/15/2015	Professional Development Ce	Operational	11000-1000-56118-1010-560	Supplies for students & staff	\$ 25.60
10906	Warrant	1/15/2015	Stooney, LLC	Operational	11000-1000-55915-1010-560	30 IT Hours a week @ \$25 p	\$ 450.00
10906	Warrant	1/15/2015	Stooney, LLC	Operational	11000-2400-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 187.50
10906	Warrant	1/15/2015	Stooney, LLC	Operational	11000-2500-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 112.50
10907	Warrant	1/15/2015	van Doorn, Heather	Operational	11000-2100-55915-0000-560	Nursing Services for 37 weel	\$ 600.00
10908	Warrant	1/23/2015	American Linen	Operational	11000-2600-55915-0000-560	Rental of mats and dispenser	\$ 21.37
10908	Warrant	1/23/2015	American Linen	Operational	11000-2600-56118-0000-560	Supplies: toilet paper, liners, :	\$ 119.95
10909	Warrant	1/23/2015	El Paso Electric	Operational	11000-2600-54411-0000-560	El Paso Electric Utility Service	\$ 1,128.17
10910	Warrant	1/23/2015	Ruiz, Ernesto	Operational	11000-1000-56118-1010-560	Charro belts	\$ 108.00
10910	Warrant	1/23/2015	Ruiz, Ernesto	Operational	11000-1000-56118-1010-560	Monos(white-bonecolors)	\$ 75.00
10910	Warrant	1/23/2015	Ruiz, Ernesto	Operational	11000-1000-56118-1010-560	Rebozos (shalls red white an	\$ 200.00
10910	Warrant	1/23/2015	Ruiz, Ernesto	Operational	11000-1000-56118-1010-560	White Shirts	\$ 47.00
10911	Warrant	1/23/2015	Shamrock Foods	Operational	11000-2600-56118-0000-560	Janitorial Supplies	\$ 82.32
10912	Warrant	1/23/2015	Stooney, LLC	Operational	11000-1000-55915-1010-560	30 IT Hours a week @ \$25 p	\$ 307.50
10912	Warrant	1/23/2015	Stooney, LLC	Operational	11000-2400-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 128.13
10912	Warrant	1/23/2015	Stooney, LLC	Operational	11000-2500-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 76.87
10915	Warrant	1/29/2015	Century Link	Operational	11000-2600-54416-0000-560	Phone service for 12 months	\$ 386.07
10916	Warrant	1/29/2015	Garcia, Mary Ann	Operational	11000-2100-53218-2000-560	AES Student Services (\$50 p	\$ 150.00
10917	Warrant	1/29/2015	Jose Tena	Operational	11000-1000-55915-1010-560	Reimbursement for dry cleani	\$ 51.84
10919	Warrant	1/29/2015	Octavio Casillas	Operational	11000-2600-56118-0000-560	Reimbursement for Ice Meltin	\$ 34.50
10920	Warrant	1/29/2015	Office Depot	Operational	11000-1000-56118-1010-560	Supplies for Teachers:Tape, :	\$ 246.10
10920	Warrant	1/29/2015	Office Depot	Operational	11000-2400-56118-0000-560	Supplies for Casillas: Digital F	\$ 79.99
10920	Warrant	1/29/2015	Office Depot	Operational	11000-2400-56118-0000-560	Supplies for Maria: Folders fo	\$ 25.54
10920	Warrant	1/29/2015	Office Depot	Operational	11000-2500-56118-0000-560	Supplies for Mirna: Envelopes	\$ 21.46
10921	Warrant	1/29/2015	Paul Reeves	Operational	11000-2400-53330-0000-560	Required Bi-Yearly PD for Mr	\$ 1,793.56
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-2100-56118-0000-560	Always Infinity Pads	\$ 11.88
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-2100-56118-0000-560	Ziploc Sandwich Bags	\$ 9.98
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-2600-56118-0000-560	10 bottles of Simply Right Bo	\$ 65.70
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-3100-56116-0000-560	belVita Cinnamon Brown Sug	\$ 119.70
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-3100-56116-0000-560	Dole Maderin Orange	\$ 171.60
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-3100-56116-0000-560	Nature Valley Breakfast Biscu	\$ 119.70
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-3100-56116-0000-560	Nature Valley Oats	\$ 129.60
10922	Warrant	1/29/2015	Sam's Club Direct	Operational	11000-3100-56116-0000-560	Peperidge Farm Goldfish Che	\$ 79.80
10923	Warrant	1/29/2015	Stooney, LLC	Operational	11000-1000-55915-1010-560	30 IT Hours a week @ \$25 p	\$ 397.50
10923	Warrant	1/29/2015	Stooney, LLC	Operational	11000-2400-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 165.63
10923	Warrant	1/29/2015	Stooney, LLC	Operational	11000-2500-55915-0000-560	30 IT Hours a week @ \$25 p	\$ 99.37
10924	Warrant	1/29/2015	van Doorn, Heather	Operational	11000-2100-55915-0000-560	Nursing Services for 37 weel	\$ 600.00

