La Academia Dolores Huerta



A Dual Language Charter Middle School

1480 N. Main Street

Las Cruces, NM 88001

Phone: 575/526-2984 Fax: 575/523-5407

Regular Governing Council Meeting Minutes

Meeting Date: 08/01/2013

Meeting Location: LADH

# Call to Order at 6:04pm

# Roll call and established quorum

Members Present: John Vasquez, Norma Martinez Arrieta, Saul Hernandez, Robert del Plain

Members Absent: Bertha Silva, Eva Telles

Public Present: Octavio Casillas, Gina Trujillo, Rick Rios

# Agenda

* **Motion to approve proposed agenda by John Vasquez**
  + Motion seconded by Saul Hernandez
  + Approved in the unanimous

# APPROVAL OF MINUTES

* **Motion to table approval of minutes until next meeting by Saul Hernandez**
* Seconded by John Vasquez
* Approved in the unanimous

# PUBLIC INPUT

* **Principal’s Report**

Octavio Casillas provided a written report to the governing council members. Robert del Plain requested a copy of Mr. Casillas’ license. Gina Trujillo requested a copy of Octavio Casillas’ contract for audit purposes.

* **Financial Report**

Gina Trujillo reported end of year balance of $108,000. Gina discussed the request for a BAR for Idea B and the need add an additional signer to the LADH bank account as many times Mr. Casillas is out and there is no other school official listed. Mr. Casillas suggested we add Diana Diaz as signer. Rick Rios added that (3) signers are recommended.

* + **Motion to approve BAR for Idea B for $24,390.00 by John Vasquez**
    - Motion seconded by Norma Martinez Arrieta
    - Approved in the unanimous
  + **Motion to approve permission to add Diana Diaz to bank account as a signer by John Vasquez**
    - Motion seconded by Saul Hernandez
    - Approved in the unanimous
* **Discussion of Committees**
* Policies/Legislation/State Statutes
  + Robert del Plain: Recharter process is underway and moving somewhat along.
* Evaluation Committee
  + Robert del Plain: Discussed that he will be working with Octavio Casillas on new evaluations and PDP.
* Facilities Committee
  + John Vasquez: Discussed that he is waiting for technical document on proposed new facility to review at this time.
* Community Relations Committee:
  + Norma Martinez Arrieta & Octavio Casillas: Octavio Casillas discussed the upcoming community projects including American Voice, Mentorship Program, ENLACE, Whole Enchilada, and diez y seis de septiembre.
* Finance/Audit Committees:
  + Robert del Plain & Norma Martinez Arrieta: Robert del Plain discussed the need to continue reviewing and monitoring the budget throughout the 2013-2014 year.

He asked Mrs. Arrieta if a date change was necessary. The audit committee will continue to meet the last Tuesday of each month at 2:00pm at LADH.

* + Auditors will visit school September 30-October 3, 2013.

# ADJOURN

* **Motion to adjourrn by John Vasquez** 
  + Motion seconded by Saul Hernandez
  + Approved in the unanimous

# Meeting adjourned at 7:06pm