Subtotal **\$ 13,007.93**

Sorted By	Value	Description
Fund	14000	Total Instructional Materials Sub-Fund

Check Number	Check Type	Check Date	Payee	Fund	Account Code	Reason	Amount
10898	Warrant	1/9/2015	Scholastic	Total Instructional Materials S	14000-1000-56111-1010-560	20 books The Fault in Out St	\$ 240.00

Subtotal **\$ 240.00**

Accounting Cycle: FY2015; Begin Date: 1/1/2015; End Date: 1/31/2015; Display Element Description: Fund; Check Type: Warrants; Sort By Element: Fund; Account Code Expression: ((Fund) >= '10000')

Sorted By	Value	Description
Fund	21000	Food Services

Check Number	Check Type	Check Date	Payee	Fund	Account Code	Reason	Amount
10902	Warrant	1/15/2015	LCPS Student Nutrition	Food Services	21000-3100-56116-0000-560	Lunch and Breakfast Meals for	\$ 7,900.50
10911	Warrant	1/23/2015	Shamrock Foods	Food Services	21000-3100-56117-0000-560	trays, meal kits, etc	\$ 422.38
10918	Warrant	1/29/2015	LCPS Student Nutrition	Food Services	21000-3100-56116-0000-560	Lunch and Breakfast Meals for	\$ 7,320.00
Subtotal							\$ 15,642.88

Sorted By	Value	Description
Fund	23000	Non-Instructional Support

Check Number	Check Type	Check Date	Payee	Fund	Account Code	Reason	Amount
1650	Warrant	1/8/2015	Lowe's	Non-Instructional Support	23000-1000-56118-1010-560	Bayco 150W Incandescent Pi	\$ 22.38
1650	Warrant	1/8/2015	Lowe's	Non-Instructional Support	23000-1000-56118-1010-560	Lasco 2 in Dia PVC Sch 40 C	\$ 0.85
1650	Warrant	1/8/2015	Lowe's	Non-Instructional Support	23000-1000-56118-1010-560	Lasco 2in Dia PVC Sch 40 T	\$ 1.69
1650	Warrant	1/8/2015	Lowe's	Non-Instructional Support	23000-1000-56118-1010-560	Sylvania 2 Pack 100W A21 Ir	\$ 6.16
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	A&W Root Beer 12oz cans	\$ 8.94
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Airhead X-tremes	\$ 39.84
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Bakers & Chefs 4 cheese me	\$ 15.32
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Bakers & Chefs Nacho Chees	\$ 26.72
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Bakers & Chefs Plastic Spoo	\$ 9.97
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Del Monte Whole Kettle Corn	\$ 15.12
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Flamin' Hot Cheetos	\$ 45.84
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Ring Pops	\$ 11.43
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Schwans vanilla ice cream, 1	\$ 20.94
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Water for fieldtrip 5 cases at	\$ 19.90
1651	Warrant	1/8/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Water for fieldtrip to Apodaca	\$ 59.70
1652	Warrant	1/15/2015	Crazy Maizy's	Non-Instructional Support	23000-1000-56118-1010-560	XS Baseball Triple Threat	\$ 38.00
1652	Warrant	1/15/2015	Crazy Maizy's	Non-Instructional Support	23000-1000-56118-1010-560	XS Movie Butter POPS	\$ 38.00
1652	Warrant	1/15/2015	Crazy Maizy's	Non-Instructional Support	23000-1000-56118-1010-560	XS Movie Butter POPS/Carar	\$ 38.00
1652	Warrant	1/15/2015	Crazy Maizy's	Non-Instructional Support	23000-1000-56118-1010-560	XS RO-JO-OH	\$ 38.00
1653	Warrant	1/29/2015	National School Choice Week	Non-Instructional Support	23000-1000-56118-1010-560	Scarves for National School C	\$ 20.00
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Airhead X-tremes	\$ 29.88
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Daily Chef Clear Plastic Cups	\$ 9.68
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Del Monte Kernel Corn	\$ 14.08
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Flamin' Hot Cheetos	\$ 45.84
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Hershey's Chocolate Syrup	\$ 6.22
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Reddi Wip Whipped Cream	\$ 7.48
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Ringpops	\$ 11.43
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Schwans Vanilla Ice Cream	\$ 27.92
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Viasic Pickles	\$ 3.98
1654	Warrant	1/29/2015	Sam's Club Direct	Non-Instructional Support	23000-1000-56118-1010-560	Ziploc Sandwich Bags	\$ 9.98
Subtotal							\$ 643.29

Sorted By	Value	Description
Fund	26204	Spaceport

Check Number	Check Type	Check Date	Payee	Fund	Account Code	Reason	Amount
10923	Warrant	1/29/2015	Stooney, LLC	Spaceport	26204-1000-56118-1010-560	Reimbursement for shipping c	\$ 24.10
Subtotal							\$ 24.10

Total Warrants- Jan 2015	\$ 29,558.20
Payroll Expense	\$ 82,051.04
JE's	\$ 7.36
Total Expenditures- Jan 2015	\$ 111,616.60
December, 2014 Expenditures	155844.79
November, 2014 Expenditures	105276.15
October 2014 Expenditures	176196
Sept, 2014 Total Expenditures	112453.38
Aug, 2014 Expenditures	151237.36
July, 2014 Expenditures	71314.34
YTD TOTAL	\$ 883,938.62

LADH

Payroll Expenses

January, 2015

Accounting Cycle: FY2015; Payroll Cycle: PY2015; Payroll Register: 406 Pay Date 01/23/15 - Printed,405 Pay Date

Paycheck Site

Wages/Deductions	Employer Amt.
Gross Wages	\$ 61,537.41
Basic Life	\$ 84.60
BCBS High Cafeteria Plan	\$ 4,115.04
Davis Vision Cafeteria Plan	\$ 60.96
Dental High Option Cafeteria Plan	\$ 385.36
Dental Low Option Cafeteria Plan	\$ 8.18
ERA	\$ 1,215.23
ERB	\$ 7,440.10
ERB <20000	\$ 356.02
ERB- Return to Work	\$ 607.44
ERB- Return to Work <20000	\$ 42.43
FICA	\$ 3,560.16
Long Term Disability	\$ 151.60
Medicare	\$ 832.63
Presbyterian Cafeteria Plan	\$ 1,603.28
Workers Comp Q4	\$ 50.60
Subtotal	\$ 82,051.04

LADH

Journal Entries

January, 2015

Fund	Account Code	Trans. Date	Trans. No.	Trans. Desc.	Src	Number	Description	Check	Actuals
11000	11000-1000-52312-0000-560001-0000-00000	1/7/2015	00019192	Adjust Payroll Liability, Approve Voucher	DE	Reg: 402	Voluntary Life		\$ 0.08
11000	11000-1000-52315-0000-560001-0000-00000	1/7/2015	00019192	Adjust Payroll Liability, Approve Voucher	DE	Reg: 402	Long Term Disability		\$ 3.48
11000	11000-1000-52720-0000-560001-0000-00000	1/25/2015	00019208	Adjust Payroll Liability, Approve Voucher	DE	Reg: 403	Workers Comp Q4	10913	\$ 1.70
23000	23000-1000-53711-0000-560001-0000-00000	1/7/2015	00018993	Journal Entry - Actuals	JE		Dec 2014 Analysis Service Charge- Activity Acct		\$ 7.19
23000	23000-1000-53711-0000-560001-0000-00000	1/11/2015	00019030	Reverse Journal Entry - Actuals	JE		Reversing: Dec 2014 Analysis Service Charge- Activity Acct		\$ (7.19)
23000	23000-1000-53711-0000-560001-0000-00000	1/15/2015	00019248	Journal Entry - Actuals	JE		January Analysis Service Charge		\$ 2.10
									\$ 7.36

La Academia Dolores Huerta Charter Middle School
Principal's Report
February 12, 2015

Enrollment by grade

6th 54 – (2 less)
7th 51 – (1 less)
8th 51 – (3 less)

Upcoming events

- Conjunto/Norteño performing at Hotel Encanto Saturday

Community Collaborations

- Las Cruces Youth Soccer League
 - No boys team
 - \$ due from last season
 - Under 12 girls team
 - Lady Aztecs
 - Coach is Tony Quintero

Fundraisers

- 8th Grade
- Gordita Plate
 - Saturday, February 21 at LADH from 10-2pm

Monthly Highlights

- Performance was a huge success
- Charles Boylston
 - Spoke with students on January 22
 - Will collaborate with us to conduct a Lock Down
- No snow day make up necessary
- Grant writer (Irene Martinez) met with staff to discuss grants were going to apply for
- School recognized at Bilingual Day
- School was major highlight in ALD4ALL presentation at the Bilingual Institute
- Our school will be the major highlight at the NMABE conference on April 23-25 in ABQ
 - Myself and two teachers must attend
- I was selected to participate in the NM TEACH Crossroads Committee
 - Making suggestions to have ELLs included in evaluations for teacher performance
- I have requested to form part of the Hispanic Education Act Committee
 - Awaiting response from the committee chair
- 120D data submission in process

Facility Acquisition

- Facility Steering Committee met on January 20th
- Provided members and attendees with updated design and floor plans

Other news:

- Valentine's Dance tomorrow

New Building Steering Committee Meeting (1/20/15):

The committee members met with Bill Davis, consultant, on the progress of construction/purchase of new building for LADH. Currently, Mr. Davis is focusing his efforts on the construction of a new building on the Dalrymple site (my rough notes are attached). He has met with the developer to create a tentative construction plan that stays within the budget constraints of LADH. The construction plan is tentatively scheduled to include 3 phases: 1.) Middle School construction ; 2.) Gym construction ; 3) High School expansion. Right now, the cost of land and construction (included in phase 1) range between \$2.8 - \$3M. Mr. Davis has asked the developer to provide a detailed written proposal to use for exploring possible financing solutions with LCPS, NMDA, USDA, the developer, and other funders from the east coast.

My personal thoughts: I am very pleased with the collaboration and communication between Mr. Davis/Mr. Casillas/LADH Staff/LADH Parents/Foundation/GC. Current construction plans have changed slightly from the first set of plans due to of feedback received by staff and parent representatives: fewer, larger classrooms; increase in width of corridor to provide more natural light, inclusion of outdoor dining area, etc... I expect this set of plans to be adjusted a few more times before the final set are completed. The committee members are all in agreement on construction priorities that are student-focused: a well-constructed, durable, building that meets the individual program needs of LADH staff and students.

GC Recruitment/Mentor Committee:

ACES GC Training: Through correspondence initiated by Mr. del Plain, Bruce Hegwer, owner of ACES, has given us permission to invite JPT GC members (along with other local charter GC's) to attend our scheduled training with ACES on March 7, 2015. The other charter schools will be asked (JPT has already expressed their willingness) to incur a portion of the training cost. This opportunity will help us begin to build a potentially stronger charter community. Thank you Mr. del Plain for opening the door of communication :) I will also be sending an invitation to the following charter schools (please let me know if I have left someone out): Alma de 'Arte, New Americas, Las Montanas, Anthony Charter.

Because we are expecting a larger crowd than usual for this training, I was thinking we may need to reserve space at another location. I will try to see what I can do at NMSU (possibly in the College of Education) to hold this training. If anyone has any other ideas for a good location - let me know and I will be happy to explore all options.

GC Recruitment:

As you all know our GC currently has (3) vacancies. Attached is a letter I thought would be good to send out to interested applicants as needed. Hopefully this will be something we can keep copies of at LADH office (in both English & Spanish) to provide to people who show an interest in becoming a member of LADH GC

Current GC Applicants:

We have two interested GC applicants so far: Venessa Lee (resume attached); Clara Lopez (letter of interest attached; resume to follow). I would like to schedule interviews and appoint/vote in members before our ACES training on March 7th so that new members will be able to attend. We may be able to get this done before our regular Feb meeting, if not we will have to schedule a special meeting later in February.

We will need to set up informal interviews for these two applicants with current GC members asap. Please let me know if you would like to take part in the interview process and list the days and time ranges you are available.



La Academia Dolores Huerta
“A Dual Language Charter Middle School with a
tradition of excellence in Academics, Visual and
Performing Arts”



1480 N. Main; Las Cruces, NM 88001

Telephone: (575) 526-2984

Fax: (575) 523-5407

January 26, 2015

Dear Parent/Caregiver/Community Member/Friend of La Academia,

Thank you for your interest in serving as a governing council member for La Academia Dolores Huerta (LADH) Charter Middle School~

I am very happy to provide you with any information you would like in regards to the governing council (GC) of LADH. Currently we have a strong council that is made up of (6) members. Most of our GC members are parents of current LADH students. I believe the strength and healthy functioning of our GC comes from a few important qualities: 1.) We may not always be in consensus, but, we are able to honestly express ourselves while maintaining respect for other member's viewpoints; 2.) We try to maintain transparency at all times --no one member has any power individually; 3.) There are no personal agendas; we are here only to serve in the best interest of the staff, students, and families of LADH.

Outlined on the next page are the regular duties, overall responsibilities, and required qualifications of governing council members for your review. Once you have read through this information please submit a copy of your resume and brief letter of interest of why you would like to be a member of the governing council to the LADH office, or send via email to me at: vnarrieta@aol.com. Once your information is received, we will set up an informal interview with you to meet with a few of our current GC members. Feel free to contact me via email or on my cell if you have any further questions or concerns.

On behalf of the governing council, thank you for your interest in serving the students, families, and staff of LADH!

Sincerely,

Norma Martinez Arrieta, President

La Academia Dolores Huerta Governing Council

Cell: (575) 650-4627 • Email: governingcouncil@academianm.org

LA ACADEMIA DOLORES HUERTA GOVERNING COUNCIL GENERAL MEMBERSHIP INFORMATION

REGULAR DUTIES

Attend regular, ~2 hour, monthly meetings (scheduled for the 1st Thursday of every month at 6:00 pm) as well as any special meetings and/or work sessions scheduled in addition to regular meetings; Provide fiscal/budgetary approval per reports and recommendations provided by LADH business manager; Continually collaborate with other governing council members and/or staff and parents while serving on a committee of your choice; Attend a minimum of five hours of council training annually (paid for/reimbursed by LADH); communicate via email and/or text messaging on a regular basis with other council/committee members; Attend school performances/special events as able.

OVERALL RESPONSIBILITIES

ETHICAL LEADERSHIP

Governing council members are representatives of the people of the LADH: students, parents, and staff. Our decisions are based on the needs of all the people and the overall educational interests and needs of our students. Problems are not decided on the basis of geographic divisions, personal interests, special interest groups, political pressure, or bias or prejudice for or against individuals or groups.

GOVERNANCE

As governing council members, we are charged with seeing that the school is fiscally well-managed and is a safe learning/working environment for our students and staff. Although daily operational oversight of the school is the responsibility of the Principal/Chancellor, the Principal is considered the only employee of the council and his/her performance is directly evaluated by the governing council.

SERVICE

The heart of LADH is its students. Council members have an obligation to support an educational structure that provides valuable learning experiences for all students, strives to meet the unique and separate needs of individuals, and recognizes and protects the rights and responsibilities of these young citizens.

REQUIRED QUALIFICATIONS

- ✓ Enthusiasm to serve in the best interests of the students, families, and staff of LADH
- ✓ Willingness to contribute substantial time and effort to support LADH
- ✓ Preparedness to make a long-term (2-3 year) commitment